



North Mason Regional Fire Authority (NMRFA)

Meeting Minutes

460 NE Old Belfair Highway

6/10/2014

Present: Commissioners, Burrus, Kewish, McIntosh, Quigley, Voss-Petredis, Wampold; Fire Chief Bakken, Assistant Chief Cooper, District Secretary Patti

Excused: Commissioner Blackwell

Guests: Herb Gerhardt

The meeting was called to order at 5:05pm and opened with the Pledge of Allegiance.

The minutes from the meetings held on 5/13/2014 and 5/20/2014 were presented for approval.

Commissioner Wampold moved to approve the meeting minutes from 5/13/2014 and 5/20/2014 as presented; Commissioner Voss-Petredis seconded the motion. Motion carried.

Voucher Review and Approval: Vouchers for the month of June were presented for review and approval. Commissioner McIntosh asked if the Commissioners had any questions. There were none.

Commissioner Wampold moved to approve Vouchers #1406001 to #1401406118 in the amount of \$257,639.08 as presented; Commissioner Quigley seconded the motion. Motion carried.

FINANCIAL REPORT:

Chief Bakken will discuss the financial report at the meeting on 6/17/14.

ADMINISTRATION REPORT:

Tahuya Door to Door Volunteer Recruitment Campaign Update: Volunteer Coordinator Tina Miller and FF Nick Bowman are still going door to door in Tahuya. They have received positive feedback from area residents. They have recruited three volunteer firefighters and have spoken to individuals who are interested in becoming a CRT member.

Strategic Planning Project Update: Chief Bakken has a conference call tomorrow with BERK Consulting to establish a loose timeline. We hope to get the process underway in September and we anticipate a draft of the plan by the end of the year. Chief Bakken will bring back dates for this Board to review.

Tahuya Store Roof Repair: Chief Cooper reported the contractor found rot in both corners of the building. The side of the store that faces the Post Office had carpenter ants and the most extensive rot - over 16 feet down the support beams. The beams have been replaced and the roof repaired which came to a total of \$8k, this was more than we expected.

Commissioner McIntosh asked what the plan was in regards to the store. Commissioner Wampold requested that Chief Bakken prepare a tangible list of ideas and present those to the Board so that a decision can be made in the near future.

Tahuya Days Update: Tahuya Days will take place on July 5, 2014. Chief Bakken plans to meet with the event organizer to determine what the committee needs from the Fire Authority. Chief Bakken believes our role will be to have a presence at the event, the Volunteer Firefighters Association plans to grill hamburgers, and we will have a booth for information on the services we provide as well as Volunteer/CRT Recruitment. We are planning on both career and volunteer staff to attend.

WA State Financial Report Submission District 8: The report has been submitted on time. Thank you to Executive Assistant Patti for preparing the report and gathering and submitting the necessary documentation. We will be required to submit Annual Report's to the State Auditors for both Districts and the Fire Authority in 2015.

Safety Days – Belfair and Sandhill Elementary Schools: Chief Bakken extended his thanks to the volunteers, career staff and Public Safety Officer Jeromy Hicks who made today's event at Belfair a success. We will be going to Sandhill Elementary on Thursday.

NEW BUSINESS:

Fire District 2 and 8 Dissolution: Chief Bakken presented two sample Resolutions for the Board's consideration that could be used to dissolve D8 and D2. He reported the County has a submission deadline of August 5, 2014. Therefore, he feels it would be best to make a decision at one of the July Commissioner Meeting's. The proposition would go before the voters in November. Chief Bakken also reported following a conversation with the Assessor, if the Districts dissolve, the Board would need to adopt a Resolution transferring any delinquent/delayed tax collection to the Fire Authority.

Commissioner Wampold asked if there would be costs associated with the election. Chief Bakken explained yes, he estimates the cost will be approximately \$12k. He indicated the campaign would be light with maybe a mailer out to the voters. There was discussion on the features and benefits of dissolving the two Districts. Commissioner Quigley believes it is best to dissolve the Districts sooner than later since the NMRFA formation is still fresh on the voters' minds.

Public Records and Meetings Training: Commissioner McIntosh spoke to the Board about the legislature mandating Public Records and Open Meeting training for public officials. She proposed we coordinate with the Mason County Fire Commissioners Association to provide this training for our Board and other interested Boards in Mason County. There were questions on when the training needed to occur and if there were any deadlines we need to be aware of. Chief Bakken will find out information and report back to the Commissioners.

Resolution 14-14: Chief Bakken presented one resolution to the Board for approval.

14-14: A Resolution of the NMRFA establishing Service Charges. We have three different areas where we can recover costs so long as we have a Resolution on file. Those areas are unauthorized/illegal burning, hazardous materials cleanup, and DUI charges. *(Resolution attached)*

Commissioner Wampold moved to accept Resolution 14-14 as presented; Commissioner Voss-Petredis seconded the motion. Motion approved.

NMRFA Service Plan Amendment: Per the NMRFA Service Plan, the Fire Authority maintains all powers and authority provided by RCW 52.26 and all provisions under Title 52. The service charges in Resolution 14-14 fall under RCW 4.23.314 therefore Chief Bakken would like to amend the Service Plan language under Section 3: Formation Authority, Reference # 2 to include RCW 4.23.314.

Motion made by Commissioner Burrus to Amend Section 3: Item 2 of the NMRFA Service Plan to include RCW 4.24.314 as presented; Commissioner Quigley seconded the motion; Motion approved.

Discussion on how much money we take in on DUI cases. Chief Bakken reported we receive roughly \$2k.

Public Comment: Herb Gerhardt – Asked if the DUI portion covers use of marijuana that might be involved in an accident. Chief Bakken clarified that Driving under the Influence can mean under the influence of any alcohol or drug.

Good of the Order: Commissioner Voss-Petredis has invited all members of the Fire Authority to her property at Summertide Resort on Wednesday, June 25th at 5pm for an Association get together. This will be a potluck. Chief Bakken sent out an email with additional details.

Commissioner Burrus moved to adjourn the meeting; Commissioner Wampold seconded the motion. Motion carried and the meeting was adjourned at 5:40pm.

BOARD FOR VOLUNTEER FIREFIGHTER'S

Present: Commissioner McIntosh, Assistant Chief Cooper, Volunteer Chris Johnson, Chief Bakken, District Secretary Patti.

The meeting was called to order at 5:43pm.

One volunteer physical was presented for approval.

Assistant Chief Cooper moved to approve the two physicals as presented; Chris Johnson seconded the motion. Motion Carried.

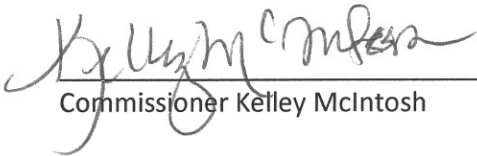
Invoices for additional medical bills for a Volunteer who was injured were presented for approval.

Scott Cooper moved to approve invoices as presented; Chris Johnson seconded the motion. Motion Carried.

Commissioner McIntosh moved to adjourn the meeting; Assistant Chief Cooper seconded the motion. Motion carried and the meeting was adjourned at 6:10pm.



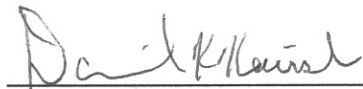
District Secretary Katie Patti



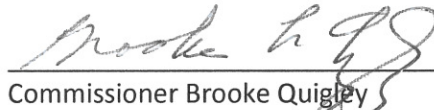
Commissioner Kelley McIntosh

Commissioner Dan Burrus

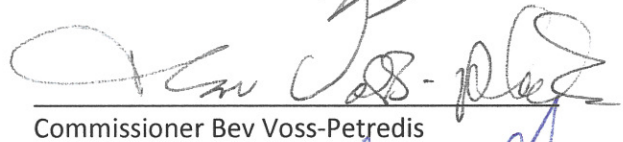
Commissioner Shelby Blackwell



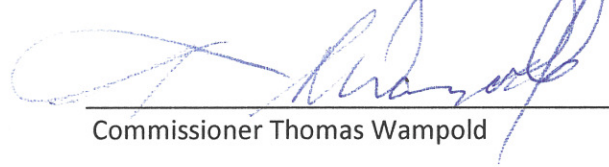
Commissioner Daniel Kewish



Commissioner Brooke Quigley



Commissioner Bev Voss-Petredis



Commissioner Thomas Wampold