



# North Mason Fire

## North Mason Regional Fire Authority (NMRFA)

### Meeting Minutes

460 NE Old Belfair Hwy

1/08/2019

**Present:** Commissioners McIntosh, Kewish, Severson, Quigley, Miller; Executive Assistant Patti, Chief Bakken, Assistant Chief Cooper

**Guests:** None

The meeting minutes from December 11<sup>th</sup> and 18<sup>th</sup> were presented for approval.

**Commissioner Miller moved to approve the meeting minutes as presented. Commissioner Kewish seconded the motion. Motion approved.**

**Vouchers-** Vouchers for the month of January #1901001 to #1901074 in the amount of \$306,259.46 were presented for approval.

**Commissioner Severson moved to approve the vouchers as presented; Commissioner Miller seconded the motion. Motion approved.**

A second batch of vouchers #1901075 to #1901089 in the amount of \$3,695.73 were presented for approval.

**Commissioner Kewish moved to approve the vouchers as presented; Commissioner Severson seconded the motion. Motion approved.**

**FINANCIAL REPORT:** End of the year budget summary was presented for review. Chief Bakken reviewed the figures with the Board. We brought in \$408k more than expected due to GEMT revenues and timber tax revenue. We are doing great financially.

#### **ADMINISTRATION REPORT:**

**Community Input Meeting Reminder:** Tomorrow is the first of a series of three meetings being held to gather public input on our capital facilities projects. The topics Chief Bakken will cover include; capital and strategic planning in general, an update on the project in Tahuya and finally, the proposal that we have with the property next door. In addition to the three community meetings, Chief will also attend the Mason Co Community Voice meeting on January 28<sup>th</sup>. There was discussion on upcoming election dates and a reminder of our EMS Levy renewal.

**Tahuya Apparatus Bay Kick-off Meeting with J H Kelly:** We held a kick off meeting with Toby Dahl from JH Kelly that included AC Cooper, Commissioner Severson, and Chief Bakken. It was a successful meeting and we are excited to get underway with permitting and construction.

**DNR Grant:** FF Anthony Rhead was congratulated for his work on a grant from DNR that we were awarded in the amount of \$12k. These funds will help offset the cost of a new brush truck. The revenues

we receive thru the wildland program, help offset the cost of this purchase. A proposal will be shared with the Board soon. Please congratulate FF Rhead for this accomplishment.

**Opioid Stakeholder Meeting @ WA Corrections Center:** Chief Bakken and Commissioner Quigley will attend the opioid stakeholder meeting being held at the Department of Corrections Center. Following the meeting, attendees will have an opportunity to tour the prison. There is a \$200k grant thru the Dept. Health and Social Sciences that is available for rural communities like ours that the committee is interested in. Commissioner Quigley inquired if the meeting with the University of WA was successful? Chief Bakken said it was and added he is excited for their partnership and drive to help accomplish our mission. There was discussion on the many challenges to this epidemic.

Chief Bakken will attend an open house being held on January 17<sup>th</sup> for a 120 bed mental/behavioral health facility called Wellfound Behavioral Health Hospital opening in North Tacoma.

**Wildland Fire Response Meeting:** There are two upcoming meetings centered on wildland fire response. The first meeting will take place following the Mason Co Sheriff's breakfast tomorrow morning, and the second meeting is being held on February 11<sup>th</sup> at Station 11-1 to discussing wildland preparation in 2019.

**North Mason Community Voice:** Addressed above.

**QRT Update:** They are dealing with government shutdown issues so the program is currently on hold.

**360 Lt. Survey:** Chief Bakken provided an update on the 360 Degree Survey that the Lt's took as part of their probation and leadership development.

**Pre-Application Meeting:** There is a meeting with Mason County on January 14<sup>th</sup> to go over the rough plans prepared by the organization conducting our feasibility study. Once the meeting takes place Chief will have additional information to share.

#### **OLD BUSINESS:**

**Mason County Fire District 3 Interlocal Agreement:** District 3 had their attorney draw up an interlocal agreement for Financial Services. He reviewed the agreement with the Board. We met with Chief Graeber to review the details and are excited to get underway. Chief Bakken recommended the Board Authorize him to sign and enter into an agreement with District 3 for financial services.

Commissioner Quigley inquired where the \$4k fee for services originated from. The figure was what they were paying their accountant. Commissioner Quigley believes we should monitor the services we provide and perhaps review the cost.

There was a question if their State Audit could conflict with our audit? The audits may run back to back but because of D3's size they have a different audit than us.

**Commissioner Kewish made a motion to have Chief Bakken sign the Interlocal as recommended; Commissioner Severson seconded the motion. Motion approved.**

**911 Outage:** Commissioner Severson suggested that we advertise a local number that citizens can call if services go out. He recommended we get a landline rather than an IP phone. Chief Bakken believes this has to be treated as a countywide issue and work together to have common solutions so there isn't miscommunication.

Commissioner Quigley inquired about "West Mason" creation. Chief Bakken shared this is the consolidation of District 16 and District 9.

**NEW BUSINESS**

**Lieutenant Pinning Ceremony:** At our meeting next week we will hold an official pinning ceremony for our three new Lieutenants.

**Employment Contract Review:** Chief Bakken requested that the Board review EA Patti's contract based on the work she is doing for District 3. He will present a proposal at the first meeting in February. The Board agreed this was important to do.

**Good of the Order:**

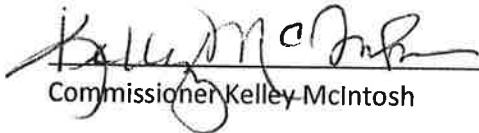
We ran a total of 2594 calls for 2018. This represents a 6.5% increase from last year.

**Public Comment:** None

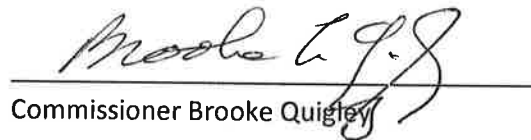
**Commissioner McIntosh moved to adjourn. The meeting was adjourned at 6:02pm.**



Authority Secretary Katie Patti



Commissioner Kelley McIntosh



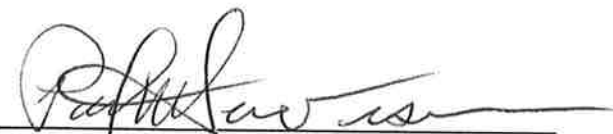
Commissioner Brooke Quigley



Commissioner Bob Miller



Commissioner Daniel Kewish



Commissioner Paul Severson