

North Mason Regional Fire Authority (NMRFA)
Meeting Minutes
4/15/2014

Present: Commissioners Blackwell, Burrus, Hamilton, Kewish, McIntosh, Quigley, Voss-Petredis, Wampold; Fire Chief Bakken, Assistant Chief Cooper, District Secretary Patti
Guests: Richard Spaulding

The meeting was called to order at 5:03pm and opened with the Pledge of Allegiance.

The minutes from the meetings held on 3/18/14 and 4/8/2014 were presented for approval.

Commissioner Voss- Petredis moved to approve the meeting minutes from 3/18/14 as presented; Commissioner Blackwell seconded the motion. Motion carried.

Commissioner Voss-Petredis moved to approve the meeting minutes from 4/8/14 as presented; Commissioner Blackwell seconded the motion. Motion carried.

Financials: Chief Bakken reviewed the April Budget Summary. He reported the tax revenue has begun to trickle in. He also clarified that the Budget Summary is a representation of District 2, District 8 and the NMRFA. He also noted we brought in a significant amount of timber tax and explained that every year we get an estimated dollar figure from DNR but this figure tends to change. Every year we budget conservatively and usually exceed the budget. He also reported he provided direction to District Secretary Patti to invest \$1 million in the WA State Investment Pool.

OLD BUSINESS:

Strategic Planning: The planning committee met with the third strategic planning group last week. They are fire specific and completed District 2's Strategic Plan in 2002. Their planning seems to be geared towards mending labor management issues or community complaints and concerns. Of the three they will probably be the most affordable. They will submit their proposal within the week. We would like to make a presentation and recommendation at next month's meeting.

NEW BUSINESS:

POLICY REVIEW: Four policies were presented to the Commissioner for review.

Commissioner Compensation - Admin-06: Name change, and reimbursement language consistent with the travel policy.

Commissioner Blackwell moved to adopt the policy Commissioner Compensation as amended; Commissioner Wampold seconded the motion. Motion carried.

Complaint Procedure/Reporting Requirements - Admin-07: Name change, notification timeframe.

Commissioner Voss-Petredis moved to adopt the policy Complaint Procedure/Reporting Requirements as amended; Commissioner Wampold seconded the motion. Motion carried.

Customer Complaint - Admin-08: Name change

Commissioner Wampold moved to adopt the policy Customer Complaint as amended; Commissioner Burrus seconded the motion. Motion carried.

Board of Fire Commission Rules for Procedure - Admin-04: Name change, meeting times, location and meeting notices, order of business changes.

Commissioner Quigley asked that we should be more flexible on the public comment section and consider removing the public comment time restriction. She recommended we amend Section A. to read "Unless otherwise designated by the presiding officer at the meeting public comment shall follow the following format."

Commissioner Voss-Petredis moved to adopt the policy Board of Fire Commissioner Rules for Procedure with the amended language suggested by Commissioner Quigley; Commissioner Blackwell seconded the motion. Commissioner Wampold opposed.

MACECOM Updates: Commissioner McIntosh reported that on April 24th the first Volunteer 911 Dispatchers will graduate. The ceremony will be held at 6:00pm at the Kitsap Civic Center. She invited everyone to attend. Chief Bakken met with Director Mike Evans to review the PUD Building proposal.

Prepaid cell phones: It was determined that prepaid cell phones generate revenue for MACECOM. They recently received revenues of \$85k.

911 Outage: Chief Bakken reported earlier in the week the entire State's emergency dispatch reporting system went down in the late evening. It was back up and running the following morning around 7:00 am. While it was relatively calm with only 3 calls in Mason County, King County experienced and upwards of 4,500 calls. Chief Bakken is not aware of any serious problems in our county caused by this outage but expressed his concern about the lack of communication to the appropriate officials. Century Link has yet to determine the cause. In Mason County it would be beneficial to have a user's group, whose role would be to address issues and develop solutions to issues like this.

Joint Fire Commissioner Meeting: Commissioner McIntosh reported the highlight of the Joint Fire Commissioner Meeting was the presentation by our Medical Director, Dr. Joe Hoffman. Dr Hoffman presented on an in home training program that teaches caregivers how to do CPR. He also spoke on fall prevention indicating he believes should include strength and balance training.

AED Program: Chief Bakken spoke about the AED Program we have in place. We partner with the local hospitals and identify people who are at risk for heart problems. We have six AED's that we have on loan that we give to those at risk and we provide hands on training for the family members. The unit stays there for 4-6 months following surgery etc. and then we come and get it and put it back in to the system to be used by the next at risk individual.

CAC Update: Commissioner Quigley reported that ten people attended last night's meeting. One of the requests was for more CPR training. A benefit that arose from the meeting was Chief Bakken was able to discuss the roof repair which will help get the message out to the community. Commissioner Voss-Petredis accepted the offer to co-chair the meeting. CAC members want input on the Strategic Plan.

Fire Investigations: The County is in charge of fire investigations. Mike Patti of Central Mason Fire and Jeromy Hicks are the only two investigators that are reimbursed. The contract for providing those services is through the Mason County Fire Chief's Association. Chief Bakken asked the board for a motion to authorize Chief Bakken to sign off on an Interlocal Agreement on behalf of the RFA and the Mason County Fire Chief's Association.

Commissioner Blackwell moved to authorize Chief Bakken to sign an Interlocal Agreement as presented; Commissioner Burrus seconded the motion. Motion Carried.

Good of the Order:

The annual Easter Breakfast taking place this weekend at Station 81 from 9am - noon.

Public Comment:

Community member Richard Spaulding inquired why he isn't able to get access to the Wi-Fi at Station 81. Chief Bakken explained providing free Wi-Fi compromises our network creating a security risk it also falls under gifting public funds which is not allowed.

Commissioner Blackwell moved to adjourn the meeting; Commissioner Wampold seconded the motion. The meeting was adjourned at 5:59pm.

BOARD FOR VOLUNTEER FIREFIGHTERS

Present: Chief Bakken, Assistant Chief Cooper; Commissioner McIntosh and Shelby Blackwell

The meeting was called to order at 6:00pm

Payment for a medical bill for a volunteer that was injured was presented for approval.

Commissioner Blackwell moved to approve the medical bill as presented; Scott Cooper seconded the motion. Motion approved.

Shelby Blackwell moved to adjourn the meeting; Scott Cooper seconded the motion. Motion carried.

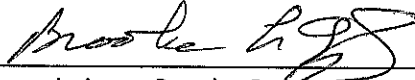
The meeting was adjourned at 6:02pm.




District Secretary Katie Patti



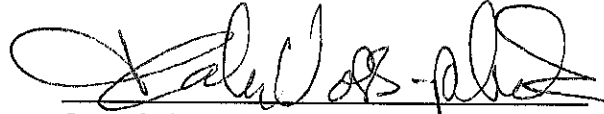
Commissioner Kelley McIntosh



Commissioner Brooke Quigley



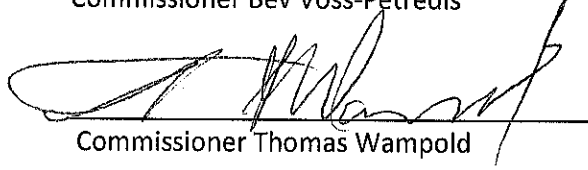
Commissioner Dan Burrus



Commissioner Bev Voss-Petredis



Commissioner Shelby Blackwell



Commissioner Thomas Wampold



Commissioner Daniel Kewish