



North Mason Regional Fire Authority (NMRFA)

Meeting Minutes

Station 81

11/18/2014

Present: Commissioners McIntosh, Blackwell via Skype, Kewish, Quigley, Voss-Petredis, Wampold via conference call; Fire Chief Bakken, Asst. Chief Cooper, Authority Secretary Patti, District 2 Commissioner Paul Severson

Guests: None

Excused: Commissioner Burrus

The meeting was called to order at 5:00pm and opened with the Pledge of Allegiance.

Disaster Planning Class: On Saturday, the Fire Authority along with Mason County DEM, Red Cross and Cascade Natural Gas conducted the first of several scheduled classes on disaster preparedness. There were 15 people in attendance. Commissioner McIntosh attended the class. She commended the team for a job well done stating the message was easy to understand and contained information that was easy to implement.

Chief Bakken reminded everyone that we provide sand bags to the community. We currently have pre-staged sand at Stations 21, 27 and 81 and plenty of bags.

Commissioner Quigley commented on the importance of providing disaster preparedness information within our community in addition to classes such the one on Saturday. Chief Bakken added that disaster information is on the RFA website and our AmeriCorps volunteers have been going door to door and handing out information.

2015 Budget Adoption

Chief Bakken presented that this evening we have a Resolution to adopt the NMRFA Budget for 2015. The reported revenue and expenses would be \$5,619,033.62. The following documents were reviewed Resolution #14-19; the letter to Mason County and the Certification that Authority Secretary Patti would sign.

Resolution #14-19: Adoption of the 2015 Budget for the North Mason Regional Fire Authority
Commissioner Voss-Petredis moved to adopt Resolution 14-19 as presented; Commissioner Quigley seconded the motion. Motion carried.

Budget Letter to Mason County: A Letter to the Mason County Auditor was presented for approval.
Commissioner Voss- Petredis moved to approve the budget letter as presented; Commissioner Quigley seconded the motion. Motion carried.

Chief Bakken asked the Commissioners for direction for Authority Secretary Patti to sign the Budget Certification.

Commissioner McIntosh directed Authority Secretary Patti to sign the certification and submit on behalf of the Fire Authority.

Collective Bargaining Agreement 2015-2017: Chief Bakken reviewed the Final Collective Bargaining Agreement with the Commissioners noting the changes and additions. Chief Bakken wholeheartedly recommends that the Commissioners make a motion to sign the Bargaining Agreement as presented.

A motion was made to approve the 2015-2017 Collective Bargaining Agreement as presented.

Commissioner Voss-Petredis moved to sign the agreement; Commissioner Kewish seconded the motion. Motion Approved.

Policy Review: Three policies were presented to the Commissioners for review and approval.

Admin-27: Purchasing Procedures – Competitive Bidding: Name change only.

Admin-28: Reimbursement of Job Related Expenses-Travel: Numerous changes including name and attachment of request form. Chief recommends that once 2015 per-diem rates are released, Authority Secretary Patti, Admin- - policy once the 2015 rates are released.

Admin-29: School Tuition and Books Reimbursement: Name change and minor changes to the policy as presented.

Commissioner Voss-Petredis moved that we accept the policies as presented and amended; Commissioner Quigley seconded. Motion carried.

Service Plan Revision: Chief Bakken is working on Resolutions for the Service Plan and will present those for your review at the first meeting in December.

Brush 21 Surplus Requests: Resolution 14-18 was presented to surplus Brush 21.

Commissioner Voss-Petredis moved we accept Resolution 14-18 as presented; Commissioner Kewish seconded the motion. Motion carried.

Store Property: Chief encouraged the Commissioners to walk thru the store and see what it looks like now that the surplus items have been sold. The next steps will be to set up meetings in January for Community updates on the store.

Santa Info/Giving Tree: Chief will send this information on these community events to Commissioners.

Department Dinner: Save the Date- January 10th will be held at Alderbrook. Ideas for entertainment were shared.

Commissioner Conference: Commissioner McIntosh attended the conference and said it was good. She was honored with a 15 year award. She was impressed with the speaker from the Public Disclosure

Commission on records retention and would like for her to speak at an all-county commissioners meeting.

Name Badges: Chief spoke about the name badge's that are being created and distributed. Commissioners will receive a badge. Pictures will be taken at the first meeting in December.

CRT Radios: 80% of CRT members have radios. They are also getting jackets that will help identify them on-scene.

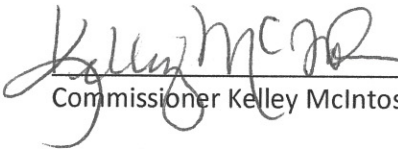
Public Comment: None

Good of the Order: Chief wished everyone a wonderful Thanksgiving.

Commissioner Voss-Petredis moved to adjourn the meeting; Commissioner Quigley seconded the motion. Motion carried and the meeting was adjourned at 6:37pm.



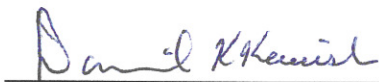
Authority Secretary Katie Patti



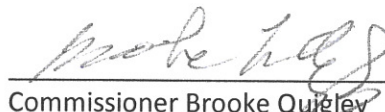
Commissioner Kelley McIntosh

Commissioner Dan Burrus

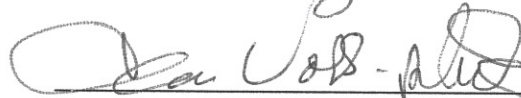
Commissioner Shelby Blackwell



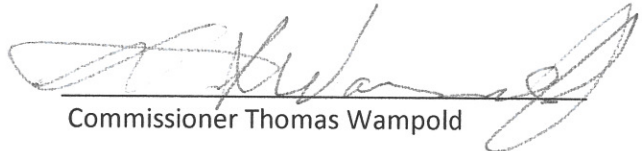
Commissioner Daniel Kewish



Commissioner Brooke Quigley



Commissioner Bev Voss-Petredis



Commissioner Thomas Wampold