

North Mason Regional Fire Authority (NMRFA)
Meeting Minutes
460 NE Old Belfair Highway
5/13/2014

Present: Commissioners Blackwell, Burrus, Kewish, McIntosh, Quigley, Voss-Petredis, Wampold; Fire Chief Bakken, Assistant Chief Cooper, District Secretary Patti

Guests: Herb Gerhardt, Paul Severson – District 2 Commissioner

The meeting was called to order at 5:01pm and opened with the Pledge of Allegiance.

The minutes from the meeting held on 4/15/2014 were presented for approval.

Commissioner Quigley moved to approve the meeting minutes from 4/15/14 as presented; Commissioner Blackwell seconded the motion. Motion carried.

Voucher Review and Approval: Vouchers for the month of May were presented for review and approval.

Commissioner Quigley asked what the expense was for PPE under Cpt. Jordan Reese's Line item that totaled \$86k. Chief Bakken indicated this expense is part of the PPE Grant and we will be requesting reimbursement. Commissioner Quigley also inquired about the Mason County Fire Chief's cost for the academy that totaled \$13.5k. It was explained that this is part of the SAFER Grant for training expenses and will also be reimbursed through the Grant.

Commissioner Burrus moved to approve Vouchers #1405001 to #1405106 in the amount of \$406,178.86 as presented; Commissioner Wampold seconded the motion. Motion carried.

FINANCIAL REPORT:

Chief Bakken will discuss the Financials at the meeting on 5/20/14.

ADMINISTRATION REPORT:

Maggie Lake Fishing Derby: Over the weekend our Volunteer Coordinator Tina Miller and Sta 81 FF Nick Bowman went door to door in an effort to provide information on becoming a volunteer in addition to information of the services the Fire Authority provides to the community such as smoke detectors and address signs. They also made an appearance in the fire engine at the Maggie Lake Fishing Derby. Lots of photos were taken and it turned out to be a fantastic event.

The Final Drive: This was an educational event held at the high school to emphasize the dangers of drinking and driving. This was put on with several other agencies and Chief Cooper indicated this was by far the best event he had attended. It was well coordinated and he believes the message was well received by the high schoolers in attendance.

Chief Bakken spoke about the car accident that happened a few days following the Final Drive Event on Hwy 3. In all his years this was the worst extrication he has ever seen. Two CRT folks came and assisted and they were appreciated. Chief gave kudos to the shift that responded.

Partnership with Hospital District 2: Chief Bakken spoke about the Interlocal agreement we have formed with Mason County Public Hospital District No. 2 (MCPHD). Through this partnership, three King Vision laryngoscopes were purchased to use in the event paramedics need to intubate a patient. We are the only department in Mason County to have this cutting edge equipment. We will provide reports to the hospital district in terms of usage. Chief Bakken thanked the MCPHD for their generosity and partnership.

Engine 25 Report: Assistant Chief Cooper reported that one of the 99 Fire Engines failed their pump test. The recommendation by our repair shop was to rebuild the transmission at a cost to us of \$10k. Upon further investigation, only the impeller needed to be replaced. We paid FF Nick Bowman overtime in the amount of about 15 hours to work on this and called upon the help of a seasoned fire department mechanic. By doing this repair in house we ended up spending only \$3,500.00.

Commissioner Voss-Petredis asked who we typically use for maintenance and repair. Chief Cooper listed the various vendors we have used in the past indicating we use different shops for different repairs. She also asked if we can utilize Nick for other preventative maintenance and pretesting. Chief Cooper indicated that yes, we have been utilizing Nick and have him look at the rigs before they go for repair.

Safety Days: Safety Days events will occur June 10 at Belfair Elementary and June 12 at Sandhill Elementary. We will meet at Sta 21 at 8:30am on each day and then head to the schools. We would love to have Commissioners help with this fun event. A sign up is on the board in the hallway.

Easter Pancake Breakfast: Chief Bakken spoke about how wonderful the Easter pancake breakfast went in Tahuya over Easter Sunday. We had a lot of volunteer helpers and it was great to see the folks comingling.

Tahuya Days: We are gearing up for the Tahuya Days festival which happens on July 5th. More information will be forthcoming.

WA Service Core Grant: We have been awarded a grant which will bring in two volunteer employees for the Fire Authority in September for a ten month period. They will report to Public Outreach Coordinator Jeremy Hicks. They would spend 40 hours per week here and will receive a stipend of \$7.00 an hour in addition to medical coverage. When they complete their service they receive a \$5,500 scholarship.

The NMRFA's portion would be \$6,000 for each volunteer for a total of \$12,000 for the year. They will be tasked with going door to door and installing address signs and smoke detectors and will distribute other educational materials as needed. They will also aid in recruiting volunteers interested in CERT, CRT and Volunteer firefighters. We get to select who the individuals are based on a pool of applicants. Chief Bakken indicated Jeremy Hicks was responsible for putting this grant together and he did a fabulous job.

Chief Bakken asked for a motion by the Commissioners to accept the Grant and its parameters.

Discussion to accept the grant: Commissioner Quigley asked how we plan to measure the disaster preparedness before and after. Chief Bakken reported we will partner with DEM to conduct pre and post surveys.

Commissioner Wampold asked what line item the funding will come out of. Chief Bakken indicated Jeromy's Community Outreach program has monies that we can will use to use to offset cost.

Commissioner Voss-Petredis asked about the CERT volunteers and expressed concern over the lack of follow up from the County. Chief Bakken indicated we would detail out the "job" if you want to help outside of your community you should go to CERT team. To respond in your community the CRT is the best option.

There was no further discussion.

Motion made by Commissioner Quigley to accept the WA Service Core Grant; Commissioner Voss-Petredis seconded the motion. Motion carried.

Tahuya Store Walkthrough: At next week's meeting we would like the full board to walk through the store in Tahuya. There are a lot of useable and non- useable items that ultimately a decision needs to be made whether to surplus or throw out.

Healthcare Plan: Chief Bakken spoke to the Commissioners on the Fire Authority's current Healthcare Plan. This plan was selected upon notification that the trust we were a part of dissolved because they did not met the criteria under the Affordable Healthcare Act. The plan we currently have through Premera saved us a significant amount of money, but was lacking adequate coverage in features such as out of pocket maximum for out of network providers.

The local is requesting we go to a Premera 750 Plan - Heritage Signature. This plan expands the network and provides additional coverage. Chief Bakken is seeking a request to move to this Healthcare Plan to rectify this situation.

Commissioner Voss Petredis made a motion to move to the Premera 750 Plan – Heritage Signature as presented; Commissioner Wampold seconded. Motion carried.

Commissioner Seating Process: Chief Bakken reminded the Commissioners about the Commissioner seating process that is detailed in the Fire Authority Plan. According to the Plan, the Board will determine by majority vote the method used to eliminate the number of Commissioners to five. If a decision is not reached there is a fallback plan.

Commissioner Burrus would like everyone at large to go for election. Additional discussion on the topic occurred.

Store Roof Repair: Assistant Chief Cooper provided an update on the roof repair on the Tahuya store. Of the bids received and presented at last month's meeting the bid by Southgate Roofing had come in the lowest, however upon further research of the company their license has been suspended. We will not be using Southgate for this reason.

Assistant Chief Cooper requested permission to move ahead with a different vendor - Greg Morgan of Morgan-Built Homes. They have been doing a lot of work in the area and have provided us with a quote for repair and replacement totaling \$2,475.00. They made an additional recommendation to install metal to replace a compromised roof cap at a cost of \$675.00.

Commissioner Blackwell motioned to have Morgan-Built homes complete the work on the Tahuya Store roof as presented; Commissioner Voss-Petredis seconded the motion. Motion carried.

Good of the Order: Congratulations to Chief Bakken on the birth of his son Rowan.

Commissioner Burrus moved to adjourn the meeting; Commissioner Wampold seconded the motion. Motion carried and the meeting was adjourned at 6:05pm.

BOARD FOR VOLUNTEER FIREFIGHTER'S

Present: Commissioner McIntosh, Assistant Chief Cooper, Shelby Blackwell, Chief Bakken, District Secretary Patti.

The meeting was called to order at 6:06pm.

Two volunteer physicals were presented for approval.

Assistant Chief Cooper moved to approve the two physicals as presented; Shelby Blackwell seconded the motion. Motion Carried.

Invoices for additional medical bills and mileage for a Volunteer who was injured were presented for approval.

Assistant Chief Cooper moved to approve invoices as presented; Shelby Blackwell seconded the motion. Motion Carried.


Assistant Chief Cooper moved to adjourn the meeting; Shelby Blackwell seconded the motion. Motion carried and the meeting was adjourned at 6:10pm.



District Secretary Katie Patti

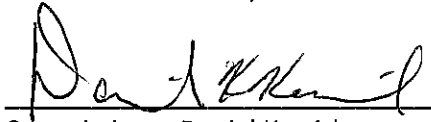


Commissioner Kelley McIntosh

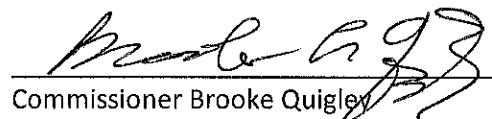


Commissioner Dan Burrus

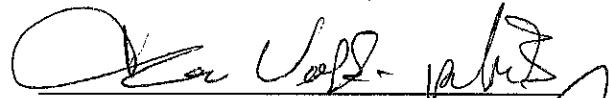
Commissioner Shelby Blackwell




Commissioner Daniel Kewish



Commissioner Brooke Quigley



Commissioner Bev Voss-Petredis



Commissioner Thomas Wampold