



## North Mason Regional Fire Authority (NMRFA)

### Meeting Minutes

460 NE Old Belfair Hwy

3/14/2016

**Present:** Commissioners Kewish, McIntosh, Quigley, Severson, Miller; Executive Assistant Patti, Chief Bakken; Asst. Chief Cooper

**Guests:** Herb Gearhardt, Lane Johnson

Meeting minutes from February 14<sup>th</sup> and February 21<sup>st</sup> 2017 were presented for approval.

Commissioner Quigley inquired about the survey that Commissioner Severson will forward to the Commissioners for review. Commissioner Severson will forward the questions.

**Commissioner Kewish moved to approve the meeting minutes as presented. Commissioner Miller seconded the motion. Motion approved.**

**Vouchers-** Vouchers for the month of March #1703001 to #1703119 in the amount of \$325,536.25 were presented for approval.

Commissioner Quigley inquired about the voucher to Case Inlet Signs. This was for the purchase of the red acrylic the Authority uses to make address signs.

**Commissioner McIntosh moved to approve the vouchers as presented; Commissioner Miller seconded the motion. Motion approved.**

**FINANCIAL REPORT:** Chief Bakken will provide an update on the finances at the next week's meeting.

#### **ADMINISTRATION REPORT:**

**Department Dinner:** Chief Bakken thanked all the members who helped with the annual department awards dinner. A great time was had by all. It was wonderful to be able to award and recognize our responders and volunteers.

**Community Outreach Coordinator:** The assessment center will be held this coming Friday at the Selah Inn. We have seven candidates participating in the process. The top four will move on to a Chiefs interview.

**Firefighter Testing:** Chief Bakken reported he would like to hold an internal firefighter assessment to create a list of individuals who would be able to fulfill any future firefighter openings.

**State Financial Report:** Executive Assistant Patti has been working on the State Report. The report is due by May 31<sup>st</sup> and once complete, a copy will be sent to the Board for review.

## **OLD BUSINESS:**

**CAC Meeting:** Commissioner Quigley provided an update on the topics discussed at the March 13<sup>th</sup> CAC meeting. A recommendation was made to have Chief Bakken send out CAC minutes to his email group in addition to the CAC distribution list.

**Station 27 Kitchen Remodel:** Chief Bakken provided an update on the Station 27 Kitchen Remodel Bid process. This was the second time we have gone out to bid for the kitchen at Station 27. He reported we received only one bid from Morgan-Built Construction in the amount of \$38,049.00 which includes tax. A recommendation was made to accept the bid from Morgan-Built homes as presented and to award the bid as presented.

**Commissioner Quigley motioned to accept the bid as presented; Commissioner Kewish seconded the motion. The motion was carried with one abstention by Commissioner Severson.**

**Commissioner Kewish motioned to award the bid to Morgan-Built Homes as presented; Commissioner Miller seconded the motion. The motion was carried with one abstention by Commissioner Severson.**

**Tahuya Station Update:** Assistant Chief Cooper reported the septic designer received a list of questions from Mason County that we will need to respond to. The other area that will require review is parking. Once those are complete, we will begin cost estimates to determine if we can afford our design.

## **NEW BUSINESS**

**Labor Negotiation Request from the IAFF Local:** We received a request to begin contract negotiations. Our current Collective Bargaining Agreement is set to expire at the end of the year. We anticipate this would be for another 3 year's (2018-2021). He asked if any of the Commissioners would be interested in sitting on the Administrative side for the bargaining committee and Commissioner McIntosh and Commissioner Quigley volunteered to participate. Executive Assistant Patti will arrange times to meet.

**Public Comment:** None

## **Good of the Order:**

**Community "Medicine" Program:** Commissioner McIntosh reported we are now able to move forward with the ILA and have set a date for April 5, 2017 at 6:00pm Mason General in the Eleanor Rm to review the ILA in preparation to presentation and acceptance. We are thrilled that Squaxin Island has expressed interest in partnering with us.

**Joint Fire Chief – Commissioner Meeting** is scheduled for April 6, 2017 at the Shelton Civic Center. Attorney Brian Snure will be presenting on mergers and RFA's. She encouraged all to attend. There will be no other business on the agenda.

There was discussion on ride sharing for the academy graduations. More to follow in the coming weeks.

Reminder: Our meeting will be in Tahuya next week.

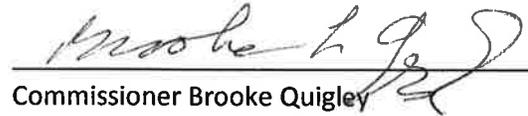
Commissioner Quigley moved to adjourn; Commissioner Kewish seconded the motion. Motion carried. The meeting was adjourned at 5:34pm.



Authority Secretary Katie Patti



Commissioner Kelley McIntosh



Commissioner Brooke Quigley



Commissioner Bob Miller



Commissioner Daniel Kewish



Commissioner Paul Severson