



North Mason Regional Fire Authority (NMRFA)

Meeting Minutes

460 NE Old Belfair Hwy

10/9/2018

Present: Commissioners McIntosh, Kewish, Severson, Quigley, Miller; Executive Assistant Patti, Chief Bakken; Assistant Chief Cooper

Guests: None

Meeting minutes from September 11th, 18th and the Joint meeting on the 13th with Mason Co Fire Dist. 3 were presented for approval.

Commissioner Quigley moved to approve the meeting minutes as presented. Commissioner Severson seconded the motion. Motion approved.

Vouchers- Vouchers for the month of October #1810001 to #1810081 in the amount of \$297,964.38 were presented for approval.

Commissioner Miller moved to approve the vouchers as presented; Commissioner Kewish seconded the motion. Motion approved.

FINANCIAL REPORT: None

ADMINISTRATION REPORT:

Lt. Assessment Process: Seven internal candidates will participate in the assessment process on the 11th.

2017 AFG Grant: AC Cooper provided an update on the AFG Grant. The crews from the RFA and D3 are currently reviewing different types of SCBA's to see what will be best for both our agency and District 3. We hope to have the new packs starting in January 2019.

Department Awards Dinner: This year's department awards dinner will be held on April 20th, 2019 at Alderbrook.

North Bend Fire Academy: AC Cooper provided an update on the Fire Academy students we have attending North Bend. He and several others went to observe one of the drill days. Our students have been doing great. Graduation will be held on November 2nd.

Community CPR Class: This class will take place on October 28th. It is open to the public and is no cost.

GEMT Revenue Update: We have received \$62k so far which represents the months of July, August, and September. We are keeping an eye on this to see what we bring in.

NEW BUSINESS:

GEMT Reimbursement Request: We received a letter from Central Pierce on behalf of the collection of fire agencies that joined together to help get GEMT established in our State. The letter proposed us, along with agencies in the State pay an amount determined by number of calls to essentially reimburse these agencies costs. Our cost is \$2,846.00. Chief Bakken expressed his frustration in receiving this letter. His recommendation is that the Board does not respond to the letter. There was discussion on the topic. Commissioner Severson requested this topic be tabled until next meeting so we have more time to research how other agencies are responding.

OLD BUSINESS:

Mason County Fire Dist. 3: Chief Bakken sent an interlocal agreement sample to MCFD3 that we used with District 8 for financial services. Chief Bakken and Graeber will meet to discuss in the near future. We are in the process of building a parallel budget for October – December. We are excited to share the report process with Chief Graeber and the Commissioners.

Station 81 Facilities Update: We did not initially get any bids for the project. We have gone out on our own and received an estimate from Final Vision Inc. in the amount of \$35,906.50; Chief Bakken provided an overview on the systems going in at Station 81. We will also need to contract electrical.

Commissioner Severson made a motion to approve the estimate as provided; Commissioner Quigley seconded the motion. Motion approved.

Station 21 Facilities Update: Commissioner Neatherlin and Support Services Director Frank Pinter made a visit to our Station. They were very pleased with what they saw. They requested a schematic of the building which was provided to them yesterday. We hope to receive a letter of intent from the County very soon. There is a write up planned for our upcoming newsletter that will provide additional details. We are going to seek public input and we hope to have everything wrapped up in two to three years.

Administrative Contracts: Chief Bakken and AC Cooper's employment agreements were distributed for annual review by the Board. Chief Bakken explained they were sent to the Board per Policy Admin-44.

2019 Draft Budget: Chief Bakken spoke about the draft budget and we will have the budget hearing next week.

Re-Cap of Joint Fire Chief/Commissioner Mtg.: The Board was in attendance at the Joint Fire Chief/Commissioner meeting thereby a recap of the agenda items discussed was determined to not be necessary.

Department of Justice Comprehensive Opioid Abuse Program (COAP) Grant: Chief Bakken shared some great news! We have received a COAP grant in the amount of \$500k. This grant will provide all of Mason County with an opioid 'Quick Response System' that will work to connect individuals and families impacted by this epidemic with short and long term recovery options. He shared that WSU has agreed to be our research partner to document our actions and provide data that could help impact other areas. Mason Transit is willing to sell us a bus for \$1 for the program.

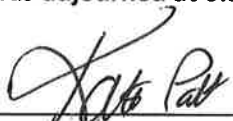
A question was asked if we have a safe space to bring dirty needles. QFC will take small quantities. The Hazardous Waste facility will take them if they are placed in an enclosed container such as a milk jug. Commissioner McIntosh suggested the group look into childcare or a safe place for kids. Commissioner Quigley remarked on the epidemic plaguing rural communities.

An Opioid Summit is scheduled for the 17th of October. The next stakeholder meeting is scheduled for November 14th at Alderbrook from 9-11am.

Public Comment: None

Good of the Order: None


Commissioner McIntosh moved to adjourn; Commissioner Kewish seconded the motion. The meeting was adjourned at 6:12pm.



Authority Secretary Katie Patti



Commissioner Kelley McIntosh



Commissioner Brooke Quigley



Commissioner Bob Miller



Commissioner Daniel Kewish



Commissioner Paul Severson