



North Mason Regional Fire Authority (NMRFA)

Meeting Minutes

460 NE Old Belfair Hwy

2/9/2016

Present: Commissioners Kewish, McIntosh, Quigley, Miller, Severson; Executive Assistant Patti, Chief Bakken, Assistant Chief Cooper **Guests:** Herb Gerhardt, Cpt. Jeromy Hicks

The meeting was called to order at 5:00pm and opened with the Pledge of Allegiance.

The meeting minutes from January 12th and 19th were presented for approval.

Commissioner Quigley moved to approve the meeting minutes as presented; Commissioner Severson seconded the motion. Motion approved.

Vouchers- Vouchers for the month of February #1602001 to #1602085 in the amount of \$278,646.42 were presented for approval.

Commissioner Kewish moved to approve the vouchers as presented; Commissioner Severson seconded the motion. Motion approved.

FINANCIAL REPORT: The financial report will be presented at next week's meeting.

ADMINISTRATION REPORT:

Close Call: Chief Bakken spoke about a very close call that happened over the weekend. Crews responded to a patient who was very ill and ultimately required transport to the hospital. Following the call, the Captain went back to the house to obtain any Authority equipment that may have been left behind. The patient's daughter and her boyfriend encountered the Captain, upset with the care they felt their father had received. The Captain reacted calmly advising the daughter and boyfriend of the complaint process when the boyfriend pulled out a stun gun and pointed it at the Captain. The Captain was able to leave the scene unharmed. The Sheriff's office responded to the residence and placed the boyfriend under arrest. Chief Bakken spoke of the measures that have been put into place should there be another call to that residence. There was discussion amongst the Board on various topics to include the complaint process, policy implementation, the flagging process in place at MACECOM. Following the conversation, Chief plans to release a picture of the boyfriend to members of the Fire Authority to be able to identify him and we will also send a letter to the patient informing him of the steps we will take when we get another call to his residence.

Public Comment -Herb Gerhardt: Spoke about the use of Code 100, Recommends we send a certified letter to the patients home with a note that they can appeal to the board.

AmeriCorps: Cpt. Jeromy Hicks gave a brief presentation on the AmeriCorps program which focuses on bicycle and water safety. AmeriCorps Volunteer Dani Willey has presented in an assembly at each school

focused on bike safety. Following those assemblies, bike helmets were given to each child (over 1,000 helmets in all!) Helmets were purchased via the Hospital District #2, Harrison Medical Center and NW Region EMS Council. We have monies remaining to purchase additional helmets for other groups such as local preschools and daycare. We are thrilled at the response and support we have received for this program.

The second half of the AmeriCorps project is water safety. A total of five life jacket loaner stations will be installed in the community at boat launches. We will team up with the Mason Co. Sheriff's office to provide this education. At some recreational areas that don't have a station, signs will be posted directing individuals to the nearest life vest station. The program is also fully funded.

Mock Car Wreck: Cpt. Hicks reported we have decided to change the curriculum from what was previously known as "The Last Dance". We have teamed up with the program Target Zero to bring a different and realistic training to the students. The Fire Authority along with Central Mason will conduct the exercise. We have a video production team on site for the event and the video is presented at an all school assembly following the exercise.

OLD BUSINESS:

Station 21 Tree Repair: Assistant Chief Cooper reported the project is set to begin next week. We anticipate the work will be completed in one week.

Tahuya Store: We are working on a scope of work to demolish the store. We will advertise for bids to do the demolition and hope to review those bids sometime in March at either the first or second Commissioner meeting.

Mike Greene Memorial: Planning is well underway for the Celebration of Life for former Fire Chief Mike Greene. The event will take place on February 20th at 3pm at the HS commons.

Wildland Fire Program: A task force is in place to begin work preparing for the 2016 wildland season. We estimate a loss of approximately \$30-\$40k in deployments last year that we could not collect on because we didn't have the available personnel. We are looking to recruit volunteers from the High School – early college 18-21 age range. We are considering providing a stipend from the months of June – September for these individuals. There will be a formal presentation to the Board in the near future. We feel there is a good return on investment not only from a monetary standpoint but the youth of our community. The basic program is 40 hours and is built around school hours. They can even begin training at age 17.

DNR Grant: We were awarded \$10k to build a Brush Truck. Cpt. Cleveland has been tasked with this project.

Policy Adoption: Firefighter/EMT and Paramedic Precepting Policy TRAIN-03: Sets the minimum training list that we will go through with every FF/EMT and Paramedic. We expect this will set the standard for all individuals coming into the Authority. This policy has been ratified by the Union. Chief Bakken reviewed the policy with the Commissioners.

Commissioner Kewish motion to approve Policy TRAIN-03 as presented; Commissioner Quigley seconded the motion. Motion carried.

Good of the Order:

NMRFA Email's: The Commissioners have been issued a NMRFA email address that is on business cards. Commissioner Quigley had an inquiry about any emails that come to her should go through the server and wanted to ensure this was possible. She will work with our IT person for a resolution.

Tahuya Meeting: Commissioner Severson reported he may not be able to attend next week's meeting. He will be in touch with Chief Bakken.

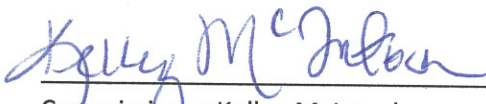
Public Comment:

Herb Gearhardt shared what the Hospital District does regarding email accounts.

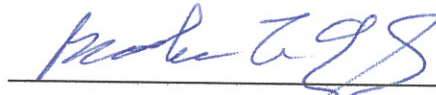
Commissioner Quigley moved to adjourn; Commissioner Kewish seconded the motion. Motion carried. The meeting was adjourned at 6:31pm.



Authority Secretary Katie Patti



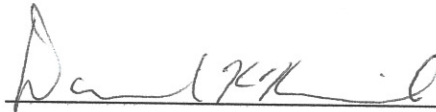
Commissioner Kelley McIntosh



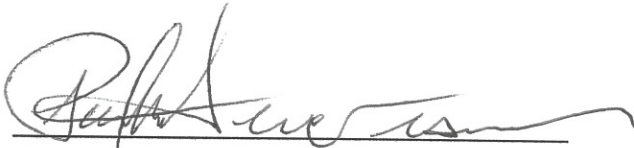
Commissioner Brooke Quigley



Commissioner Bob Miller



Commissioner Daniel Kewish



Commissioner Paul Severson