



**North Mason Regional Fire Authority (NMRFA)**

**Meeting Minutes**

**460 NE Old Belfair Hwy**

**6/13/2017**

**Present:** Commissioners Kewish, McIntosh, Quigley, Severson, Miller; Executive Assistant Patti, Chief Bakken; Asst. Chief Cooper

**Guests:** Community Members Ken Van Buskirk, Herb Gearhardt

Meeting minutes from May 9<sup>th</sup> and 16<sup>th</sup> were presented for approval.

**Commissioner Quigley moved to approve the meeting minutes as presented. Commissioner Miller seconded the motion. Motion approved.**

**Vouchers-** Vouchers for the month of June #1706001 to #1706102 in the amount of \$364,119.21 were presented for approval.

Commissioner Quigley inquired about the amount of the Columbia Bank Deposit and if it will stay at this level. Chief Bakken indicated it will not as it is for OT for filling in for our new hires.

**Commissioner Kewish moved to approve the vouchers as presented; Commissioner Quigley seconded the motion. Motion approved.**

**FINANCIAL REPORT:** Chief Bakken will present the financials at next week's meeting.

**ADMINISTRATION REPORT:**

**Training Burn, June 10<sup>th</sup>:** We had a training burn held just down from Station 21 this past Saturday. Chief thanked the members of C shift for their preparation and hard work. The training lasted four hours and was a beneficial day of training for our crews as well as the CRT and Volunteers that participated.

Community Member Ken VanBuskirk was in attendance at the meeting. He remarked how impressed he was with the entire process and remarked that this was a top notch event.

**Station 27 Kitchen Remodel:** We are near completion with the kitchen remodel. We will show some pictures of the great work that was completed at a future meeting.

**Tahaya Station Septic:** We are in the process of marking the perimeter of the old septic system and the distribution inbox. We thought we had a broken septic however, we discovered it was how septic design used to be.

**NM Relay for Life:** The event was held at the Sand Hill ballfields this past weekend. We partnered with FD3 at the event handing out safety items and had a great time. Cpt. Hicks, the AmeriCorps members and several other staff members were thanked for their participation at the event.

**Northshore Rd – Harm to Firefighters:** Chief Bakken reported we have had several incidents with a specific homeowner who has made threats against EMS and Law Enforcement personnel in the past. This address has been flagged per policy that provides our crews with direction should we be called to this address in the future. A certified letter was sent to the homeowner indicating our response in the event of a call. The homeowner, in turn, sent us a letter that denies any wrong doing. The Board decided we will not respond to the letter.

**Thrift Store Closure- Hwy 3 (Fire Hazard):** Captain Hicks reported he received a complaint about a possible fire hazard at one of the thrift stores located on Highway 3. Following inspection, it was deemed that there could be no occupancy due to the hazards found.

**Leavenworth Wildfire Response:** There was a small wildfire in the Leavenworth area. We had two individuals from the RFA assist on this deployment. They were gone for four days. Chief Bakken spoke about the wage arrangement that has been changed indicating that DNR will join the WSP and will pay individuals directly.

**Chili Cook off:** The annual chili cook off is being held on June 17<sup>th</sup> at the NM Eagles Club. The AmeriCorps members are in charge of this event and all were invited.

#### **OLD BUSINESS:**

**Retention Committee:** Captain Ehresman provided a report prepared by BERK to the Commissioners. The report is in draft form. Commissioner Severson would like the Board to review the report and provide feedback at the next meeting.

**Mason Co Commissioner Association Meeting:** At the June 1<sup>st</sup> meeting three things were presented. A representative from the animal rescue team shared how they are available to help with livestock/animal rescue in the event of a disaster. Chief Bakken provided an update on the Incident Management System which was adopted by the Commissioners that evening. Finally, Dr. Hoffman provided a follow up on the Community Medicine Update that touched on financing and the partnerships the committee is exploring.

Community Member Herb Gerhardt inquired if the RFA has signed onto the Interlocal Agreement. Commissioner McIntosh reported we have.

#### **NEW BUSINESS:**

**Aerial Drone Program Conception:** Chief Bakken provided a brief overview on the aerial drone program research that we are conducting. He spoke about the features and benefits to using drone technology. The members of A Shift will take the lead in developing what that program could look like. Once complete they will present it to the Board for review and approval.

Herb Gerhardt added MACECOM provides latitude longitude for calls.

**Public Comment:**

**Herb Gerhardt:** He remarked he has a smart phone app that he will forward the information to Chief Bakken that could be beneficial on calls.

**Ken Van Buskirk:** On Saturday, he witnessed crew members trying to access a hydrant that had actually been turned off. The Belfair Water District was notified to ensure other hydrants are not locked. Chief Bakken reported we have tools to open a hydrant in the event that it is locked.

Regarding the Drone technology, he shared helicopters will not approach an area if drones are present. He suggested this be built into the policy.

**Good of the Order:** None

**Commissioner Quigley moved to adjourn; Commissioner Miller seconded the motion. Motion carried. The meeting was adjourned at 5:44pm.**

**BOARD FOR VOLUNTEER FIREFIGHTERS**

**Present:** Commissioner McIntosh, AC Cooper, Volunteer Velazquez, Executive Assistant Patti

Commissioner McIntosh called the meeting to order at 5:43pm.

An invoice voucher for volunteer physicals was presented for review and approval.

**AC Cooper made a motion to approve the physicals as presented; Volunteer Velazquez seconded the motion. Motion approved.**

**AC Cooper made a motion to adjourn the meeting; Volunteer Velazquez seconded the motion. Motion approved and the meeting was adjourned at 5:44pm.**



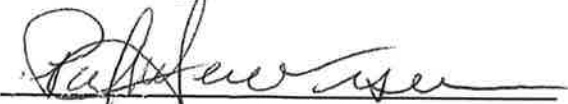
Authority Secretary Katie Patti



Commissioner Kelley McIntosh



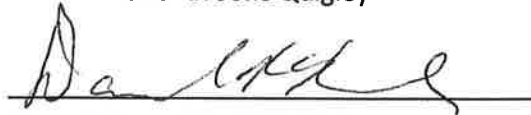
Commissioner Bob Miller



Commissioner Paul Severson



Commissioner Brooke Quigley



Commissioner Daniel Kewish