



North Mason Regional Fire Authority (NMRFA)

Meeting Minutes

460 NE Old Belfair Hwy

5/10/2016

Present: Commissioners Kewish, McIntosh, Quigley, Miller, Severson; Executive Assistant Patti, Chief Bakken, Assistant Chief Cooper

Guests: Captain Jeromy Hicks, Volunteer Coordinator Tina Miller

The meeting from April 12th and 19th were presented for approval.

Commissioner Quigley moved to approve the meeting minutes as presented. Commissioner Severson seconded the motion. Motion approved.

Vouchers- Vouchers for the month of May #165001 to #165104 in the amount of \$445,396.30 were presented for approval.

Commissioner Miller had questions on a voucher for car batteries for one of the vehicles and mud flaps for the brush truck. Assistant Chief Cooper provided an explanation and additional information was reviewed about the wildland brush truck and the grants we have received to enhance the wildland program.

Commissioner Miller moved to approve the vouchers as presented; Commissioner Severson seconded the motion. Motion approved.

FINANCIAL REPORT: Chief Bakken will provide a financial update at next week's meeting.

ADMINISTRATION REPORT:

Last Dance recap/video: Cpt. Jeromy Hicks provided a detailed update on the last dance "Every 32 Minutes" drill that took place at the High School. The event took place over two days and took six months to put together. He shared a moving video put together of the activities. There were many players who made the day possible.

Safety Days – Belfair and Sand Hill Elementary: This year's safety days are June 14th and 16th. Sign-up sheets will be distributed. We have been doing this for ten years and are very proud of our involvement in the schools.

2nd Annual Chili Cook-off: This event is happening on June 25th at the Eagles Club. The event runs from 11am-3pm. We are looking for chefs and tasters. AmeriCorps Volunteer Dani Willey is heading up the event.

SAFER Grant Update: Tina Miller, Volunteer Coordinator provided a Power Point update on the SAFER Grant Program (attached). Chief Bakken added some of the successes and challenges we have faced with recruiting and retaining volunteers. We are not alone as this is nationwide issue.

Narcan for EMT's: We are seeing an increase in heroin overdoses in our County. Our agency alone has responded to six cases in the past two months. New to our experience is these users have been given doses of a drug called Narcan typically by individuals they are using the drug with. Narcan blocks and reverses the effects of the opiates rendering the drug ineffective. We are not sure how the individuals are obtaining Narcan. Our PM's currently carry Narcan. And we have asked our MPD to review if it would be appropriate for our EMT's to also administer Narcan due to the uptick in overdose cases. He intends to seek State approval. WE have heard the Sheriff's Office is also reviewing to see if they should be allowed to carry and administer Narcan.

NEW BUSINESS

State Annual Report: Chief Bakken shared the 2015 Annual State Report is ready to be submitted. A draft was distributed to the Commissioners. He thanked Executive Assistant Patti for her work on this.

Admin-41 Cash Receipting Policy: This policy was established in accordance with the state's Budgeting, Accounting and Reporting (BARS) manual to comply with WA State Law requirement to deposit all cash and cash like items within 24 hours of receipt.

Commissioner Severson made a motion to approve and adopt Policy Admin-41 as presented:
Commissioner Kewish seconded the motion. Motion approved.

CAC Report: Commissioner Quigley provided a brief CAC Update. Of the three meetings scheduled for the remainder of the year the following Commissioners will attend with Commissioner Quigley: July 11 (Commissioner Severson), September 12 (Commissioner Miller), November 14 (Commissioner Kewish).

Public Comment: None

Good of the Order:

Joint Fire Commissioner/Fire Chief Meeting on June 2 in Shelton at the Civic Center starting at 6pm.

Good of the Order: Happy Birthday to AC Cooper last Friday.

Commissioner McIntosh moved to adjourn; Commissioner Quigley seconded the motion. Motion carried. The meeting was adjourned at 6:30pm.



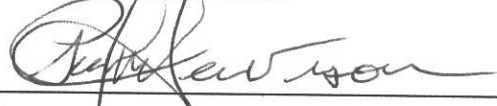
Authority Secretary Katie Patti



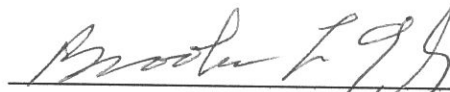
Commissioner Kelley McIntosh



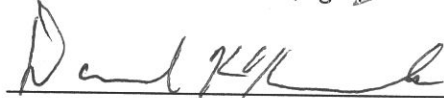
Commissioner Bob Miller



Commissioner Paul Severson



Commissioner Brooke Quigley



Commissioner Daniel Kewish