



North Mason Regional Fire Authority (NMRFA)

Meeting Minutes

460 NE Old Belfair Hwy

11/8/2016

Present: Commissioners Kewish, McIntosh, Quigley, Severson, Miller; Executive Assistant Patti, Chief Bakken; Asst. Chief Cooper

Guests: FF Drew Johnson, PM Andrew Douglas, Cpt. Jeromy Hicks, PM Josh Warter, Cpt. Carl Ehresman

2017 Budget Hearing

The Budget Hearing was called to order at 5:00pm.

The 2017 budget draft has been distributed for review. Chief Bakken provided an explanation of the budget and how the money is distributed. He also detailed the document we turn into the County for approval.

Commissioner Quigley inquired about timber revenue and land excise tax as shown on the Budget Summary vs. the Budget documents received and where the overall figure is shown.

Public Comment: None

A motion was made by Commissioner Quigley to approve the 2017 Budget as presented; Commissioner Severson seconded the motion. Motion approved.

2017 Budget Adoption

Chief Bakken presented Resolution 16-01 for review and approval. This Resolution references the Fire Agencies Budget for 2017. The reported revenue and expenses have been set at \$6,860,718.50.

Resolution 16-01: Adoption of the 2017 Budget for the North Mason Regional Fire Authority

Commissioner Kewish moved to adopt Resolution 16-01 as presented; Commissioner Severson seconded the motion. Motion carried.

Meeting Minutes: Meeting minutes from October 11th and 18th were presented for approval.

Commissioner Miller moved to approve the meeting minutes as presented. Commissioner Quigley seconded the motion. Motion approved.

Vouchers- Vouchers for the month of November #1611001 to #1611092 in the amount of \$332,562.80, were presented for approval.

The only variation in the vouchers can be attributed to Holiday and FLSA pay in addition to the new Tahuya fire station land survey.

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Commissioner Quigley inquired about the Columbia Bank direct deposit. We have moved from Bank of America to Columbia Bank.

Commissioner Severson moved to approve the vouchers as presented; Commissioner Quigley seconded the motion. Motion approved.

FINANCIAL REPORT: Chief Bakken will provide a full financial update at next month's meeting.

ADMINISTRATIVE:

Flu Shots: They have not arrived. We hope to have these soon.

Interlocal Agreement: The following Districts have joined together District 5, 6 and 11. He provided an update on what the ILA entailed. The question was brought up if this affects our Fire Marshall. We do not have enough information at this time.

Fuel Theft: Assistant Chief Cooper provided an update on the fuel theft. The employee did confess to the theft. The State Auditor's office must sign off on any restitution agreement that is made. A fuel policy was distributed for review. This policy details recommended new procurement steps. The review and approval of the policy will be tabled until next week's meeting.

Newsletter: Cpt. Hicks passed out the newsletter draft to the Commissioners for review. He reviewed the various articles and asked the Commissioners to please let him know if there are any errors or changes that need to be made. He also noted the Santa Trailer dates and times for this year and asked the Commissioners to join in on the fun.

Meeting Feedback for Tahuya: The feedback he has received has been good. We will put this out in mass form shortly.

Public Comment: None

Good of the Order: Former Fire Chief Mike Greene's son and daughter in-law are expecting a baby boy!

Commissioner Quigley moved to adjourn; Commissioner Severson seconded the motion. Motion carried. The meeting was adjourned at 5:28pm.

With no further business the meeting was adjourned at 4:59pm.



Authority Secretary Katie Patti



Commissioner Kelley McIntosh



Commissioner Brooke Quigley



Commissioner Bob Miller



Commissioner Daniel Kewish



Commissioner Paul Severson