



North Mason Regional Fire Authority (NMRFA)

Meeting Minutes

14880 NE North Shore Rd, Tahuya

11/15/2016

Present: Commissioners Kewish, McIntosh, Quigley, Severson, Miller; Executive Assistant Patti, Chief Bakken; Asst. Chief Cooper

Guests: None

FINANCIAL REPORT: Chief Bakken presented the Budget Summary for review. He remarked we are beginning to receive our October tax revenues. He also noted we have spent some money out of our reserves for the Tahuya Fire Station Project.

Vehicle Accident: There was a bad accident on the North Shore this past Sunday night that killed the 21 year-old driver on impact. Our Chaplain spoke to the couple who found the driver.

Commissioner Severson had asked if we responded to the recent mill fire. Crews on Engine 21 assisted at the fire. Chief Bakken remarked on the disproportionate amount of fires that have occurred at mills in the past three months in the City of Shelton.

Flu Shots: Flu shots have arrived. If you would like one, please come to Station 21 and any paramedic can administer the shot.

Christmas Lighting Parade: The annual tree lighting parade is scheduled for December 4th. Chief Bakken and Sheriff Salisbury are going to be the parade Grand Marshall.

Santa Sleigh: The schedule and volunteer sheets are posted at Station 21 for this year's Santa trailer event. Commissioners and their families are invited to join in on the fun.

Policy Approval: Chief Bakken reported we are near completion with the new fuel card policy. He presented **Admin-43: Fuel Procurement** for adoption into the Fire Authorities SOP's.

A motion was made by Commissioner Quigley to adopt Admin-43: Fuel Procurement; Commissioner Kewish seconded the motion. Motion carried.

WFOA Annual Conference: Commissioner Miller provided a recap of the WFOA conference he attended. Topics reviewed included; volunteer stipends, social media, GEMT, Pulse Point, and a presentation on the lessons learned from Oso. He inquired if the RFA has a Social Media Policy in place. Chief Bakken reported we do have a photograph policy and the social media policy. Executive Assistant Patti will email the policies to the Commissioners.

Community Paramedic Program: Chief Bakken continues to research the program and scope of the paramedicine program. He foresees Physicians Assistant's (PA) and Nurse Practitioners (NP) who ride on

avenue further to see if it can benefit our community. Lacey Fire Dist. 3 is set to unveil this very program in 2017. There will be a NP on one rig and will have a second rig with a mental health professional. Chief Bakken had an opportunity to sit down with the Fire Chief at Lacey Fire Dist. 3 to talk about the idea. He also sat with the CEO of HMC who thought the idea sounded great. We learned that Dist. 4 has a PA who is being put thru EMT school so they are EMS certified. We are choosing to take a progressive "outside of the box" approach to this topic.

ADMINISTRATIVE

CAC Report: Commissioner Kewish and Quigley were in attendance at the CAC meeting along with six community members. Commissioner Quigley shared that the meeting went well. The topic of meeting in Tahuya on a quarterly basis was brought up as well as the DNR gate systems.

Personnel Change: PM Lenny Ugaitafa is leaving and has taken a job with Tacoma Fire. He starts their academy on December 12th. Per the Union Contract he would need to reimburse the Fire Authority for his recruit academy costs. Lenny has been great employee and we will miss him.

Public Comment: None

Good of the Order: None

Commissioner Quigley moved to adjourn; Commissioner Severson seconded the motion. Motion carried. The meeting was adjourned at 6:26pm.



Authority Secretary Katie Patti



Commissioner Kelley McIntosh



Commissioner Brooke Quigley



Commissioner Bob Miller



Commissioner Daniel Kewish



Commissioner Paul Severson