

North Mason Regional Fire Authority (NMRFA)
Meeting Minutes
460 NE Old Belfair Highway
February 11, 2014

Present: Commissioners McIntosh, Blackwell, Burrus, Quigley, Kewish and Voss-Petredis – via Skype; Chief Bakken; Assistant Chief Cooper; District Secretary Patti

Excused: Commissioner Wampold

The meeting was called to order at 5:09pm and opened with the pledge of allegiance.

Voucher's numbered #1402001 to #1402108 in the amount of \$253,951.37 was presented for approval.

Commissioner Burrus moved to approve; Commissioner Voss – Petredis seconded the motion. Motion carried.

FINANCIAL REPORT:

We will do the financials at next week's meeting once we have received our reports from the County.

ADMINISTRATION REPORT:

CRT Graduation and Community Open House (Tahuya) March 1: Chief Bakken reported that the CRT program is going great. Training for this group occurs Tuesday and Wednesday nights. There are 18 individuals going through the training. A graduation ceremony will be held on March 1, 2014 at Station 81 in Tahuya. At this event we will have a brief ceremony for CRT graduates to include an open house with food and refreshments provided. Chief Bakken encouraged the Commissioners to attend.

Meeting Minutes:

Meeting Minutes from the following meetings were presented for approval. The dates presented were January 14, 2014 – Meeting held at Station 21; Meeting Minutes from 1/21/2014 – Meeting held at Station 81 and the Budget Hearing on 1/21/2014 – Held at Station 81.

Public Comment: Citizen Herb Gearhart noted that the NMRFA meeting minutes need to include where the meeting is held because the meetings occur in different locations. *Executive Assistant Patti will ensure this is done of future minutes.*

Commissioner Blackwell motioned to approve the meeting minutes from 1/14/14, 1/21/2014, and the Budget Hearing on 1/21/2014; Commissioner Burrus seconded the motion. Motion approved.

Ryan Cloud Degree Accomplishment: Congratulations to Paramedic Ryan Cloud who just completed his Bachelor's degree studies. He will receive his degree in March, 2014. Congratulations to Ryan!

Jeromy Hicks Award: Chamber of Commerce Annual Gala was held this past weekend and Jeromy Hicks was named the Chamber Citizen of the Year. Chief Bakken spoke of all the programs that Jeromy is involved in and added that this is a wonderful achievement and we are very proud of Jeromy.

Aid Vehicle Surplus Request:

Asst. Chief Cooper reviewed the Aid Vehicle Surplus request with the Board. He reported that following a review of our aid inventory and operational needs we would like approval from the Board to move ahead with the vehicle surplus request.

Commissioner Kewish asked if an ambulance will be kept on the Belfair Estates property. He spoke of the importance of having an ambulance there to be able to use for supplies if needed. Chief Cooper indicated that ambulance that is currently at Belfair Estates has outlived its life. The Box ambulance is also not ideal for that location. Chief Cooper indicated if the Board wanted a vehicle up there we could definitely review that but he feels it needs to be a different vehicle.

Chief Bakken added that with the amount we can get for the surplus vehicles we could use those revenues to purchase an entirely new vehicle. This of course would need to go through a bid process, but it is something to consider.

Upon further discussion, Chief Bakken agreed to do some additional research on this topic and will come back to the meeting in March to present additional options for the Board's consideration.

Strategic Planning:

Chief Bakken reported one of the things we are obligated to do is to put together a strategic plan within a year of the formation of the NMRFA. He envisions this plan as a five year plan and is looking for a consultant to come in and build the plan based on our goals and objectives with input from the Board, the Chief's, the Staff and the Community.

Commissioner McIntosh, Kewish, Burrus, and Blackwell and Voss-Petredis expressed an interest in participating in the Strategic Planning sessions.

Personal Protective Equipment (PPE) Bid Request:

Currently with the SAFER Grant we have 17 volunteers who are set to graduate from the academy. We will need to provide bunker gear for those recruits at a cost of approximately \$1,500 per set of gear.

Chief Bakken requested authorization from the Board to go out to bid for PPE for 17 volunteers.

Commissioner Burrus moved to approve Chief Bakken to go out to bid for 17 sets of PPE gear; Commissioner Quigley seconded the motion; Motion carried.

Washington Survey and Rating Bureau (WSRB):

Chief Bakken distributed an updated WSRB Insurance Rating Zones Map for review. He reported we are done with the re-rate for District 8. He explained the different ratings and the reason for those ratings. With the NMRFA in effect, Nick Bowman at Station 81 40 hours a week, Fire Prevention and inspection by Jeromy Hick's and the addition of volunteers, the blanket rating will go from a 6 to a 7, this is not the big increase we thought would occur. This is great news. In addition the Hurd Station will now be recognized by the WSRB and will move the entire area from a 9 rating to an 8. This is also great news for the residents that live in this area. The hydrant in Shorehill made a difference and they will also see a reduction in premiums. These reductions will take into effect after July 1st. We will put out notification to the community after that date so they can contact their insurance company.

Litigation/Reimbursement Request:

Commissioner McIntosh spoke about the public request at last month's Board Meeting to consider litigation and/or reimbursement options in regard to the Fire District 8 settlement with Brad and Harold Carey and Thommy Thombs. She asked that this be opened up for discussion amongst the Board on whether or not to pursue action on this matter. Discussion occurred with the decision to not pursue this litigation/reimbursement request.

Motion made that the NMRFA will not pursue any litigation, action, settlement in regard to the District 8 settlement with Brad Carey, Harold Carey or Thommy Thombs with regards to this matter.
Motion carried.

Strategic Plan

With regards to the Strategic Plan discussed earlier in the meeting, Commissioner Quigley inquired whether we would use the initial work we did for the RFA. Chief Bakken agreed that yes, the work we did is important and will aid in the selection process of a consultant.

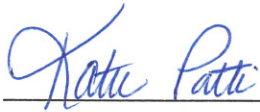
Citizen's Advisory Committee (CAC) Report:

Commissioner Quigley reported there were 10 people in attendance at the CAC Meeting (including Chief's and Brooke). This was a good start for a CAC. A copy of the agenda was made available to anyone who was interested. Commissioner Quigley said we will continue on the current schedule. The next meeting will be held at Station 27, Collins Lake on April 14, at 5:00pm.

Good of the Order: None

Public Comment: None

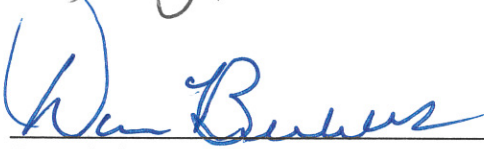
Commissioner Blackwell moved to adjourn the meeting; Commissioner Burrus seconded the motion.
Motion approved and the meeting was adjourned at 5:50pm.



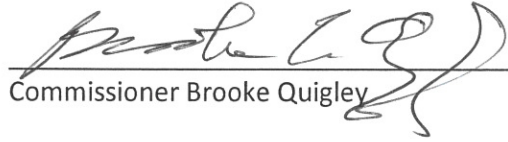
Katie Patti – District Secretary



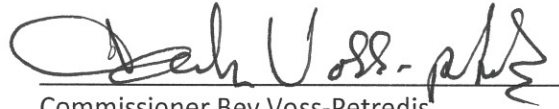
Commissioner Kelley McIntosh



Commissioner Dan Burrus



Commissioner Brooke Quigley



Commissioner Bev Voss-Petredis

Commissioner Shelby Blackwell

Commissioner Thomas Wampold

Commissioner Daniel Kewish