



North Mason Fire

North Mason Regional Fire Authority (NMRFA)

Meeting Minutes

14480 NE North Shore Rd, Tahuya

6/20/2017

Present: Commissioners McIntosh, Kewish, Quigley, Miller, Severson; Executive Assistant Patti, Chief Bakken; Asst. Chief Cooper
Guests: COC Robert Collamore

VOUCHERS: A second batch of vouchers #1706103 to #1706105 in the amount of \$1,790.73 was presented for the month of June.

Commissioner Kewish made a motion to approve the vouchers as presented; Commissioner Severson seconded the motion. Motion approved.

FINANCIAL REPORT: Chief Bakken reported we have taken in 72% of our revenue for the year. We are doing great in timber revenue as is ambulance revenue which typically will pick up over the summer months.

Commissioner Quigley inquired about the emergency contingency fund. Currently it is at \$500,000. She recommended we look at the amount we have in the contingency fund to see if it meets the needs of the Fire Authority.

ADMINISTRATION REPORT:

Safety Stand Down: The International Association of Fire Chief's recommends that agencies take part in the annual Safety Stand Down as a means to spend a day or shift to prioritize and focus solely on firefighter safety and health. We will be participating beginning with the members of A-shift with B and C Shifts to follow.

Program Admissions: We are pleased to announce that PM/FF Ryan Cloud has been accepted to the National Fire Academy Managing Company Officer Program. FF/EMT Laura Friese has been accepted to the University of WA Executive Master of Public Administration degree program. Congratulations to both Ryan and Laura!

Salsa/Chili Cook-off: The weekend event turned out great and featured many outstanding chili's and salsas entries including live music. The Firefighters Association made a profit from the event. Congratulations go to AmeriCorps Volunteers Maddison and Jessica who facilitated the event. Commissioner Quigley suggested we look into purchasing a sandwich board style sign advertising the event as the handwritten sign was difficult to read.

OLD BUSINESS:

Tahuya Station Design: AC Cooper and COC Robert Collamore are working on marking the corners of where the Station would be. The drain fields have been identified. The next priority will concern parking stalls.

Community Medicine Program Overview: Commissioner Quigley requested a review of where we are to date with the Community Medicine Program. Chief Bakken described the initial program concept and the changes that have been made since the exploration of this program began. The scope of the program has been put on hold while the backbone and infrastructure are determined. Medical Program Director - Dr. Hoffman has identified two huge funding sources upwards of several million dollars that will impact the scope. Chief Bakken spoke about Medicare ACA Regions – where their mission is to reduce Medicare spending and shared that the committee has delivered a plan to the Olympic Region ACA for funding. We will know if we have been accepted this fall.

NEW BUSINESS:

Surplus Requests:

1999 Chevy Suburban: Chief Bakken presented a request to the Commissioners to surplus the 1999 Chevy Suburban (VIN# 1GNGK26R3XJ449873). This vehicle was replaced by the 2017 Ford Expedition. He added the new Ford is not in service as of yet, but will be soon.

Commissioner Quigley made a motion to surplus the vehicle as presented; Commissioner Miller seconded the motion as presented. Motion approved.

2000 Jeep Cherokee: Chief Bakken has requested to surplus the 2000 Jeep Cherokee (VIN# 1J4FF2854YL219526). This vehicle was acquired from former Mason Co Fire District 8. We do not have an immediate plan to replace this vehicle but we will have a need to purchase a utility vehicle in the future.

Commissioner Severson made a motion to surplus the vehicle as presented; Commissioner Kewish seconded the motion as presented. Motion approved.

Shooting Tahuya River Valley Concern: COC Collamore will be attending a meeting this evening as a representative of the Fire Authority.

Retention Committee Report Review: The Commissioners were provided the Retention Report at last week's meeting to review. Commissioner Severson identified the three areas for review as prepared by BERK Consulting. Commissioner Quigley recommended we break down the three areas in order to conduct a thorough review. The Board was in agreement that retention is our top priority and discussed ways to ensure staff receives this message. The Board recommended a Resolution be drafted for review at the next meeting that further clarifies this stance.

Safety Days: Commissioner Quigley participated in Sand Hill Safety Days event. She was impressed with the addition of a school bus safety station.

School Meeting: Chief Bakken, Captain Hicks and AC Cooper will attend a meeting tomorrow with North Mason School Dist. Superintendent to continue working on active shooter planning.

Public Comment: None

Good of the Order: None

Commissioner Severson moved to adjourn; Commissioner McIntosh seconded the motion. Motion carried. The meeting was adjourned at 6:09pm.



Authority Secretary Katie Patti



Commissioner Kelley McIntosh



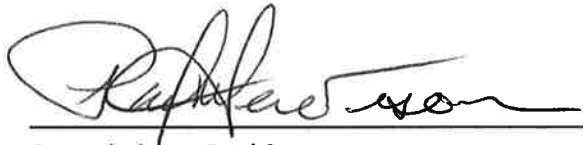
Commissioner Brooke Guigley



Commissioner Bob Miller



Commissioner Daniel Kewish



Commissioner Paul Severson