



North Mason Regional Fire Authority (NMRFA)

Meeting Minutes

460 NE Old Belfair Hwy

5/15/2018

Present: Commissioners McIntosh, Kewish, Quigley, Miller; Severson, Executive Assistant Patti, Chief Bakken; Assistant Chief Cooper

Guests: None

Purchase and Sale Agreement Review: Chief Bakken reviewed a draft of the Purchase and Sale Agreement drawn up for the Fire Authority. He covered the major deal points and provided explanation of these points. Chief Bakken requested permission to act on behalf of the Board and sign the agreement. The Board made note that if there are any changes to the language in the agreement the Board will need to re-review and give additional approval.

Commissioner Kewish made a motion for Chief Bakken to act on behalf of the Board as specified; Commissioner Miller seconded the motion. Motion approved.

Tahuya Fire Station Update: We feel it would be more feasible for us to break this project up into two distinct parts; Part 1 – septic work; Phase 2 - build a metal apparatus bay structure; Part 2 – conduct a remodel of Station 81.

Chief Bakken requested approval from the Board to go out to bid for projects to construct a metal building that has the ability to be customized after it has been constructed. Commissioner McIntosh asked for clarification regarding the Phases of the project. There was discussion on the communication with the community and the steps moving forward. Commissioner Severson abstained from the vote due to conflict of interest.

Commissioner Kewish made a motion to go out to bid for the phased projects as presented; Commissioner Miller seconded the motion. Motion approved with one abstention by Commissioner Severson.

Policy's For Approval: Chief Bakken presented two policies for approval and adoption.

OPS 30- Body Armor Usage: This policy outlines the use of body armor by Fire Authority members. Commissioner Quigley had several questions regarding this policy and asked for clarification on the language in several spots.

Commissioner Quigley made a motion to approve Ops-30 as presented; Commissioner Severson seconded the motion. Motion approved.

OPS 31- Illegal Burning Regulation: This policy is used to determine when illegal burning activity is to be reported to the "Authority Having Jurisdiction" and WA Olympic Clean Air Authority for enforcement action.

Commissioner Quigley made a motion to approve Ops-31 as presented; Commissioner Kewish seconded the motion. Motion approved.

CAC Update: Commissioner Miller provided an update on the CAC meeting. He reviewed items that were discussed at the meeting to include opioid stakeholder update; Every 32 Minutes presentation; Airlift; Tahuya fire station; Training burn on North Shore, Safety Days; burn regulations, sexual harassment training update. The next meeting is scheduled for the 9th of July. Commissioner Quigley provided an update to the Board on her work on the policy and language.

Public Comment: None

Good of the Order: None

Commissioner McIntosh moved to adjourn. The meeting was adjourned at 5:50pm.



Authority Secretary Katie Patti

Commissioner Kelley McIntosh



Commissioner Brooke Quigley



Commissioner Bob Miller



Commissioner Daniel Kewish



Commissioner Paul Severson