



## North Mason Regional Fire Authority (NMRFA)

### Meeting Minutes

460 NE Old Belfair Hwy

8/8/2017

**Present:** Commissioners Kewish, McIntosh, Quigley, Miller; Executive Assistant Patti, Chief Bakken; Asst. Chief Cooper, Excused: Commissioner Severson

**Guests:** Herb Gearhardt

Meeting minutes from July 11th were presented for approval.

**Commissioner Quigley moved to approve the meeting minutes as presented. Commissioner Kewish seconded the motion. Motion approved.**

**Vouchers-** Vouchers for the month of August #1708001 to #1708085 in the amount of \$281,255.03 were presented for approval.

There was an inquiry on the voucher for Sound Dive. This charge was for SCBA testing.

**Commissioner Kewish moved to approve the vouchers as presented; Commissioner Quigley seconded the motion. Motion approved.**

**FINANCIAL REPORT:** Chief Bakken will review the financial report at next week's meeting.

#### **ADMINISTRATION REPORT:**

**Structure Fire:** We had a fire at Razor Rd W. The family of was able to get out of the house with no injuries. Unfortunately, several animals perished.

**Cardiac Arrest on North Shore:** We received a call about a woman who was floating in the canal. The Community Outreach Coordinator Robert Collamore commandeered a boat in order to bring the woman to shore and initiated CPR which restarted her heart. She was transported to the hospital however, due to her time in the water she passed away the following day. Chief Bakken commended Robert, the members of A-shift along with CPT Hicks for their exceptional work on this call.

**Taste of Hood Canal:** This year's event will be held at Belfair State Park. The Firefighters Association will hold their pancake breakfast from 7am -10am followed by BBQ. The IAFF Local will have a dunk tank with proceeds benefitting their Benevolent Fund.

**Student Firefighter Assessment:** Twenty-one candidates participated in a written firefighter exam. The top seven candidates will continue on to a ½ day assessment center. The Student Firefighters selected will start September 1<sup>st</sup> and will attend EMT class the first part of October.

**Wildland Fire Responses:** We have been very busy with our wildland response. Chief Bakken reported there was damage to one of our brush trucks due to regular fuel being used instead of diesel. We have opened up an insurance claim to assist with some of the cost of towing and repairs. Our mechanic believes the truck can be repaired. We are excited that our student firefighter program has been so successful.

**Tahuya Salmon Bake:** The annual event is scheduled to occur August 20<sup>th</sup> at the Tahuya Fire Station. This event is done in partnership with the Tahuya Community Club and the Volunteer Association. Tickets are \$14 for adult and \$6 for kids ages 12 and younger.

Commissioner Miller arrived at 5:19pm. He was delayed due to traffic.

**Jeff Yates:** Chief Bakken was proud to report that FF Yates received his Associates Degree from Olympic College. This is a wonderful accomplishment.

**Bent Bine/IAFF Corn Hole Tournament:** The North Mason Professional Firefighters Local is holding a corn hole tournament at the new brewery in town on September 16<sup>th</sup>.

#### **OLD BUSINESS:**

**Fuel Theft Update:** The Auditor's Office contacted us to let us know they have completed the investigation of the fuel theft and are sending us a letter. When we receive it we will share it with the Board. We are now able to start the restitution of funds and will be working with the prosecutor and insurance agency moving forward. In addition, the trial date that was scheduled for July was moved to September.

**Retention Committee Work Update:** The group has begun work on developing a communication model to move information thru the organization in an efficient and effective manner. Chief shared morale has been very high and we are excited for what the future holds and working together.

#### **NEW BUSINESS:**

**Tax Levy Proration:** Chief Bakken reported the Mason Co Commissioners are seeking a tax levy. We are concerned that this will affect Jr. Taxing Districts such as ours. He shared additional information on this including the letter that was sent to the Commissioners on behalf of the Mason Co Fire Chiefs Association.

#### **Public Comment:**

Herb Gerhardt reported Hospital Commissioner Lane Johnson has tendered his resignation set to occur at the end of the month due to relocating out of the area. This will leave a vacancy on the Board.

**Executive Session:** Chief Bakken made a request of the Board to go into Executive Session for 25 minutes with no action taken, pursuant to RCW 42.30.110 (b) – Consideration of real estate lease or purchase.

**In Attendance:** Commissioners Kewish, McIntosh, Quigley, Miller; Executive Assistant Patti, Chief Bakken; Asst. Chief Cooper

The Board went into executive session at 5:38pm pursuant to the RCW listed above. The Board came out of Executive Session at 6:10pm. No action was taken.

**Good of the Order:** None

**Commissioner McIntosh moved to adjourn; Commissioner Quigley seconded the motion. Motion carried. The meeting was adjourned at 6:15pm.**

### **BOARD FOR VOLUNTEER FIREFIGHTERS**

**Present:** Commissioner McIntosh, Chief Bakken, Volunteer Austin Ryan; Executive Assistant Patti

The 2016 Pension Participation Certification form was presented for review and approval.

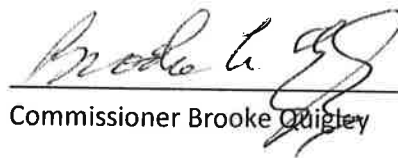
**Volunteer Ryan moved to approve the certificate as presented; Chief Bakken seconded the motion; Motion Carried.**

With no further business the meeting was adjourned at 6:18pm.



Authority Secretary Katie Patti

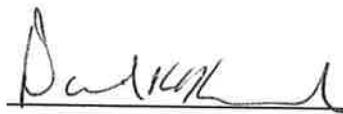
Commissioner Kelley McIntosh



Commissioner Brooke Quigley



Commissioner Bob Miller



Commissioner Daniel Kewish



Commissioner Paul Severson