



Fire Chief Beau Bakken

MASON COUNTY FIRE DISTRICT 2

P.O. Box 277 • NE 460 Old Belfair Hwy • Belfair, WA 98528

Phone: (360) 275-6711 • Fax: (360) 275-6224

Email: mail@mcfcd2.com

Mason County Fire District 2

Meeting Minutes

12/10/13

Present: Commissioner's Blackwell, Quigley, McIntosh; Assistant Chief Cooper and Executive Assistant Katie Patti.

Excused: Commissioner Burrus and Chief Bakken

The meeting was called to order at 5:03pm.

Commissioner Hamilton moved to approve the meeting minutes from November 19, 2013 as presented; Commissioner Quigley seconded the motion; motion carried.

Assistant Chief Cooper reviewed the vouchers with the Commissioners and reported that there were a new set of vouchers reports sent out due to a payroll processing error that did not include L & I. This resulted in an increase in the expenditures line item.

Commissioner Quigley asked for clarification of Vouchers 131204 and 131205. Assistant Chief Cooper explained these vouchers are for annual dues for the Fire Chief's Association and the Washington Fire Commissioner Association. Executive Assistant Patti indicated the amounts are consistent with what we have paid last year.

Commissioner Hamilton moved to approve Vouchers # 1312027 to 1312132 in the amount of \$288,848.32; Commissioner Blackwell seconded the motion; motion carried.

Commissioner McIntosh asked if we had completed and submitted Budget Resolutions to the county. Executive Assistant Patti indicated all of the required resolutions were completed and submitted to the county. She indicated this is also true for District 8.

INFORMATIONAL

Thermal Imaging Camera: Station 27 has had a need for a thermal imaging camera. We bought an affordable but good quality device at a cost of \$7,839.97 from Sea-Western.

Station 27 Generator Install: Chief Cooper reported the generator is installed and prograded. It also has a 250 gallon supply of fuel that will last us a very long time.

New Fire Engine In-Service: Everyone who will be driving it will need to go through an in-service training. We are also going to add tools to the engine.

January Special Meeting Requirements: At the meeting that will be held in January on the 14th multiple resolutions will be presented for approval to transfer funds from both districts to the NMRFA as well as close out travel, revolving accounts and the District 2 credit card. It will be a very full agenda.

Tahuya Fire Fighter Posting: A total of 6 applications were submitted for the firefighter position that will be stationed at 8-1. The will be a day shift position. We will conduct interviews throughout the next two weeks. We will be hiring internally. Some requirements of the position include IFSAC and EMT training. Our goal is to have this position in place at the beginning of January.

Volunteer Captain Assignment: Mason 2 Volunteer Captains Frank McDonald and Mike Sammons have been taking turns going to the station in Tahuya to provide a presence on weekends now that Chief Chaffee has retired. Jeromy Hicks has also initiated contact with business owners and has begun doing commercial building inspections.

Commissioner Quigley is very pleased to have the amount of light we have out back of Station 21. Of interest at station 81 the majority of the light bulbs were burnt out so those will be replaced providing a light source in and around the station.

Tahuya CRT Formation & Class Scheduling: An informational postcard mailer is being created that will be sent out to everyone in the Tahuya zip code asking for volunteers, community advisory committee members, and CRT members. We hope to get this in the mail prior to January 1, 2014.

Tonight, Jeromy is at the Tahuya Community Club tonight and is bringing informational materials in the event someone would like to sign up to volunteer.

NMRFA Implementation/Planning Process Joint Meeting December 11th

Commissioner McIntosh asked Commissioner Hamilton what is on the agenda for tomorrow's Joint meeting.

Commissioner Hamilton reviewed the plan for tomorrow's meeting. He discussed the need to have an understanding of each district's role as commissioners. He would like to start where we have left off and continue filling in the plan. He modified the document to resemble a true planning format, leaving room for indicators.

District 8 Coverage and Status: With Chief Chaffee's retirement District 2 receives notification for every call in District 8. A majority of the calls have been service calls and welfare checks.

Citizens Advisory Committee Update: Commissioner Quigley indicated that at the CAC Meeting Chief Cooper did a nice job on bringing people up to date with the NMRFA. At the end, we brought up the suggestion of continuing the CAC. They were for it and believe the citizens in Tahuya will be more active. A suggestion was made to meet at the Collins Lake Station which is centrally located in the 2 districts. A question came up about the Assistant Chief position with Chief Chaffee retiring and what would be happening with this development.

A motion was made to cancel the December 17, 2013 Fire District 2 Commissioner meeting as we have addressed all of our agenda items at tonight's meeting.

Commissioner Hamilton moved to cancel the December 17th meeting; Commissioner Blackwell seconded the motion; motion carried.

Good of the Order:

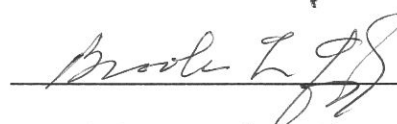
Commissioner Hamilton was in South Africa when Nelson Mandela died. They celebrated his life in a very extraordinary way. He shared an experience he had while visiting a statue of Mandela.

Commissioner Hamilton moved to adjourn the meeting; Commissioner Blackwell seconded the motion. Motion carried.

Meeting adjourned at 5:46pm.



Commissioner Kelley McIntosh



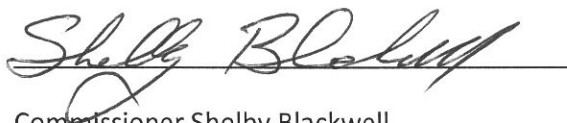
Commissioner Brooke Quigley



Commissioner Dan Burrus



Commissioner Denny Hamilton



Commissioner Shelby Blackwell