

North Mason Regional Fire Authority (NMRFA)
Meeting Minutes
460 NE Old Belfair Hwy
4/8/2014

Present: Commissioners Blackwell, Burrus, Kewish, McIntosh, Quigley, Voss-Petredis, Wampold; Fire Chief Bakken, Assistant Chief Cooper, District Secretary Patti

Guests: Community member Herb Gerhardt; MCFD 2 Commissioner Paul Severson.

The meeting was called to order at 5:07pm and opened with the Pledge of Allegiance.

Minutes from the NMRFA meeting held on 3/11/2014 were presented for approval.

Commissioner Voss-Petredis moved to approve the minutes from 3/11/14 as presented;
Commissioner Blackwell seconded the motion. Motion carried.

Voucher Approval: Vouchers for the month of April were presented for approval. Commissioner McIntosh asked if there were any questions on the vouchers presented.

Commissioner Quigley commented that it looks like we are on target for the budget in a majority of expenses and it looks as though we have had some unexpected expenses in other areas.

Commissioner Wampold moved to approve Vouchers #1404001 to #1404123 in the amount of \$259,291.59; Commissioner Burrus seconded the motion. Motion carried.

Tahuya Doorbelling: In an effort to obtain volunteers, Firefighter Nick Bowman, Volunteer Coordinator Tina Miller, and Volunteer Sue Remmele will be going door to door in the Tahuya area.

Appointment of new MCFD2 Commissioner: Welcome to Paul Severson, new Board Member for MCFD2.

Trails End Lake Fire Station: A truck was stolen approximately three weeks ago from Station 23. The tools that were on the truck were used to break into a home in the area. There was minimal damage as a result (under \$1,400). The vehicle was recovered with the help of the Sheriff's office who through their connections commandeered an airplane.

Update on Frank McDonald: A meeting of the Volunteer Firefighter Association was held to discuss the events from the past week. Two Chaplains attended a meeting earlier in the morning as well as the volunteer meeting at the Belfair Station to debrief with staff and volunteers. At this time we are not aware of any funeral services. Chief Bakken will send out an update to everyone once we know more. He added that the NMRFA will not hold a special service.

Sunset Beach Water System: A letter was sent from Chief Bakken on behalf of the NMRFA to the Sunset Beach Board Members regarding the Fire Hydrants. He reported it was well received. The Sunset Beach

Board will discuss how they will disseminate the information to those affected. Chief Bakken will provide updates as needed.

Pancake Breakfast: The Annual Easter Pancake Breakfast will take place at Station 81 on April 20th from 9:00am until noon. Volunteers are needed to help with various tasks. Please contact Volunteer Captain Mike Sammons to sign up to help msammons@northmasonrfa.com. We hope to see you and your family at this fun event!

Final Drive: The NMRFA along with several neighboring agencies will stage a mock car crash at the high school to emphasize the dangers of drinking and driving. Thank you to Jeromy Hicks and the Final Drive Committee for their important work.

OLD BUSINESS:

Strategic Planning Committee Update: Chief Bakken reported the committee consisting of Chief Bakken, Assistant Chief Cooper, Commissioner's Quigley, Blackwell and Kewish and Executive Assistant Patti, has conducted one interview with a consultant company which we feel went well. The committee will interview a second consulting company on Thursday, April 10th at 3:00pm.

NEW BUSINESS:

Unemployment Request Update: Chief Bakken reported that we received notification from the Employment Security Department that the unemployment request submitted by former D8 Fire Chief Frank Chaffee was denied.

Citizen Advisor Committee (CAC) Update: Commissioner Quigley provided an update on the CAC meeting that occurred in February on the 10th. She asked for direction from the Board to add future CAC agendas and minutes to the Fire Authority website. The Commissioners felt this would be beneficial. The next CAC meeting will occur on April 14th at Station 27, Collins Lake at 5:00pm. She encouraged Commissioners to attend. (Agenda and notes attached)

Tahuya Station: Asst. Chief Cooper provided an overview of Station 81 in regards to recent electricity bills that have ranged in cost of \$300 - \$618 per month. He noted one of the biggest problems is the baseboard heaters that draw a lot of power. He recommended we upgrade the heating system.

Three companies provided us with estimates and recommendations: **Hood Canal Heating:** one ductless heat pump for \$5,714.55, **Dana's Heating Inc.:** Two heat pumps for \$ 8,696.28; and finally **Advance Heating and Cooling:** Recommended two units for \$11,358.95. Asst. Chief Cooper made a recommendation to the Board to use Danas Heating Inc. for a cost of \$8,696.28 (noting this is under the \$10k threshold).

Commissioner Blackwell made a motion to approve Asst. Chief Cooper's proposal to use Danas Heating Inc. to purchase and install two ductless units as presented for an amount of \$8,696.28; Commissioner Burrus seconded the motion. Motion approved.

Overhang on the Tahuya Store: The store has developed a significant roof leak. Southgate Roofing came out and reported the cedar roof shanks are rotten in parts and have begun to sag away from the building. They recommended we pull the affected part off and seal it up back to the original condition. The bid to do tear down, debris removal and repair – (with additional sheets of wood at \$40 per sheet) was \$2,360.00. Asst. Chief Cooper made a recommendation to the Board to use Southgate Roofing for this repair for a cost of \$2,360.00.

Commissioner Wampold made a motion to approve Asst. Chief Cooper's proposal to use Southgate Roofing for store roof repair as presented for a total of \$2360.00 plus any sheets of wood needed; Commissioner Voss-Petredis seconded the motion. Motion approved.

Chief Bakken reported he will send a message to the residents in the area to clarify/explain the emergent need to repair the overhang at the store.

Asst. Chief Cooper discussed other facility needs that are not emergent but will need to be addressed in the next year or so.

Good of the Order:

Some of you knew Jim Draper who recently passed away. He was a huge supporter of the Fire Department and will be missed. Chief Bakken plans to attend his memorial service on Friday the 18th at Miller Woodlawn. Please share this information with anyone who would like to attend.

Commissioner Burrus moved to adjourn the meeting; Commissioner Wampold seconded the motion. Motion carried and the meeting was adjourned at 6:15pm.

BOARD FOR VOLUNTEER FIREFIGHTER'S

Present: Shelby Blackwell, Scott Cooper, Kelley McIntosh

The meeting was called to order at 6:16pm

Two volunteer physicals were presented for approval.

Shelby Blackwell moved to approve the two physicals; Assistant Chief Cooper seconded the motion. Motion approved.

A Report of Accident for Volunteer Resident Brian Jack who sustained an injury while at the academy and a medical bill was presented for approval.

Assistant Chief Cooper moved to approve the Report of Accident and the medical bill for Volunteer Jack as presented; Shelby Blackwell seconded the motion. Motion approved.

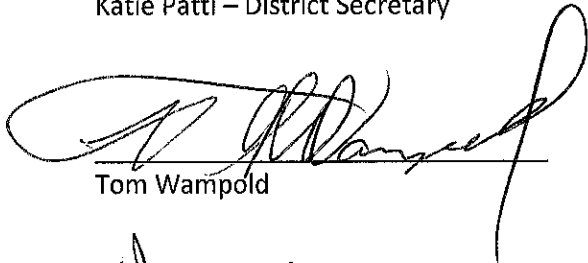
A *Report of Accident* and several medical bills were presented for Volunteer Sue Remmele who sustained an injury during drill.

Shelby Blackwell moved to approve the *Report of Accident* and the medical bills as presented for Volunteer Remmele; Assistant Chief Cooper seconded the motion. Motion approved.

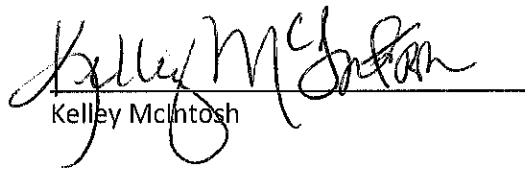
Scott Cooper moved to adjourn the meeting; Shelby Blackwell seconded the motion. The meeting was adjourned at 6:20pm.




Katie Patti – District Secretary



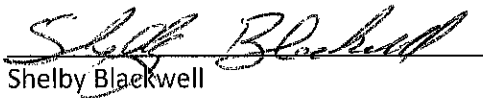
Tom Wampold



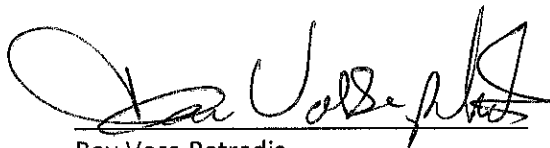
Kelley McIntosh



Dan Kewish



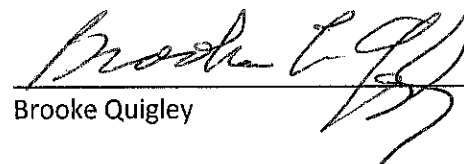
Shelby Blackwell



Bev Voss-Petredis



Dan Burrus



Brooke Quigley