



## North Mason Regional Fire Authority (NMRFA)

### Meeting Minutes

14880 NE North Shore Rd, Tahuya

3/20/2018

**Present:** Commissioners McIntosh, Quigley, Miller; Severson, Executive Assistant Patti, Chief Bakken; Assistant Chief Cooper

**Guests:** Cpt. Jeromy Hicks, Community Members – Brad Wiley and Gary Harris  
Commissioner Kewish arrived at 5:06pm.

**Fire Station Security:** Cpt. Jeromy Hicks provided a presentation the Board of Commissioners on Station Security. He reported we went to bid for a security system. A handout was provided to the Board to review. He remarked there are three things we need: camera systems that work; access control system that would allow us to unlock and lock doors and provide access to individuals; door closers for our bay doors. He made a recommendation that we go with the company Intelli Systems to install the security system for our stations.

There was discussion about locking the front door, the window and glass as well as other related items. The timeline for installation is unknown at this time. We would want to ensure the door installer and security system work in tandem. We will also need to involve our IT as well. It was noted the cameras would create a public record that we would likely need to address in a policy.

**Commissioner Severson made a motion to purchase the security system as presented; Commissioner Miller seconded the motion. Motion approved.**

**Tahuya Station:** Chief Cooper reported the septic design has been approved. Chief Cooper thanked Cpt. Hicks for his help. He also remarked we will need to combine the property parcels into one. He reported the cost to remodel the current station would be \$3.2 million. This is far beyond what we hoped to pay. Our priority is to build the app bay for the vehicles for the safety of our responders and the public who utilize the building. Our recommendation to revise the scope of the project and put the full remodel on hold and go out to bid for the app bay. Chief Bakken requested the Board discuss and provide direction moving forward. There was an inquiry if we can get some sort of grant for building the station. Chief spoke about USDA Grant that is really disguised as a 1% interest loan.

The two community members indicated they were in attendance at the meeting representing the Shorebrook Water System. They inquired what our water requirement would be for the entire station remodel so that can be factored in with members of the Shorebrook Community. Commissioner McIntosh thanked the members for attending and indicated we would be in touch and let them know.

**Sexual Harassment Policy:** Chief Bakken and Commissioner Quigley will be getting together to work on the revision of the policy. He spoke about the training that is available in Target Solutions. He requested

direction from the Board to start the process to activate the accounts for them to receive training thru this platform. Direction was provided and all thought it is a good idea.

**Closed Session:** The Board went into Closed Session per RCW 42.30.140 4(b) for the purpose of the Board to review a proposal made while in the process of negotiating a collective bargaining agreement. No action will be taken.

The Board went into closed session at 6:20p and came out of session at 6:35pm. No action was taken.

**Commissioner McIntosh moved to adjourn; the meeting was adjourned at 6:45pm.**



Authority Secretary Katie Patti



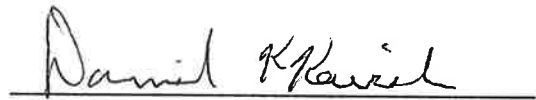
Commissioner Kelley McIntosh



Commissioner Brooke Quigley



Commissioner Bob Miller



Commissioner Daniel Kewish



Commissioner Paul Severson