



Fire Chief Beau Bakken

## MASON COUNTY FIRE DISTRICT 2

P.O. Box 277 • NE 460 Old Belfair Hwy • Belfair, WA 98528

Phone: (360) 275-6711 • Fax: (360) 275-6224

Email: [mail@mcfd2.com](mailto:mail@mcfd2.com)

Mason County Fire District 2

Meeting Minutes

7/9/2013

**Present:** Commissioners McIntosh, Blackwell, Burrus, Hamilton and Quigley, Chief Bakken, Assistant Chief Cooper and District Secretary Katie Patti.

Meeting called to order at 4:59pm.

Commissioner Hamilton moved to approve the meeting minutes from 6/18/2013; Commissioner Quigley seconded the motion. Motion carried.

Commissioner Hamilton moved that vouchers # 1307029 to # 1307130 in the amount of \$276,330.18, be approved as presented. Commissioner Quigley seconded the motion. Motion carried.

### FINANCIAL REPORT:

Chief Bakken will review financials at next Tuesday's meeting.

### ADMINISTRATIVE REPORT:

Several department members participated in Tahuya Days. The event began at 10am and lasted until 3pm. We even participated in the parade. It was a great day.

Chief Bakken reported we are working on the Community Newsletter with the help of Rodika Tollefson, Editor for North Mason and the Port Orchard Life. She is writing approximately eight stories that will include the Safer Volunteer program, Fire and Rating Bureau, Margie Benson's spouses story, and our partnership with the Belfair Water District to name a few. We hope to have the newsletter ready and sent out by mid-August.

Commissioner Hamilton asked if the Safety Day's events that were held at the elementary schools in June will be featured. Chief Bakken indicated they would be provided there is space for an article and photos in the newsletter.

At the North Mason monthly Chamber of Commerce Meeting Chief Bakken was the featured lunch presenter. He spoke to the group about several topics including the fire and rating bureau, the Safer Volunteer Program and the Regional Fire Authority. He encouraged all to attend a meeting.

**Commissioner Sweatshirts:** sweatshirts are on order and we hope to have them soon. In addition, if you would like a shirt embroidered please bring in a shirt and we will take it to Unique Experience to get it embroidered. We will also reimburse for the shirt – please bring in the receipt to Katie Patti.

Chief Bakken reported our new Firefighter/Paramedic Andrew Douglas and his wife Kristina had their baby named Brody on June 29<sup>th</sup>. He was born a few weeks early and spent time in the NICU. We are happy to report he is out of the NICU and continues to do great. Congratulations Douglas family!

#### **MEDIC UNIT UPDATE:**

We are still in the process of determining options for repair or replacement of the medic unit that was involved in two collisions. We hope to be able to report on those options at the next Commissioner meeting.

#### **ENGINE SURPLUS:**

Chief Bakken requested approval to surplus the 1986 KME Engine. This engine just came back from a pump service and repair and is presently in service. We formally request to surplus the 1986 KME Engine.

**Commissioner Hamilton moved to approve to declare the 1986 KME Engine as surplus and to offer the vehicle for sale in an effort to obtain the maximum value possible; Commissioner Quigley seconded the motion. Motion carried.**

#### **NORTH MASON REGIONAL FIRE AUTHORITY (NMRFA):**

There is a NMRFA meeting tomorrow evening in Tahuya at 6:30pm. The three topics up for discussion include:

1. Liability Issue
2. Service Levels
3. Organizational Chart

A legal review of the NMRFA Plan is being done by our Attorney, Brian Snure. In order to get on the November ballot we need to be prepared to present any legal recommendations at tomorrow's meeting and conduct the final review at the end of July.

Chief Bakken shared the next steps that include acceptance of the plan and a joint resolution.

Commissioner Quigley expressed her concern around the discussion of the org chart that occurred at the subcommittee meeting. She stressed the importance of entering into a complex organization structure with a solid org chart is imperative.

Discussion occurred about the org chart. We will bring the revised version to the planning committee tomorrow for review and acceptance.

The discussion on policies has been tabled until next week. Chief Bakken asked that the Commissioners review the policies that were sent out with the agenda packet and provide him with changes or any addition's prior to next week's meeting.

## EXECUTIVE SESSION:

The executive session began at 5:28pm and was attended by Commissioners McIntosh, Blackwell, Burrus, Hamilton and Quigley, Chief Bakken, Assistant Chief Cooper and District Secretary Katie Patti. The executive session was adjourned at 5:43pm.


Commissioner Blackwell moved to adjourn; Commissioner Hamilton seconded the motion. Motion approved and the meeting was adjourned at 5:44pm.

## BOARD OF VOLUNTEER FIREFIGHTER MEETING

**Present:** Commissioner McIntosh, Shelby Blackwell, and Scott Cooper.  
Meeting called to order at 5:45pm.

Scott Cooper moved to approve five new volunteer physical expenses; Shelby Blackwell seconded motion. Motion approved.

Scott Cooper moved to adjourn at 5:46pm. Shelby Blackwell seconded motion. Motion approved and adjourned.

  
Commissioner Kelley McIntosh  
Commissioner Brooke Quigley  
Commissioner Dan Burrus  
Commissioner Denny Hamilton  
Commissioner Shelby Blackwell