



**North Mason Regional Fire Authority (NMRFA)**

**Meeting Minutes**

**460 NE Old Belfair Hwy**

**9/12/2017**

**Present:** Commissioners Kewish, Quigley, Miller, Severson; Executive Assistant Patti, Chief Bakken;

**Excused:** Commissioner McIntosh, Asst. Chief Cooper

**Guests:** None

Meeting minutes from August 8 and 15th were presented for approval.

**Commissioner Severson moved to approve the meeting minutes as presented. Commissioner Miller seconded the motion. Motion approved.**

**Education Request- Laura Friese:** Chief Bakken provided information on a education request for FF Laura Friese for approval to pay for half of the cost for her to attend the University of Washington. Chief Bakken believes this to be a great investment for our organization.

**Commissioner Kewish made a motion to approve the tuition for Laura Friese as presented; Commissioner Severson seconded the motion. Motion approved.**

**Vouchers-** Vouchers for the month of September #1709001 to #1709079 in the amount of \$278,547.60 were presented for approval.

**Commissioner Severson moved to approve the vouchers as presented; Commissioner Miller seconded the motion. Motion approved.**

**FINANCIAL REPORT:** Chief Bakken provided the financial report to the commissioners. He shared that we received a large amount of ambulance revenues but have yet to receive a majority of our wildland deployment monies. He also reported we have received well over our budgeted amount in timber tax.

**ADMINISTRATION REPORT:**

**WSRB Rating Process Update:** The process was stalled but we are scheduled to have them onsite on October 12<sup>th</sup>. The process will involve updating information obtained from past visits. Following the onsite, we will receive notification of our rating.

**Kiwanis Award Presentation:** Community Outreach Coordinator Robert Collamore will be the recipient of a Service Award given on behalf of the North Mason Kiwanis at the Chamber of Commerce Luncheon on Wednesday, September 27<sup>th</sup>. The event is being held at the HUB with lunch available for purchase. Commissioners are encouraged to attend.

**Joint Fire Marshall Discussion:** Chief Bakken, AC Cooper and Cpt. Hicks had a great meeting involving the Fire Marshall program. We hope to have more news to report in the coming weeks.

**Wildland Fire Responses:** Members from the Fire Authority responded to three large fires located in Thurston County, Quincy, and most recently just outside of CleElum.

**Tahuya Salmon Bake Recap:** Chief Bakken, AC Cooper, and Commissioner Kewish attended the event in Tahuya. Unfortunately, there was an issue getting the grill to the proper temperature resulting in a delay in serving Salmon. Despite the mishap, it was a great interacting with the community.

**Opioid Stakeholder Meeting:** Chief Bakken reported the meeting involving community stakeholders will be held tomorrow at the North Mason School District in the Board Room. Commissioner Quigley is planning on attending. From this meeting we hope form action items to help combat this epidemic.

**Community Newsletter:** Work has begun on identifying articles to feature in the community newsletter. We anticipate it will be mailed sometime in November.

**Bent Bine/IAFF Corn hole Tournament:** Chief Bakken provided a quick update on the Corn Hole tournament being put on by the Union on September 16<sup>th</sup> at Bent Bine Brewery in Belfair.

**Mental Health First Aid Class:** Members of A Shift will attend a course dealing with mental health. If it proves beneficial, we will have the other two shifts attend at later dates.

#### **OLD BUSINESS:**

**Fuel Theft Update:** Matt Doran pleaded guilty to the fuel theft. An article was shared that appeared in the newspaper on the topic.

**Labor Negotiations:** Negotiations are going great. It has been a pleasure to sit with Local President Josh Hasbrook and Vice President Laura Friese thru this process. We anticipate having a draft to share with the Board soon.

**GEMT Update:** Executive Assistant Patti provided an update on GEMT (HB 2007). This program will help offset lost revenue from Medicaid patients. Cpt. Ehresman and Admin Asst McCormick have signed up to attend a class on how to set up and administer. Participation is voluntary. Chief Bakken believes the revenue we could obtain thru this program would equal approximately \$40k.

**Retention Committee:** The shifts are working on a communication model to use throughout the Authority. The next committee meeting will be held following the commissioner meeting on the 19<sup>th</sup>. Cpt. Cleveland has scheduled a class thru PERC - Public Employee Relations Committee, on October 18<sup>th</sup>.

#### **NEW BUSINESS:**

**2018 Budget Draft Update:** Chief Bakken is meeting with line item managers and hopes to have a budget draft submitted for review very soon. We would like to hold the budget hearing in November at our meeting on the 14<sup>th</sup>.

**Capital Facilities Discussion/Planning:** This item will be discussed at next week's meeting in Tahuya.

**Interlocal Agreement Request from Kitsap County for Assistance with Fire Investigation Services:** Chief Bakken presented an ILA that would allow us to be added to a Kitsap County call schedule for a three month period thru the end of December, 2017.

**CAC Meeting Update:** Chief Bakken and Commissioner Quigley attended last evenings CAC meeting and provided an update on topics discussed. It was noted that since November and December are busy months the next CAC meeting may be canceled.

**Public Comment:** None

**Good of the Order:** None

**Commissioner Severson moved to adjourn; Commissioner Kewish seconded the motion. Motion carried. The meeting was adjourned at 5:57pm.**



Authority Secretary Katie Patti

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Commissioner Kelley McIntosh



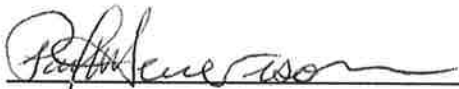
Commissioner Brooke Quigley



Commissioner Bob Miller



Commissioner Daniel Kewish



Commissioner Paul Severson