



North Mason Regional Fire Authority (NMRFA)

Meeting Minutes

460 NE Old Belfair Hwy

1/10/2016

Present: Commissioners Kewish, McIntosh, Quigley, Severson, Miller; Executive Assistant Patti, Chief Bakken; Asst. Chief Cooper

Guests: None

Meeting minutes from December 13th and December 20th 2016 were presented for approval.

Commissioner Quigley moved to approve the meeting minutes as presented. Commissioner Severson seconded the motion. Motion approved.

Vouchers- Vouchers for the month of January #1701001 to #1701086 in the amount of \$309,094.09 were presented for approval.

EA Patti requested to have a second batch of vouchers for approval at next Tuesdays meeting.

Commissioner Kewish moved to approve the vouchers as presented; Commissioner Miller seconded the motion. Motion approved.

FINANCIAL REPORT: Chief Bakken will provide an update and final year-end review next week.

Tahuya Station Feedback: A resident would like a public restroom.

Next Tuesdays Meeting: Just a reminder we will be meeting in Belfair next week.

Fire Extinguisher Program: We will cover this in more detail next week, basically it is a great program that Cpt. Hicks is doing in our community.

MACECOM:

- Barb is one of MACECOM'S Longtime dispatchers. We were saddened to hear that her brother unexpectedly passed away. Commissioner McIntosh would like to have flowers sent on behalf of the Board to her family. EA Patti will make arrangements.
- New CAD Software: We are in the final stretch to see if the software will work for us. The next step is to travel to Wisconsin to see the software in action. The user group will travel tomorrow and visit three sites. Our representative on the fire side is Cpt. Ehresman.
- Chief Bakken is no longer on the MACECOM Governance Board. He has served on the Board for 6 years. Today was his last meeting. The new chair of the Board will be Shelton Police Chief Darrin Moody.

Department Dinner: The dinner is scheduled for February 25th and invitations will be coming to you soon.

Fire Hydrant Inspections: Chief Bakken provided an overview of our inspection process. If there are any problems with hydrants the neighborhood associations are responsible for fixing them. In Maggie Lake they have had a problem with kids taking the caps off of the hydrants. The association decided to chain the caps to the hydrant. Over time these caps have rusted over and froze up and after discussion with the association, the chains will be removed.

Paramedic Testing Process: We had twenty two applications turned in. Thirteen were moved forward to an assessment center. Of that nine are going to a Chief's Interview. There is some excitement with the caliber of candidates who participated in the process. Commissioner McIntosh participated in the assessment center and gave a brief overview on the candidates and the activities of the day.

Community Outreach Coordinator, Tahuya: FF Glenn Screws is in Tahuya on a temporary basis. We have crafted the job description with accentuation of community coordination. The individual will respond to calls in addition to helping coordinate CRT to be more actively involved in addition to training emergency responders.

Retention Committee: Commissioner Severson and Miller shared the details of the first meeting. The first meeting consisted of going over ground rules. Commissioner Severson indicated we don't have a member of Administration and feel it is a good thing so the group can be more open. He asked the Committee members to come back with data. He also believes the Volunteer aspect should not be brought into the discussion just yet. Commissioner McIntosh reiterated that she wants to make sure there is open dialogue between both members and administration. Chief mentioned he has met individually with 75% of the staff.

Training Opportunities: Active Shooter Training in Chehalis is available on February 8th.

Board Chair and Board Vice Chair Elections:

Commissioner McIntosh is our current Chair and if there are no objections she is happy to continue serving as Board Chair

Commissioner Miller moved to re-elect Commissioner McIntosh as Board Chair; Commissioner Quigley seconded the motion; Motion approved.

Commissioner McIntosh nominated Commissioner Quigley as Vice Chair.

Commissioner McIntosh moved to elect Commissioner Quigley as Vice Chair; Commissioner Miller seconded the motion. Motion approved.

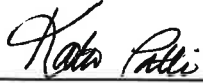
County Commissioner Meeting: The meeting is scheduled for 2/2/17 at the Shelton Civic Center. Commissioner McIntosh will be finalizing the agenda and will send it out ASAP.

Tacoma News Tribune: Article in the Tribune about a Tacoma FF who committed suicide. The article touches on nepotism, background checks. Chief Bakken will provide the link to the Commissioners.

Public Comment: None

Good of the Order: Chief Bakken took the hydrant today with the crew. It was a great time.

Commissioner Quigley moved to adjourn; Commissioner McIntosh seconded the motion. Motion carried. The meeting was adjourned at 6:00pm.



Authority Secretary Katie Patti



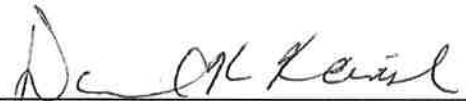
Commissioner Kelley McIntosh



Commissioner Brooke Quigley



Commissioner Bob Miller



Commissioner Daniel Kewish



Commissioner Paul Severson