



North Mason Regional Fire Authority (NMRFA)

Meeting Minutes

460 NE Old Belfair Hwy

5/16/2017

Present: Commissioners McIntosh, Kewish, Quigley, Miller; Executive Assistant Patti, Chief Bakken; Asst. Chief Cooper **Excused:** Commissioner Severson

Guests: Garret Borah - NMHS Running Start Student

Vouchers- A second batch of Vouchers for the month of May #1705090 to #1705093 in the amount of \$563.00 was presented for approval.

Commissioner Kewish moved to approve the vouchers as presented; Commissioner Quigley seconded the motion. Motion approved.

FINANCIAL REPORT: Chief Bakken provided an update on our financials. He reported \$1.2 million in tax monies have come in. We are doing great financially. He remarked on the amount of ambulance monies that has come in to date.

ADMINISTRATION REPORT:

Active Shooter: The School District held an informative community meeting to discuss the active shooter incident that occurred on campus. Several agency representatives along with a handful of parents were in attendance to share their concerns. Earlier today, local agencies conducted a multi-agency review of the incident. Our agency will lead a task force to discuss and prepare for future events.

Commissioner Quigley inquired if there will be a detailed report that will be released following today's meeting. Chief remarked if a report is released it likely would not be very detailed for safety reasons.

Safety Days: Our annual Safety Days event is coming up at Belfair and Sand Hill Elementary's on June 13th and 15th. Chief Bakken provided an overview of the events that take place on those days and invited the Commissioners to participate.

Relay for Life: This year's Relay for Life event will take place at the Sand Hill baseball fields on June 9-10th. Members from our agency will be participating.

WA Survey and Rating Bureau (WSRB): Chief Bakken and Asst. Chief Cooper will meet with a representative from the WSRB tomorrow to discuss our upcoming survey.

State Report: Chief Bakken reported the State Audit is complete and ready. He thanked Executive Assistant Patti for her work on this. He requested direction from the Board to submit the 2016 Annual Report as presented. The Board unanimously provided direction to Chief Bakken and Executive Assistant Patti to submit the report.

Retention Committee Meeting: On May 12th, BERK held a meeting with staff regarding retention. A survey was distributed and individuals were interviewed. BERK is taking the information obtained and putting it in a report that will be presented to the Board as well as the Retention Committee.

Commissioner McIntosh remarked with the hiring of six new individuals we have had a dynamic shift in culture. Commissioner Miller asked if we plan to continue to conduct the exit interviews. AC Cooper indicated yes, they are a valuable tool. Commissioner Quigley inquired about the external environment in which this retention issue is occurring. Chief Bakken remarked these are all good topics for the retention committee to discuss further.

Policy Adoption:

OPS-28 Fire & Post Fire Decontamination Operations Policy: OPS-28. This policy addresses the proper decontamination of gear.

Commissioner Kewish made a motion to approve the Policy Ops-28 as presented; Commissioner Quigley seconded the motion. Motion approved.

Community Medicine Update: Chief Bakken reported a newly identified federal funding source via Medicaid that could potentially provide a large portion of our funding for our program. Dr. Hoffman is working on the proposal and we hope to know more by August.

Incident Management System (IMS): This will be discussed at next month's fire commissioner meeting. We are excited to have the participation of other fire agencies and hope to continue the momentum. The next meeting will be held on June 1st at the Shelton Civic Center.

Structure Fire: Crews from B Shift along with help from Central Mason responded to a structure fire last week. The fire started as a grease fire that moved into the roof. Chief Bakken remarked both B-Shift and Central Mason crews did a fabulous job in putting the fire out.

Contract Negotiations: Commissioner Kewish inquired if a date had been set to meet for contract negotiations. Chief Bakken remarked he will follow up with Local President Josh Hasbrook to determine a date.

Public Comment: None

Good of the Order: Happy 40th to Chief Bakken!

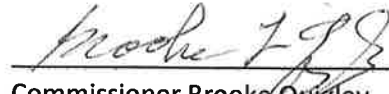
Commissioner Kewish moved to adjourn; Commissioner Miller seconded the motion. Motion carried. The meeting was adjourned at 6:52pm.



Authority Secretary Katie Patti



Commissioner Kelley McIntosh



Commissioner Brooke Quigley



Commissioner Bob Miller



Commissioner Daniel Kewish



Commissioner Paul Severson