



Fire Chief Beau Bakken

# MASON COUNTY FIRE DISTRICT 2

P.O. Box 277 • NE 460 Old Belfair Hwy • Belfair, WA 98528

Phone: (360) 275-6711 • Fax: (360) 275-6224

Email: [mail@mcfd2.com](mailto:mail@mcfd2.com)

Mason County Fire District 2

Meeting Minutes

6/18/2013

**Present:** Commissioners McIntosh, Blackwell, Burrus, Hamilton and Quigley, Chief Bakken, Assistant Chief Cooper and District Secretary Katie Patti.

Meeting called to order at 5:08pm.

Commissioner Burrus moved to approve the meeting minutes from 6/11/2013; Commissioner Blackwell seconded the motion. Motion carried.

## ADMINISTRATIVE REPORT:

Nick Dragovich has graduated from paramedic school! We are extremely proud of his accomplishment.

### Safety Day Update:

Thank you to Commissioners Quigley and Commissioner Hamilton for participating in Safety Days. Chief Bakken also thanked Jeromy Hicks for organizing the annual event. Other positive accolades were shared by the group.

The crew participated in United Way Day of Caring today. Our team, along with others from the area painted and cleaned at the Boys and Girls Club.

## FINANCIAL REPORT:

Chief Bakken provided a report on revenue for the month. Overall June has been an ok month with regards to revenue. We did have some timber revenues just over \$4,860.00. Ambulance revenues on the other hand are down. We are typically at 50% of our projected revenue in ambulance; however we are currently at 30%. Administrative Assistant Stephanie Criess discovered a discrepancy in the amounts that EF Recoveries is billing vs. what we have in our system. Chief Bakken and Stephanie are reviewing billing with Lisa at EF Recoveries and will provide an update with their findings. As we enter further into the summer months we anticipate wild land revenue monies to trickle in. Our overall expenditures are at 52%. We typically like to see these at 50%.

Commissioner Quigley questioned the reason why we budget for timber since the revenue is an unknown variable. Chief Bakken explained that the figure that is listed is fairly conservative.

Chief Bakken reviewed the reserve numbers with the Commissioners. He indicated the total available funds are at 1.6 million. The return rate on the WA State Investment Pool has dropped again and is now at .13%. This is down from .16%.

#### **MEDIC UNIT REPAIR UPDATES:**

Commissioner McIntosh requested the status of the medic unit – what are our next steps. Chief Bakken gave two options we are researching. The first is to repair the unit. This would cost \$60 thousand and would involve taking the box, which is intact and placing it on a new body. The second option is to not repair the unit and instead replace it with a new medic unit. Along with this option, we could part out the unit and gain some additional revenue.

#### **NORTH MASON REGIONAL FIRE AUTHORITY (NMRFA):**

Chief Bakken presented a request for consent for common representation sent to Fire District 2 and Fire District 8 Commissioners from Brian Snure on behalf of Snure Law Office, PSC. The letter addresses the two Districts intent to jointly retain the firm to assist in the formation of the RFA. The letter outlines what is required by the Washington Rules of Professional Conduct and reviews the advantages and risks involved with having common representation.

**Commissioner Burrus moved to sign the consent for common representation letter from Snure Law Office; Commissioner Hamilton seconded the motion. Motion carried.**

Further discussion on the legal matter followed. Chief Bakken reported that this afternoon a settlement offer was presented in the amount of \$65,000, not including legal fees. It would indemnify District 8 from this point moving forward. The deadline for acceptance of this offer is July 31, 2013. Thereafter, the settlement increases to \$150,000 then to \$400,000.

#### **CHELAN SEMINAR UPDATE:**

Commissioner Hamilton drafted a summary from the conference and sent it to Chief Bakken. Chief Bakken will send this summary out to all of the commissioners and we will review and discuss his report at the meeting in July.

There was an interesting presentation on social media at the chief's conference. The pros and cons of social media were discussed. Our Facebook page is currently monitored and all content is reviewed by Chief Cooper. Volunteer Amber Coolidge has taken an active role in assisting with the page. Jeromy Hicks reviewed the security features and the policy we have in place. Based on our practices we are ahead of the game.

#### **Good of the Order:**

We have our engine back and all necessary repairs have been made.

**Commissioner Blackwell moved to adjourn; Commissioner Burrus second the motion. Motion approved and the meeting was adjourned at 5:49 pm.**

**BOARD OF VOLUNTEER FIREFIGHTERS:**

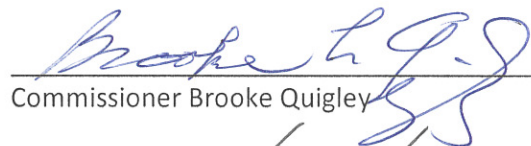
**Present:** Commissioner McIntosh, Shelby Blackwell, Jeromy Hicks

Meeting called to order at 5:50pm.

**Shelby Blackwell moved to approve report of injury as presented. Jeromy Hicks seconded the motion. Motion approved.**

**Commissioner McIntosh moved to adjourn; Jeromy Hicks seconded motion. Meeting adjourned at 5:51pm.**

  
\_\_\_\_\_  
Commissioner Kelley McIntosh

  
\_\_\_\_\_  
Commissioner Brooke Quigley

\_\_\_\_\_  
Commissioner Dan Burrus

  
\_\_\_\_\_  
Commissioner Denny Hamilton

\_\_\_\_\_  
Commissioner Shelby Blackwell