



# North Mason Fire

## North Mason Regional Fire Authority (NMRFA)

### Meeting Minutes

460 NE Old Belfair Hwy

5/9/2017

**Present:** Commissioners McIntosh, Kewish, Quigley, Miller; Chief Bakken; Asst. Chief Cooper

**Excused:** Commissioner Severson and Executive Assistant Patti

**Meeting Minutes:** The meeting minutes from April 11<sup>th</sup> and 18<sup>th</sup> were presented for approval.

**Commissioner Kewish moved to approve the minutes as presented; Commissioner Miller seconded the motion. Motion approved.**

**Vouchers-** Vouchers for the month of May #1705001 to #1705089 in the amount of \$302,223.84 were presented for approval.

**Commissioner Kewish moved to approve the vouchers as presented; Commissioner Miller seconded the motion. Motion approved.**

**FINANCIAL REPORT:** Chief Bakken will review the financials at next week's meeting.

#### **ADMINISTRATION REPORT:**

**Training Burn:** The date for the training burn coming up on Old Belfair Highway has been changed to Saturday June 10, because there are too many events conflicting with the original date.

**State Annual Report:** Executive Assistant Patti is continuing to work on the Annual Report and will have a draft out by email for commissioners' review.

**Easter Pancake Breakfast:** The Pancake Breakfast was a lot of fun, with many volunteers to assist. It was good to move it to a Saturday. The event brought in approximately \$350 for the Volunteer Firefighters Association.

**County-Wide IMS Update:** The fire chiefs, particularly Chief Bakken, have been working toward getting a much needed IMS framework approved for districts to work inter-operatively. Big kudos to Asst. Chief Cooper getting this proposal passed. The committee, chaired by Asst. Chief Cooper, made the unanimous recommendation for passage. It passed by a 7-5 vote. MACECOM will be training on this as a single standard. We will ask the Mason County Fire Commissioners Association to vote on this proposal as well. The Fire Chiefs will provide money for training county-wide.

**Peninsula Community Health Services:** Dental, mental and physical health care is available through this agency for populations that are underserved in North Mason. Captain Ehresman will contact the facility. Next, crews will be taken through the clinic to see how we can function together. We might see some transport patients, though in smaller numbers than with the Harrison Urgent Care.

**Candidate Filing:** The period for candidates to file for public office is the week of May 15-May 19. Both Commissioner's Kewish and Quigley's positions are up for election.

**Harrison Medical Center Move:** Chief Bakken reported Harrison Medical Center has received approval to move from Bremerton to its campus in Silverdale. It will not take longer to reach the new location because of fewer stoplights and use of the freeway, avoiding shipyard traffic. This move will be accomplished in stages. There will still be a clinic in Bremerton. He remarked Harrison is a level three trauma center.

**Active Shooter Incident:** The community received an excellent response from Law Enforcement during this deeply troubling incident on the North Mason campus. Individuals and crews from the RFA also did an outstanding job in traffic control, scene isolation, and staging for parents. We can always get better and we will endeavor to improve through our debriefing process, as we did in our after-action report, and through continued drills. There was also another call to the school later in the week which did not pose a threat. Tomorrow at 6:00 pm there will be a community debriefing at the high school.

**Olympic Educational Services District (OESD) 114:** The OESD 114 has sent out a draft statement encouraging periodic inter-agency senior leadership meetings and work on common procedures to enhance planning and coordination.

**Retention Committee:** A survey has been put together by hired consultants with BERK. Their focus will be on communication. They will try for full membership engagement.

**Washington Survey and Ratings Bureau (WSRB):** We will be having a meeting on the 16<sup>th</sup>. This will be the first time the Fire Authority as a whole will be rated. The two chiefs, the captains, and assistants are all working on this.

**Fire and Post Fire Decontamination Policy:** Staff has finished a draft policy for decontamination, available now for review. B-Shift is taking the lead on this policy which will be presented for review at next Tuesday's Commissioner meeting. Among the additional things we will be doing is more carpet cleaning.

**Citizens Advisory Committee (CAC) Update:** Commissioner Quigley gave the report from the CAC meeting that she and Commissioner Miller attended with Captain Cleveland.

**Public Comment:** None

**Good of the Order:** None

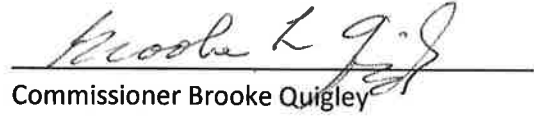
**Commissioner McIntosh moved to adjourn; Commissioner Miller seconded the motion. Motion carried. The meeting was adjourned at 6:00pm.**

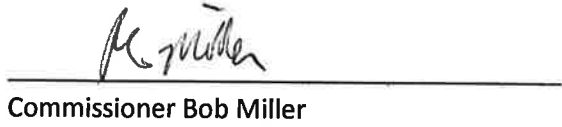


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Authority Secretary Katie Patti

  
Commissioner Kelley McIntosh

  
Commissioner Brooke Quigley

  
Commissioner Bob Miller

  
Commissioner Daniel Kewish

  
Commissioner Paul Severson