



**NORTH MASON REGIONAL FIRE AUTHORITY  
COMMISSIONERS MEETING  
9/17/19 at Tahuya/Station 81**

Present: Commissioners Dan Kewish, Kelley McIntosh, Brooke Quigley, Robert Miller, and Paul Severson (via intercom), Chief Beau Bakken and A/C Scott Cooper

Meeting was called to order at 5:05 pm and opened with the Pledge of Allegiance

**Commissioner Robert Miller moved to remove former executive assistant Kati Patti and signature authority from the NMRFA Kitsap Bank travel and revolving accounts. Commissioner Brooke Quigley seconded motion. Motion carried.**

**Commissioner Robert Miller moved to add executive assistant Angie McCormick to the NMRFA Kitsap Bank travel and revolving account. Commissioner Brooke Quigley seconded motion. Motion carried.**

Resolution 19-02 was reviewed for adoption to reaffirm current signatures minus Kati Patti and addition of Angie McCormick with the recent resignation of Kati Patti

**Commissioner Brooke Quigley moved to approve Resolution 19-02 as presented; Commissioner Dan Kewish seconded motion. Motion carried.**

**ADMINISTRATIVE REPORT:**

At the NMRFA fire commissioners meeting from 9/10/19, Chief Bakken was granted direction and authority to sign new employment contract with E/A Angie McCormick. Copies of the contract were distributed to fire commissioners via email. Commissioner Quigley reminded the board that October is the month for annual review of administrative employment contracts. She also would like to open the discussion regarding compensation practices.

Nikki Madsen will be returning to NMRFA to work part time on ambulance billing and other administrative duties. There is no "end" date for her part time employment.

The position for Executive Assistant remains open and will close on 10/4/19. The interview and assessment date are 10/11/19 (Friday). At this time, there are approximately 50 applications received.

Commissioner Robert Miller provided an update on the Retention Committee. There was a low turnout for the recent meeting. He stated there is consideration for a survey regarding the position of volunteer coordinator and volunteer participation. He also proposed the idea of having a Suggestion Box in the fire station(s). Additionally, Commissioner Miller also suggested postponing any further meetings until after the holidays. Meetings could resume in 2020.

The Informational Campaign for the proposed fire station bond has started. Sign locations are to be secured soon. The distribution of neighborhood focused flyers will start on 9/25/19; with an end date of 10/5/19. There are approximately 4500 flyers. The NMRFA newsletter went out last week with no phone calls or concerns regarding the bond articles. There will be 2 postcards sent out the week of 10/16/19; coinciding with the mailing of ballots. Social media videos are scheduled as are community meeting presentations with other electeds. The Chamber of Commerce Government Affairs committee is hosting a luncheon for this topic on 10/9/19. Finally, the Kitsap Sun and Belfair Herald will be covering the bond ballot proposal.

**OTHER BUSINESS:**

Jeromy Hicks' celebration was well attended.

The burn ban was lifted on 9/10/19 for outdoor burning of vegetation.

There was a house fire in Beards Cove this past week. No injuries other than one (1) transport for smoke inhalation.

**GOOD OF THE ORDER:**

Commissioner Quigley would like to thank B Shift for their assistance with water emergency with her neighbor.

The board of fire commissioners will discuss a new meeting schedule for Tahuya meetings; proposal of 1-2 a year.

There continues to be a Mason Co Fire Chiefs investigation involving filed complaints against MCFD 6 and MCFD 18. At this time, the MCFCA reported "no findings" on the investigation regarding the fire academy training officer. There is an internal investigation in MCFD 6; that has no impact on the fire chiefs or commissioner's association.

MCFD 18 and 1 have invited NMRFA chief and representative(s) to discuss the merger process. The meeting(s) have yet to be scheduled.

The next meeting for the Mason County Fire Commissioners Association is scheduled for 10/3/19 at 6:00 pm at the Shelton Civic Center.

---

Authority Secretary

  
\_\_\_\_\_  
Commissioner Kelley McIntosh

  
\_\_\_\_\_  
Commissioner Brooke Quigley



---

Commissioner Bob Miller



---

Commissioner Daniel Kewish

---

Commissioner Paul Severson