



North Mason Regional Fire Authority (NMRFA)

Meeting Minutes

14880 NE North Shore Rd, Tahuya

2/16/2016

Present: Commissioners Kewish, McIntosh, Quigley, Miller, Severson via phone; Executive Assistant Patti, Chief Bakken, Assistant Chief Cooper

Guests: None

The meeting was called to order at 5:04pm and opened with the Pledge of Allegiance.

FINANCIAL REPORT: The financials came in however; we do not have those for you tonight as we are working on verifying start of year revenues and expenditures. We will send those to you tomorrow.

Close Call Follow-Up: Chief Bakken provided an update to the call in which our Captain had a stun gun pulled on him. Our legal counsel confirmed we are taking the appropriate steps for our protection. A certified letter outlining the procedure for calls at that address was sent to the patient. It was recommended that we also contact adult protection services which we have done. In addition, we spoke to our insurance company who also agreed that we are doing everything we can to protect ourselves. We sent a picture out of the boyfriend to our staff. Cpt. Ehresman is conducting a formal investigation and will provide a report back to the board once complete.

Matt Doran Probationary FF: Matt was hired on a temporary basis in May of 2015 and was offered a permanent position in September 2015. Due to some personal issues he has resigned his position with the Fire Authority. We are exploring our options to replace his position. He noted we do have the hiring list from our testing process to aid us in finding a replacement.

Department Dinner: The annual appreciation dinner is being held March 26th at Alderbrook. Please rsvp if you plan to attend. Commissioner McIntosh expressed how impressed she was with the diner invitations, they look fabulous!

Mike Greene Celebration of Life: The planning committee met today to finalize the last to do items for the celebration of life for former Chief Greene. Chief Bakken provided a rundown of the agenda for the day. Our program will mirror the service that occurred in Tonasket. Commissioner Quigley inquired if the HS Commons can hold all of the attendees. We believe it will but will be very full.

Policies: The following policies were presented to the Board for review and approval. The only changes made were grammatical in nature.

ADMIN-29: School Tuition and Book Reimbursement;

ADMIN-31: Use of Authority Resources for Professional Affiliations;

ADMIN-32: Violent Behavior and Activity;

ADMIN-33: Vision and Mission Statement;

Commissioner Quigley made a motion to approve the following Policies #29, 31, 32, 33 as presented; Commissioner Miller seconded the motion. Motion approved.

Community Paramedic Program: Commissioner McIntosh reported on the 2015 pilot project that included the RFA, Central Mason and Mason Co. Medic 1. We will meet a second time to discuss the program and will see how the pilot went and look to take it region wide. The program is predominately for individuals who come out of the hospital to reduce the readmission rate. Chief Bakken plans to meet with other area Chiefs to see if our Kitsap Co. partners would be interested in participating. This will also be the topic at the Region 9 workshop in April. Commissioner Quigley thought the County Wide meeting presenter "Meals on Wheels" was a good bridge of information as it takes multiple agencies partnering to make this work.

Mason County Fire Commissioners Association: Commissioner McIntosh was elected President for the Fire Commissioners; the Vice President is Dean Hirsch from District 4. Commissioner McIntosh provided an overview on the items they are working on.

Good of the Order:

Commissioner Miller: Inquired when the website will feature his and Commissioner Severson's pictures. We hope to have them up by the end of the week. He added, if Commissioners are interested in having a short Bio on the website please send your information to Beau.

CAC Meeting: The next meeting is scheduled for March 14th at 5pm at the Collins Lake Station. Commissioner Miller offered to attend the meeting with Commissioner Quigley.

Public Comment: None

Commissioner Quigley moved to adjourn; Commissioner Miller seconded the motion. Motion carried. The meeting was adjourned at 5:47pm.

BOARD FOR VOLUNTEER FIREFIGHTERS

Present: Commissioner McIntosh, Chief Bakken, Volunteer Micah Coolidge, Executive Assistant Patti, Probationary FF Michael Wessen

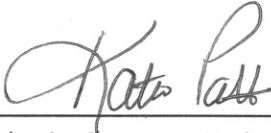
The meeting was called to order at 4:50pm.

There were two orders of business for tonight's meeting. The first is a Volunteer Physical for review and approval and the Second order of business is approval of Retirement Paperwork for former Volunteer Firefighter Carl Vincent.

A motion was made by Wessen to approve the Physical as presented; Volunteer Coolidge seconded the motion. Motion carried.

A motion was made by Wessen to approve the retirement as presented; Volunteer Coolidge seconded the motion. Motion carried.

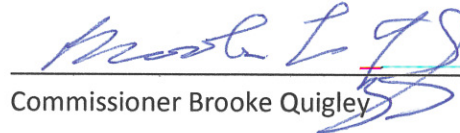
With no further business the meeting adjourned at: 4:53pm



Authority Secretary Katie Patti



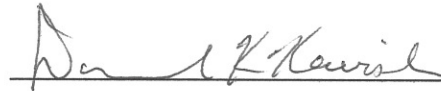
Commissioner Kelley McIntosh



Commissioner Brooke Quigley



Commissioner Bob Miller



Commissioner Daniel Kewish



Commissioner Paul Severson