



**North Mason Regional Fire Authority (NMRFA)
Meeting Minutes
460 NE Old Belfair Hwy
7/11/2017**

Present: Commissioners Kewish, McIntosh, Quigley, Severson, Miller; Executive Assistant Patti, Chief Bakken; Asst. Chief Cooper
Guests: Cpt. Jeromy Hicks

Meeting minutes from June 13th and June 20th were presented for approval.

Commissioner Quigley moved to approve the meeting minutes as presented. Commissioner Miller seconded the motion. Motion approved.

Vouchers- Vouchers for the month of July #1707001 to #1707100 in the amount of \$338,987.57 were presented for approval.

Commissioner Kewish inquired about a charge for the command vehicle.

Commissioner Kewish moved to approve the vouchers as presented; Commissioner Severson seconded the motion. Motion approved.

FINANCIAL REPORT: Chief Bakken reported so far this year we received \$20k in timber tax revenue. We have also brought in about \$15k in wildland revenue. We have increased our WA State Investment Pool to \$2.5 Million.

Commissioner McIntosh requested an update on EF Recovery and our ambulance revenues. Chief Bakken provided a quick overview on where we are to date. He reported that Admin Asst. McCormick completed an onsite audit and no issues/concerns were found.

ADMINISTRATION REPORT:

Tahuya Day: Asst. Chief Cooper reported 310 burgers were sold which made about \$1,800 in profit. The parade was wonderful and the event was well attended.

Station 27 Kitchen: Chief Bakken reported the kitchen remodel is complete. The remodel turned out great and the crews are very happy with the results. He commended AC Cooper his work in facilitating the process.

Fuel Theft Update: Chief Bakken indicated we don't have much to report regarding this. We have received a request for restitution from the Prosecutor. By law, we will still need to get written approval from the State Auditor for any restitution/settlement.

Taste of Hood Canal: The annual event is scheduled for August 12th at the Belfair State Park. There will be free parking and a \$5 entry fee. Cpt. Hicks is excited for the new venue. For those interested in camping during the event, sites will be available on a first come-first serve basis.

Student Firefighter Recruitment and Testing: We have an announcement posted for the position of Student Firefighter. We have three spots available. The application period ends on July 21st. This position is stipend based and helps prepare students for a career in the fire service.

PUD 3 Signage for North Mason: the City of Shelton has two LED Signs installed in prominent areas in town that provide power outage information and other community specific info for citizens and visitors to the area. We have requested a sign for the Belfair area. We have selected a location and are working with the property owner on specifics. Cpt. Hicks is leading the effort on this project and will provide an update at a future meeting.

Burn Ban: The County-Wide burn ban will go into effect July 15th at 8am. Under this ban recreational fires will still be allowed in a designated fire pit.

Wildland Fire Responses: We have had five wildland callouts – three in Eastern, WA and 2 locally. Several of our Student Wildland Firefighters went to several of these deployments along with one of our career members.

OLD BUSINESS:

NMRFA Retention Committee: Commissioner Severson provided an update on the work that the committee has completed to date. Committee members are working on items from the study done by BERK. Chief Bakken believes we are in a much better position to be able to tackle this important topic and help keep the momentum going. The next retention meeting is scheduled for September.

Resolution #17-01 Chief Bakken presented Resolution 17-01 that adds Staff Retention to the 2015-2020 Strategic Plan.

Commissioner Quigley made a motion to approve Resolution 17-01 as presented; Commissioner Miller seconded the motion. Motion approved.

Tahuya Fire Station: AC Cooper provided an update on the progress that has been made on the septic and shared the next item he is working on with the help of Tahuya FF/COC Collamore is locating the water line.

NEW BUSINESS:

North Mason School District: Chief Bakken reported we have developed follow up action items following the active shooter incident. The NM School District has a very extensive emergency preparedness plan that is being reviewed. In addition, they are looking into bringing command and control type training to key stakeholders. Chief Bakken spoke about his experience while at the National Fire Academy and the benefits of the training.

Request to cancel July 18th Meeting: Chief made a request to cancel the July 18th meeting. There were no objections and the July 18th meeting will be canceled.

CAC Meeting: Commissioner Quigley provided an update from the July 10th meeting. Attendee Herb Gearhardt shared information on a class offered by Molina Health that we are looking into for our responders. The life jacket loaner program was also discussed.

Public Comment: None

Good of the Order: Commissioner McIntosh announced she will not be able to attend the first Commissioner meeting in September and October.


Commissioner McIntosh moved to adjourn; Commissioner Miller seconded the motion. Motion carried. The meeting was adjourned at 6:12pm.



Authority Secretary Katie Patti



Commissioner Kelley McIntosh



Commissioner Brooke Quigley



Commissioner Bob Miller



Commissioner Daniel Kewish



Commissioner Paul Severson