



**North Mason Regional Fire Authority (NMRFA)**

**Meeting Minutes**

**460 NE Old Belfair Hwy**

**3/13/2018**

**Present:** Commissioners McIntosh, Kewish, Quigley, Miller, Severson; Executive Assistant Patti, Chief Bakken; Assistant Chief Cooper

**Guests:**

Meeting minutes from February 13<sup>th</sup> and 20<sup>th</sup> and were presented for approval.

**Commissioner Quigley moved to approve the meeting minutes as presented. Commissioner Severson seconded the motion. Motion approved.**

**Vouchers-** Vouchers for the month of March #1803001 to #1803090 in the amount of \$267,386.69 were presented for approval.

**Commissioner Kewish moved to approve the vouchers as presented; Commissioner Miller seconded the motion. Motion approved.**

**FINANCIAL REPORT:** Chief Bakken will present the financials at next month's meeting.

**ADMINISTRATION REPORT:**

**Authority Department Dinner:** Chief Bakken reported the department dinner is scheduled for next weekend at Alderbrook. Please be sure to RSVP if you haven't done so already.

**Opioid Stakeholder Meeting:** Chief said the meeting was great. He visited Tacoma Fire who has an interesting program where they treat the patient and leave them at home with Narcan. The Narcan is being provided by UW. Mason County is looking at doing something similar. We would need to get the approval of our Medical Director. Commissioner Quigley remarked two Governors are trying to get money from the Federal Government to help with the crisis. Commissioner McIntosh inquired about long term treatment options and the importance of this element. Senator Cantwell is looking at legislation to aid in efforts to control this epidemic.

**Utility Vehicle Purchase:** Chief Bakken reported we did not purchase the Dodge truck as requested at last month's meeting. The vehicle we wanted to purchase had some damage that wasn't depicted in the pictures. The committee is researching other options.

**SB 2576:** Chief provided an update on this bill which would allow entities within close proximity to form a RFA. It has made it thru the House and Senate and is awaiting the signature of the Governor.

**B-Shift Baby:** We don't normally deliver a lot of babies however, PM/FF Dan Cox and Student FF Carnahan helped deliver a baby boy the other day.

**PM/FF Torvik:** Chief Bakken reported he provided a conditional offer of employment to David Torvik. He comes from South Beach Fire and has eight years' experience. He is set to start April 1<sup>st</sup>. We will do a welcome dinner for David and his family on April 5<sup>th</sup> at Station 21.

**Region 9 Workshop:** This all-day event is being held in Grapeview on April 14<sup>th</sup>. Chief Bakken is on the agenda to present. Registration will be thru the Mason Co. Fire Commissioners. It was noted that Shelley George who was the secretary treasurer for the Fire Commissioners has stepped down.

**Lucas Device:** Chief Bakken reported we took delivery of a Lucas Device. This device provides compressions to patients. This is a gift from the Harrison Foundation. We are putting together a training curriculum to get these in service.

**CAC Meeting Update:** Commissioner McIntosh and AC Cooper were in attendance at the meeting. Items that were discussed including sexual harassment, the State Audit, the rescue swimmer program, firefighter stair climb.

**Policies approval:** Chief Bakken presented the following policies for review and adoption.

**Ops-16: Out of Authority Response Requests and Ops-17: Out of Authority Response – Authorized:** These policies provide direction to crews in the event they are requested to assist on a call out of our response area.

**Commissioner Quigley moved to approve Ops-16 and 17 as presented; Commissioner Severson seconded the motion. Motion approved.**

**Pers-46 Chaplain Policy –** Chief Bakken provided an update to the Chaplain policy. The modifications were reviewed with the Board.

**Commissioner McIntosh moved to approve Pers-46 as presented; Commissioner Kewish seconded the motion. Motion approved.**

**Negotiations:** We will have a full presentation ready for next meeting. Both the Board and the Union will need to approve the new contract.

**Public Comment:** None

**Good of the Order:**

- April 5<sup>th</sup> will be the next All County Fire Commissioner Association meeting. Commissioner Quigley reported she will be unable to attend.
- Retention Committee meeting will take place next Tuesday, March 20<sup>th</sup> after the Tahuya meeting.
- Fire Academy Graduation: April 30<sup>th</sup> at 6:00pm at Shelton High School.

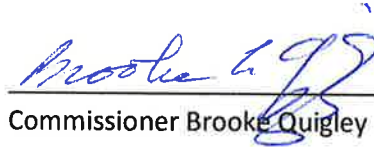
**Commissioner McIntosh moved to adjourn; the meeting was adjourned at 6:30pm.**



Authority Secretary Katie Patti



Commissioner Kelley McIntosh



Commissioner Brooke Quigley



Commissioner Bob Miller



Commissioner Daniel Kewish



Commissioner Paul Severson