



North Mason Regional Fire Authority (NMRFA)

Meeting Minutes

Tahuya Fire Station

7/15/2014

Present: Commissioners Burrus*, Kewish, McIntosh, Quigley, Voss-Petredis, Wampold; Fire Chief Bakken, Assistant Chief Cooper, District Secretary Patti, District 2 Commissioner Severson

Excused: Commissioner Blackwell

Guests: Sue Remmele

*Commissioner Burrus arrived at 5:10pm.

The meeting was called to order at 5:00pm and opened with the Pledge of Allegiance.

The minutes from the meeting held on 6/10/2014 and 6/17/2014 were presented for approval.

Commissioner Wampold moved to approve the meeting minutes from the meetings held on 6/10/2014 and 6/17/2014 as presented; Commissioner Voss-Petredis seconded the motion. Motion carried.

Voucher Review and Approval: Vouchers for the month of July were presented for review and approval.

Commissioner McIntosh asked if there were any questions on the vouchers and there were none.

Commissioner Wampold moved to approve Vouchers #1407001 to #1707117 in the amount of \$296,997.23 as presented; Commissioner Voss-Petredis seconded the motion. Motion carried.

FINANCIAL REPORT:

Chief Bakken reported that timber tax monies continue to come in. Chief Bakken asked for direction from the Board to transfer \$145,843.45 from Districts 2 and 8 consisting of tax revenues and the PPE Grant reimbursement to the RFA. Commissioner McIntosh provided the direction to make the transfer as presented by Chief Bakken. Chief also reported we are at 60% at our revenues for the year. We are however, lagging behind in ambulance revenues. This is concerning because we have had 200+ calls than last year. Carl Ehresman, Chief Bakken and Stephanie Criess have been working with EF Recovery to ensure revenues are accounted for.

Commissioner Quigley asked if we have had any wild land fire callouts. Chief Bakken indicated we have, however we did not have two people who could go. He anticipates we will have folks mobilized in the near future.

ADMINISTRATION REPORT:

Tahuya Day: Tahuya Day took place on July 5th. Chief Cooper was surprised at the amount of people (2,000 plus) who attended the festival. He reported the Volunteer Association sold 300 hamburgers. The showing from the RFA was great and overall it was a wonderful day. Thank you to all who volunteered their time.

Safe Deposit Box: Commissioner Voss-Petredis along with Executive Assistant Patti worked together to get the Safe Deposit Box held at Key Bank in Belfair drilled. The box contained vehicle titles and other important documents. The account has been closed and the documents are now held at Station 21 for proper filing.

Surplus Items: Chief Bakken will review this topic and present a plan to the Commissioners in August.

Burn Ban in effect: The burn ban went into effect July 11, 2014. The RFA was the first to activate the ban. We believe the ban will remain in effect until September. The ban restricts land and brush clearing. Recreational fires are ok.

Upcoming Events: Taste of Hood Canal- 8/2/14; this includes a pancake feed and we will have a BBQ booth. **Tahuya Salmon Bake- 8/17/14;** the times for this event is generally 12-4pm. Once we receive more information we will be sure to pass that information on.

Departure of Firefighter Brian Johnson: Brian Johnson, a firefighter that has been with the RFA for 3 years gave his notice. He has taken a job with West Pierce Fire & Rescue. This is an ideal position for him as he lives close to the station and he even has a family member who works there as well. He is a well-respected firefighter and he will be missed.

Brian's departure creates a vacancy. The job announcement went out to all members via email and is posted at Station 21. We intend to fill this vacancy with an internal candidate. The interview process is scheduled to take place in the first part of August. We anticipate a total of 10 – 12 applicants.

AmeriCorps Update: Two individuals have applied for the position. One is a volunteer from District 3.

State Auditor District 8: Executive Assistant Patti received an email from the State Auditor's office. They are beginning the State Audit for District 8 for FY2011 thru FY2013 and are following up on exit items to determine what measures have been put into place. Chief Bakken prepared a response on behalf of the District 8 Commissioners for review and approval. The Commissioners have reviewed response and supporting documents. The reply will be sent to the Auditor's office. We will keep you updated if additional information is requested.

WSRB Flyer: Chief Bakken reported that we got a fantastic response from the flyer that was sent out to 340 Tahuya Area residents. We have been able to tell 70-80% that they are eligible for a rate decrease. Commissioner Kewish mentioned he received notification this past week that his bill went down \$200.00. This is great news! There will be an ad in the paper that will also talk about the potential rate decreases.

OLD BUSINESS:

Public Records Meeting and Training: There is an all-County Fire Commissioner Meeting scheduled in August. Commissioner McIntosh believes we should schedule a mass training once summer is over and past elections to get a better turnout. Commissioner McIntosh will touch base with Ron Satterfield, new VP of the Committee, soon to be President, to formulate a plan. Commissioner Quigley mentioned we have a deadline to meet and if individuals wish to complete the training on-line they should do so.

NEW BUSINESS:

Fire District Dissolution: Chief Bakken presented two Resolutions (14-12 and 14-13) to the Commissioners for approval. The Resolutions propose we dissolve Mason County Fire District No. 2 and No. 8. He believes the ballot language that he has prepared is very clear and with the formation of the RFA being fresh in voters' minds, there is no better time to make this proposal. These propositions would be on the November Ballot.

Resolution 14-12: A Resolution of the North Mason Regional Fire Authority Board of Fire Commissioners proposition to dissolve Mason County Fire District No. 2.

Resolution 14-13: A Resolution of the North Mason Regional Fire Authority Board of Fire Commissioners proposition to dissolve Mason County Fire District No. 8.

Commissioner Wampold moved to adopt Resolution 14-12 and 14-13 to dissolve the two districts as presented; Commissioner Quigley seconded the motion. Motion carried.

Lease Agreement: Chief Bakken reviewed the lease agreement for Station 22 located near Belfair State Park. In 1980, the Fire Commissioners and Public Works Commissioners leased the land in a 35 year lease to the Fire District and the District built the Station that currently exists on the land. The current contract expires in May of 2015. This Station provides coverage to Northshore residents and is recognized by the WSRB for insurance ratings. Chief Bakken is proactively working on a new agreement with the County.

August Meeting Proposal: Commissioner Wampold proposed to the Board that we should cancel one of the Board Meetings in August and hold only one meeting. There was discussion amongst the Board and it was decided that we will not cancel the meeting at this time.

Public Comment: None

Good of the Order: Thank you to Commissioner Voss-Petredis for opening up her place for the BBQ and RFA get-together! The food was fantastic and everyone had a wonderful time.

Commissioner Burrus moved to adjourn the meeting; Commissioner Wampold seconded the motion. Motion carried and the meeting was adjourned at 5:43pm.

BOARD FOR VOLUNTEER FIREFIGHTER'S

Present: Commissioner McIntosh, Assistant Chief Cooper, Chief Bakken, Volunteer Sue Remmele, District Secretary Patti.

The meeting was called to order at 5:44pm.

Invoices for medical bills for a Volunteer who was injured were presented for approval.

Assistant Chief Cooper moved to approve the invoices as presented; Sue Remmele seconded the motion. Motion Carried.

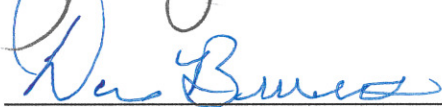
Assistant Chief Cooper moved to adjourn the meeting; Sue Remmele seconded the motion. Motion carried and the meeting was adjourned at 5:44pm.



District Secretary Katie Patti



Commissioner Kelley McIntosh




Commissioner Dan Burrus

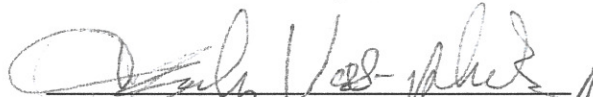
Commissioner Shelby Blackwell



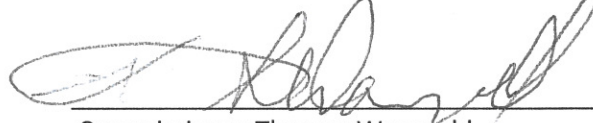
Commissioner Daniel Kewish



Commissioner Brooke Quigley



Commissioner Bev Voss-Petredis



Commissioner Thomas Wampold