

North Mason Regional Fire Authority (NMRFA)
Meeting Minutes
460 NE Old Belfair Highway
March 11, 2014

Present: Chief Bakken; Assistant Chief Cooper; Commissioner's McIntosh, Burrus, Quigley, Blackwell, Kewish, Wampold and Voss-Petridis; **Audience:** Herb Gerhardt
Excused: District Secretary Patti

The meeting was called to order at 5:15 pm.

The minutes from 2/8/2014 were presented for approval.

Commissioner Blackwell moved to accept NMRFA meeting minutes from 2/8/14 as presented; Commissioner Quigley seconded motion. Motion carried.

Vouchers for the month of March were presented and reviewed. No questions concerning voucher payments.

Commissioner Burrus moved to accept vouchers #1403001 – 1403128 in the amount of \$273, 355.98 as presented; Commissioner Wampold seconded motion. Motion carried.

ADMINISTRATION:

Tahuya Community Event: Assistant Chief Cooper provided a summary of the day's events to include the CRT graduation and presentation of 17 new CRT members. A/C Cooper stated that it was well attended and more than 60 people were in attendance. There was a final drill and all are ready for response. He also stated that some received pagers while others are able to receive call tones via a smart phone.

New members will be issued ID cards and NMRFA Logo uniforms. The logo was just recently finalized and approved.

Chief Bakken wanted to give special recognition to Captain Carl Ehresman for his hard work and dedication to the program's coordination and training – along with all of A-shift. Chief Bakken stated that following CRT training there are some members who are interested in EMT certification class.

Department Dinner: There is a reminder for the department dinner on 3/15/14. Approximately 125 people RSVP'd for the dinner; it's likely to be the largest we have hosted. The dinner will be at 6:00 pm at The Alderbrook Resort. There are spa services, special room rates, and activities to enjoy.

AmeriCorps Grant Program: Chief Bakken presented information on this federally based program that awards a grant to for 2 positions for one year to provide community service, outreach, and disaster preparedness programs. The only obligation of the Fire Authority would be a \$6,000 contribution to personnel costs. The deadline for the grant is 3/21/14. Chief Bakken will keep the board posted in the progress of the grant application.

OLD BUSINESS:

Strategic Planning: Chief Bakken has scheduled an appointment with BERK Consulting to review strategic planning with the NMRFA. Commissioners Kewish, Blackwell, and McIntosh will be attending the meeting to review the sample material. Chief Bakken has already provided prior strategic planning material to the firm for their review.

PPE Bids: Captain Jordan Reese and A/C Cooper reviewed the bids submitted for consideration. The three bids are from MES, Seawestern, and General Fire. The bids are as follows (pre-tax):

- SeaWestern: \$1883.00 per turnout
- MES: \$1926.88 per turnout
- General Fire: \$2040.00 per turnout

Commissioner Blackwell moved to accept the three bids presented by SeaWestern, MES, and General Fire; Commissioner Wampold seconded the motion. Motion carried.

SeaWestern was the lowest bid and closest to the goal of approximately \$1,800 per turnout gear. SeaWestern has equipment that is most similar to what personnel use at this time. It is the recommendation of Capt. Reese that the board accept the bid from SeaWestern.

Commissioner Wampold moved that the bid be awarded to SeaWestern for turnout gear for the district; Commissioner Quigley seconded motion. Motion carried.

Policy Reviews: Chief Bakken informed the board that he would be presenting updated policies for review and approval over the next year. Chief Bakken intends to review policies from both District 2 and 8 and "marry" them for combined NMRFA policy. Chief Bakken will provide drafts of policies for consideration and input. Many will only require a change from FD2 and/or FD8 to NMRFA.

NEW BUSINESS:

Unemployment Benefits Request: Frank Chaffee contacted Unemployment Security and made a request for unemployment benefits. Chief Bakken stated that he has been in contact with Unemployment Security and provided information as to Frank Chaffee's retirement/resignation from FD8. Chief Bakken will get more information and keep the board updated on this issue.

Harrison Medical Center Board: The Harrison Medical Center Board has approached Chief Bakken to serve on the Board of Directors. Harrison Medical Center is undergoing some changes and is working in affiliation with the Franciscan Healthcare System. Chief Bakken has assured the board that his serving with Harrison Medical Center will not interfere with his duties as fire chief. He also wanted to make sure there were not conflicts of interest to the district.

Commissioner Wampold moved to approve Chief Bakken's appointment to the Harrison Medical Center Board of Directors; Commissioner Voss Petridis seconded motion. Motion carried.

MCI Drill: On 3/8/14, NMRFA put on a Mass Casualty Incident (MCI) Drill for the District. Other districts were invited to attend, but there was no response or additional districts participating. The drill included the use of high school volunteers and makeup artists to do "real life" injury props. Capt. Reese was the incident commander for the drill. Northshore Towing donated cars for the drill. The drill took a little

more than an hour and the debriefing was more than two hours. It was a worthwhile exercise for the new volunteers and provided an opportunity to practice skills and see what worked and what did not.

There is already a future plan to do the next MCI which will be an "active shooter" drill at the high school.

GOOD OF THE ORDER:

B-Shift Presentation: On 3/12/14, B-Shift will be going to Seattle Children's Hospital from 10:00 am – 2:00 pm to visit child patients at the hospital. They will be in uniform and doing a "goodwill" presentation on what we do as firefighters and here in NMRFA. Chief Bakken will accompany B-Shift on this excursion.

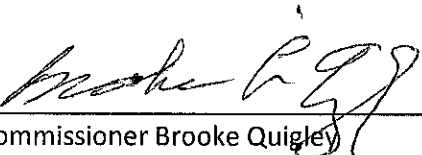
Columbia Tower Climb: Chief Bakken informed the board the NMRFA had a team of firefighters at the Columbia Firefighter Tower Climb – a benefit event. The NMRFA team consisted of John Craig, Daniel Baker, Brian Johnson, and Anthony Rhead. Brian Johnson came in 11th over all the other firefighters. The team came in 31st over the other teams combined.

Commissioner Burrus moved to adjourn; Commissioner Blackwell seconded motion. Motion Carried.

The meeting was adjourned at 6:00 pm.



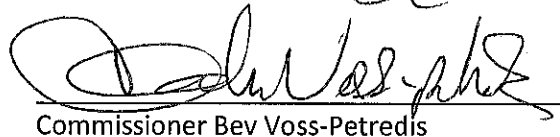
Commissioner Kelley McIntosh



Commissioner Brooke Quigley



Commissioner Dan Burrus



Commissioner Bev Voss-Petredis



Commissioner Shelby Blackwell



Commissioner Thomas Wampold



Commissioner Daniel Kewish