



North Mason Regional Fire Authority (NMRFA)

Meeting Minutes

460 NE Old Belfair Hwy

1/17/2017

Present: Commissioners Kewish, McIntosh, Quigley, Severson, Miller; Chief Bakken; Asst. Chief Cooper

Excused: Executive Assistant Patti

Guests: None

The meeting was called to order at 5:00pm and opened with the Pledge of Allegiance.

Vouchers: A second batch of vouchers #1701087-1701097 in the amount of \$19,613.56 was presented for approval.

Commissioner Miller moved to approve the vouchers as presented; Commissioner Quigley seconded the motion. Motion approved.

FINANCIAL REPORT: Chief Bakken provided a summarization of the end of the year financial report. He indicated that the SAFER grant dollars are not reflected in the report as previously expected. However, those dollars will be accounted for in the future financial report. Overall, the fire authority is financially on track with target dollars collected from revenue sources. After 3 years of data, the authority will look into the ambulance revenues; there are still unanswered questions as to why collection is down.

There is an anticipated carry over for 2017 of approximately \$41,000. This appears to be similar to the carryover from 2016.

ADMINISTRATIVE:

Commercial Fire Inspection Program: Chief Bakken provided a brief overview of the proposed Commercial Fire Inspection program. The brochure was distributed for review. The current NFPA code allows businesses to conduct their own inspections or have some method of local inspection to help businesses save money.

Incident Management System (IMS): A/C Cooper provided an update on the IMS (Incident Management System) for Mason County. The Fire Chiefs Association plans to present this to the fire chiefs in February 2017. The hope is to adopt uniform standards for Mason County as it applies to IMS response.

Paramedic Testing: The paramedic testing is complete. The fire chief conducted final interviews. Chief Bakken will speak with the captains and make a final announcement on 1/18/17.

Citizens Advisory Committee (CAC): Commissioner Quigley provided a CAC report. Minutes from 1/9/17 were reviewed by the commissioners. There were discussions on the DNR gate keys, Tahuya Fire station update, IMS committee, CAD project with MACECOM, new board meeting schedule, and fire authority call volume. Commissioner Kewish will attend the 3/13/17 meeting with Commissioner Quigley.

Tahuya Fire Station: A/C Cooper provided an update on the Tahuya fire station septic design. The geotech survey with permits will be \$2,200. NW Envirotech will be doing the commercial review to determine the septic needs and options.

Public Comment: None

Good of the Order: Chief Bakken announced the sudden passing of Bremerton FF/PM of James Hendryx. He indicated that while it's rare, the diagnosis was discovered during a physical. Chief Bakken would like to look at annual physicals that are more focused on firefighter type injury or illness as a preventative measure. Not a means for employment action; it's more of a preventative consideration for line of duty deaths.

Commissioner McIntosh made inquiry as to any training for personal protection or defensive tactics when fire authority personnel are on scene and threatened or potentially threatened. There was discussion on not only deescalating a scene, but defensive options.

Commissioner Severson announced that he and Commissioner Miller would be meeting with the "recruit/retention" committee on Friday 1/20/17.

Commissioner Miller moved to adjourn; Commissioner Quigley seconded the motion. Motion carried. The meeting was adjourned at 5:45pm.

BOARD FOR VOLUNTEER FIREFIGHTERS

Present: Commissioner McIntosh, Volunteer FF Austin Ryan, AC Cooper

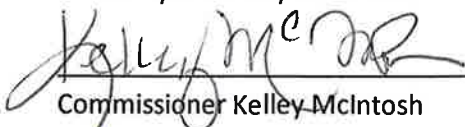
Two Volunteer physicals were presented for approval.

Assistant Chief Cooper made a motion to approve the pensions as presented; Volunteer Ryan seconded the motion. Motion carried.

With no further business the meeting was adjourned.



Authority Secretary Katie Patti



Commissioner Kelley McIntosh



Commissioner Bob Miller



Commissioner Paul Severson



Commissioner Brooke Quigley



Commissioner Daniel Kewish