

**Mason County Fire District # 8  
Special Meeting Minutes  
1/14/2014**

**Present:** Commissioner's Kewish, Voss-Petredis and Wampold; District 2 Commissioners/Administration present but in an unofficial capacity: Commissioners McIntosh, Blackwell, Burrus, Hamilton, Quigley; Chief Bakken, Assistant Chief Cooper, Executive Assistant Patti.

The meeting was called to order at 7:00pm by Commissioner Kewish followed by the flag salute.

**NEW BUSINESS**

Two Resolutions were presented to the Board for approval. Chief Bakken assisted Commissioner Kewish in explaining the Resolutions.

**Resolution 14-02:** Establishes the regular meeting time, date and location for the Mason County Fire District 8 Board of Commissioners. *(Resolution attached)*

**Commissioner Wampold moved to approve Resolution 14-02 as presented; Commissioner Voss-Petredis seconded the motion. Motion carried.**

**Resolution 14-01:** Authorizes the immediate withdraw of funds held in the Petty Cash (Revolving) Checking Account held at Key Bank. In addition, once funds have been withdrawn this resolution authorizes the funds be immediately deposited into the North Mason RFA General Expense Fund and the Petty Cash Account closed. *(Resolution attached)*

Chief Bakken asked that the minutes reflect that account will be closed should they pass the resolution.

**Commissioner Wampold moved to approve Resolution 14-01 as presented; Commissioner Voss-Petredis seconded the motion. Motion carried.**

**TRAUMA VERIFICATION RELINQUISHMENT:** Chief Bakken requested that the Commissioners make a motion to relinquish the Ambulance License for Fire District 8 pending the licensing of the North Mason Regional Fire Authority. A letter addressed to the Department of Health, EMS & Trauma Licensing and Certification was presented for approval. *(Letter attached)*

**Commissioner Voss-Petredis moved to relinquish the trauma verification for District 8; Commissioner Wampold seconded the motion. Motion carried.**

Minutes from the Board of Commissioner Meeting held on 12/12/2013 were presented for approval.

**Commissioner Voss-Petredis moved to approve the minutes as presented; Commissioner Kewish seconded the motion. Motion approved.**

**COMMISSIONER STIPEND CONSIDERATION:**

Chief Bakken asked the Board Members of District 8 to consider waiving their stipend for District 8 Board Meetings. He further noted that with the formation of the North Mason RFA the District 8 Board would rarely need to meet and when they do meet it will most likely be for a few minutes. The Commissioners for the North Mason Regional Fire Authority would still receive a stipend.

**Commissioner Voss-Petredis moved to relinquish the stipend for District 8 Commissioners; Commissioner Wampold seconded the motion. Motion approved.**

**Public Comment:**

Tommy Thombs indicated there is a waiver form that each Commissioner would have to complete per State Law to waive their stipend pay. He asked that Chief Bakken research that.

**Commissioner Wampold moved to adjourn; Commissioner Kewish seconded the motion. Motion carried and the meeting was adjourned at 7:10pm.**

**BOARD FOR VOLUNTEER FIREFIGHTERS**

**Present:** Commissioner's Kewish, Wampold, Voss-Petredis, Volunteer Thombs

Commissioner Kewish called the meeting to order at 7:11pm

Approval needed for the 2011 and 2012 Pension Participation Certification Forms for the BVFF.

**Commissioner Wampold moved to approve the Pension Forms; Commissioner Kewish seconded the motion. Motion approved.**

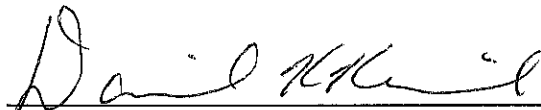
With no further business Commissioner Kewish adjourned the meeting at 7:13pm.



Katie Patti – District Secretary

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Commissioner Tom Wampold



Commissioner Dan Kewish



Commissioner Bev Voss-Petredis

**MASON COUNTY FIRE PROTECTION DISTRICT NO. 8  
RESOLUTION NO. 14-01**

**AUTHORIZATION TO WITHDRAW ALL FUNDS AND IMMEDIATELY  
CLOSE ALL FINANCIAL ACCOUNTS WITH KEY BANK**

**WHEREAS;** The District maintains a petty cash (revolving) checking account with Key Bank.

**WHEREAS;** The voters of Mason County Fire District 2 and Mason County Fire District 8 approved the formation of the North Mason Regional Fire Authority at the November 2013 general election.

**WHEREAS;** The NMRFA was formed on January 1<sup>st</sup> 2014.

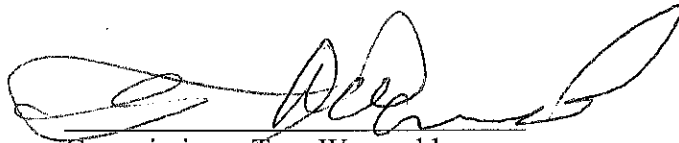
**WHEREAS;** Mason County Fire Protection District No. 8 no longer has need for a petty cash account at Key Bank.

**RESOLUTION;** NOW THEREFORE, BE IT RESOLVED, the Board of Fire Commissioners of Mason County Fire Protection District No. 8 hereby authorizes the immediate withdrawal of all funds in the District's petty cash checking account as well as the immediate closure of said account. All withdrawn funds shall be immediately receipted and deposited in the North Mason Regional Fire Authority general expense fund.

**ADOPTION;** Adopted at a special meeting of the Board of Commissioners of Mason County Fire Protection District No. 8 on January 14th 2014, with the following Commissioners being present and voting.

  
Commissioner Bev Voss-Petredis

  
Commissioner Dan Kewish

  
Commissioner Tom Wampold

**MASON COUNTY FIRE PROTECTION DISTRICT NO. 8  
RESOLUTION NO. 14-02**

**ESTABLISHMENT OF REGULAR MEETING TIME, DATE AND LOCATION  
FOR THE MASON COUNTY FIRE DISTRICT 8 BOARD OF FIRE  
COMMISSIONERS**

**WHEREAS;** The voters of Mason County Fire District 2 and Mason County Fire District 8 approved the formation of the North Mason Regional Fire Authority (NMRFA) at the November 2013 general election

**WHEREAS;** The NMRFA was formed on January 1<sup>st</sup> 2014

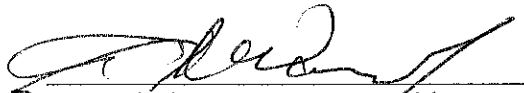
**WHEREAS;** RCW 52.14.090 requires the District to establish a regular meeting time, date and location, by resolution, for the Mason County Fire District 8 Board of Fire Commissioner Meetings.

**RESOLUTION;** NOW THEREFORE, BE IT RESOLVED, the Board of Fire Commissioners of Mason County Fire Protection District No. 8 will hold its regular meetings of the Board of Fire Commissioners on the second Tuesday of every month at 5 PM at 460 NE Old Belfair Highway, Belfair Washington, 98528.

**ADOPTION;** Adopted at a regular meeting of the Board of Commissioners of Mason County Fire Protection District No. 8 on January 14th 2014, with the following Commissioners being present and voting.

  
Commissioner Bev Voss-Petredis

  
Commissioner Dan Kewish

  
Commissioner Tom Wampold

# Mason County Fire Protection District No. 8

Post Office Box 299  
Tahuya, Washington 98588  
275-6478

**FILE COPY**

January 7, 2014

Michael Routley  
Department of Health  
EMS & Trauma  
Licensing & Certification  
Office of Community Health Systems  
243 Israel RD SE  
Olympia, WA 98504.7853

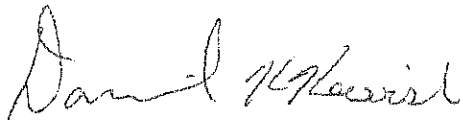
RE: Ambulance License

Dear Mr. Routley,

We the board of commissioners for Mason County Fire District 8 are relinquishing our ambulance license pending the licensing of the North Mason Regional Fire Authority. The Fire Authority will be conducting EMS operations for our response area and our fire district will eventually be dissolved.

Should you have any questions, please feel free to contact us.

Respectfully,



1/14/2014

Board of Commissioners

Mason County Fire District 8