



North Mason Regional Fire Authority (NMRFA)

Meeting Minutes

460 NE Old Belfair Hwy

8/12/2014

Present: Commissioners Blackwell, Burrus, Kewish, McIntosh, Quigley, Voss-Petredis, Wampold; Fire Chief Bakken, District Secretary Patti, District 2 Commissioner Paul Severson

Excused: Asst. Chief Cooper, Commissioner Blackwell

Guests: Herb Gerhardt

The meeting was called to order at 5:02pm and opened with the Pledge of Allegiance.

The minutes from the meeting held on 7/15/2014 was presented for approval.

Commissioner Voss- Petredis moved to approve the meeting minutes from the meetings held on 7/15/2014; Commissioner Wampold seconded the motion. Motion carried.

Voucher Review and Approval: Vouchers for the month of August were presented for review and approval.

Commissioner Wampold moved to approve Vouchers #1408001 to #1408088 in the amount of \$254,842.12 as presented; Commissioner Voss-Petredis seconded the motion. Motion carried.

FINANCIAL REPORT:

This will be discussed at next weeks meeting.

ADMINISTRATION REPORT:

Strategic Planning Process: Chief Bakken reported that both A and B shifts will meet with the facilitators on September 15th at 9am at Sta 21. Later that same day, the planning committee will also meet with facilitators.

Wild land Fire Deployments: We had several deployments to Eastern WA that occurred late in July. The crews have since returned home and we have started a third deployment that has attached to a DNR unit. Crews and vehicles can be deployed for a maximum of 21 days. There is a central command stationed just outside of the town of Omak ready to deploy if needed. Just yesterday we provided mutual aid on three fires that occurred in South Mason County. Based on the number of wildfires Chief believes we will far surpass our revenue goal for this year.

Martha Reed Award: We are proud to announce that Andrew Douglas FF/PM was the recipient of this year's Martha Reed Award for *Best All-Around EMS Provider*. The award is presented by the Mason County EMS Council and voted on by peers. Andrew has been with us in a career capacity for one year and previously in a volunteer capacity for five years.

Tahuya Salmon Bake: The Salmon Bake is scheduled for this Sunday at Station 81 in Tahuya from 1pm – 5pm. We hope to see you there.

Firefighter Hiring Process: We have completed ten candidate interviews and have one interview remaining. A select few identified will move on to a Chief's interview. Thank you to Commissioners Voss-Petredis and McIntosh for participating on the interview panel. Both Commissioners said we have some really good people working for us and the interview process has been a great experience so far.

AmeriCorps: We are in the final process of our grant applicants. The two individuals that have been tentatively selected to fill the positions are wonderful individuals and outstanding candidates. Chief Bakken spoke briefly about their backgrounds and interests. He would love to have the individuals meet the Board at a future meeting. Their official start date is September 15.

Annual Department Newsletter: The first official newsletter of the Fire Authority is set to be released at the end of September. You will see an emphasis on the Fire Authority formation to include what we have done since January 1st of this year. We also discuss the dissolution of District's 2 and 8 and what that measure entails.

Tahuya Store Surplus: We are currently numbering and preparing items for surplus. Once the surplus plan is ready Chief Bakken hopes to bring it to September's Board Meetings for the commissioner's consideration and approval.

Station 28 - Tiger Lake Station: The land that Station 28 is on is owned by Pope Resources. They are interested in obtaining an easement agreement from us to allow for road and utility access. We are awaiting the value of an easement and will provide an update to the Board for consideration. Mason County Assessor's office will be doing the property assessment.

Public Records and Meetings Training: Commissioner McIntosh reported that the Public Records Instructor from the AG's office that we had hoped to have conducted our training is booked through the year and into 2015. In the interest of time the Commissioners agreed that it would be best to do the training on each person's own time or use one of our Commissioners Meetings to do the necessary training.

MACECOM Update: Commissioner McIntosh is no longer on the MACECOM Board but is still participating in the employee hiring process and policy review. She shared the unfortunate news that a long time dispatcher passed away from a motorcycle accident. She was riding with her husband who was also critically injured but appears to be recovering. Memorial Services will be announced once her husband's condition is improved. Her position was instrumental to operations and they will need to fill it immediately. Commissioner Quigley requested the job announcement be placed on our website. If you know of any individuals who would qualify please let Commissioner McIntosh know.

CAC Meeting: Commissioner Voss-Petredis reported that CAC members are excited about the upcoming Strategic Planning process. More people are attending the meetings. Commissioner Quigley commended Commissioner Voss-Petredis on her excellent facilitation of the meeting.

Resolution 14-15: Resolution Authorizing the Kitsap County Treasurer to collect taxes for the area and deposit those monies to the NMRFA beginning January 1, 2015.

Commissioner Wampold moved to adopt Resolution 14-15; Commissioner Kewish seconded the motion. Motion carried.

Car 21-2 Surplus: Chief Bakken requested the Commissioners make a motion to surplus the 1998 Crown Vic that Vol. Lt. Mike Sammons used as his response vehicle. We anticipate it will bring in \$750.00

Commissioner Wampold moved to approve the surplus of Car 21-2; Commissioner Voss-Petredis seconded the motion. Motion carried.

Tahuya Firefighter coverage: Chief Bakken reported as part of the Service Plan for the Fire Authority we made the promise to have seven days a week at the Tahuya Station. FF Nick Bowman currently works Wednesday – Sunday. Stephanie Criess is a volunteer FF/EMT and an Administrative Assistant with us. Chief Bakken would like to increase her hours to full time and she would work out of the Tahuya Station on Monday and Tuesday and other days if needed when Nick is not available. She would maintain her status as an administrative employee. He requested a motion for the Fire Authority enter into an employment agreement with Stephanie Criess.

Commissioner Wampold moved to enter into the employment agreement with Stephanie Criess as presented; Commissioner Voss-Petredis seconded the motion. Motion carried.

Fire Station 22 Lease: Chief Bakken provided an update on Station 22 lease. He explained our lease with Mason County expires in May of 2015. We have been in touch with the County and Chief hopes we will know more in the coming weeks.

Public Comment:

Herb Gerhardt: Commented that the Board should be aware of potential expansion options that could be used regarding Station 28 - Tiger Lake Property.

Good of the Order: None

Commissioner Burrus moved to adjourn the meeting; Commissioner Kewish seconded the motion. Motion carried and the meeting was adjourned at 5:57pm.

BOARD FOR VOLUNTEER FIREFIGHTER'S

Present: Commissioner McIntosh; Chief Bakken; Katie Patti; Volunteer Drew Johnson

The meeting was called to order at 5:59pm.

Invoices for additional medical bills for a Volunteer who was injured were presented for approval.

Drew Johnson made a motion to move to approve invoices as presented; Chief Bakken seconded the motion. Motion Carried.

Drew Johnson moved to adjourn the meeting; Chief Bakken seconded the motion. Motion carried and the meeting was adjourned at 5:59pm.



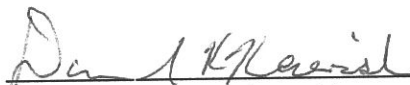
District Secretary Katie Patti



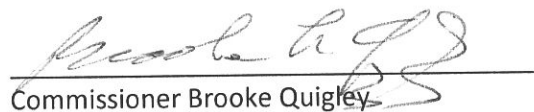
Commissioner Kelley McIntosh

Commissioner Dan Burrus

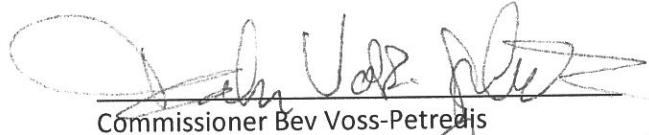
Commissioner Shelby Blackwell



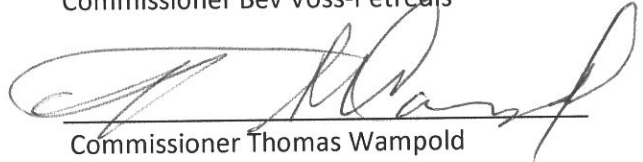
Commissioner Daniel Kewish



Commissioner Brooke Quigley



Commissioner Bev Voss-Petredis



Commissioner Thomas Wampold