



**North Mason Regional Fire Authority (NMRFA)**

**Meeting Minutes**

**460 NE Old Belfair Hwy**

**6/9/2015**

**Present:** Commissioners Kewish, McIntosh, Quigley, Voss-Petredis, Wampold; Fire Chief Bakken, Authority Secretary Patti

**Excused:** Assistant Chief Cooper

**Guests:** Herb Gerhardt, Merrill Wallace

The meeting was called to order at 5:00pm and opened with the Pledge of Allegiance.

The meeting minutes from May 12, 2015 and May 19, 2015 were presented for approval.

**Commissioner Voss-Petredis moved to approve the meeting minutes as presented; Commissioner Kewish seconded the motion. Motion carried.**

Vouchers #1506001 to #1506090 for the month of June in the amount of \$277,267.48 were presented for approval.

**Commissioner Wampold moved to approve Vouchers as presented; Commissioner Quigley seconded the motion. Motion carried.**

**FINANCIAL REPORT:**

Chief Bakken reported that Timber Tax revenues continue to come in at an amazing pace. Chief Bakken will provide a full financial report to the Board next week.

**ADMINISTRATION REPORT:**

**Paramedic FF Position:** We opened the hiring process for a paramedic/firefighter in May. Out of the fifty seven that applied we offered the position to Lenny Ugaitafa. He has been working for a private ambulance company in Eastern WA. His start date will be June 22<sup>nd</sup>. He will be on C Shift with Cpt. Reese and will be attending the Bates Fire Academy in September.

**Firefighter Position:** We have an opening for a entry level firefighter. An announcement will go out soon. We are going to focus our recruitment and advertising efforts locally. The Board and guests engaged in discussion on how best to advertise the position. Ideas revolving around word of mouth and social media were the focus. Executive Assistant Patti will provide the application packet once complete to the Board Members so they can share within their social circles.

**Tahuya Daytime FF Nick Bowman to depart for Bremerton Fire:** FF Bowman has taken a job with Bremerton Fire Dept. He has not received a start date but we anticipate he will be leaving in the next few weeks. Chief has spoken to Commissioner Voss-Petredis about what the needs of the Tahuya community are with Nick leaving.

**Temp FF Brian Jack to depart for South King Fire:** Temp FF Jack will be leaving for South King Fire and Rescue. His last day with the Fire Authority is June 15<sup>th</sup>. This is fantastic news and we are excited for this opportunity as he has always desired to work in a large city with a high volume of calls.

**Stephanie Criess Paramedic School Acceptance:** As reported in May, Stephanie Criess will be attending Paramedic School in the fall. She currently works at Sta 21 three days a week and in Tahuya at Sta 81 two days a week. She has expressed an interest in continuing to work in Tahuya during her schooling.

**Nick Morgan Paramedic School Graduation:** Nick will be graduating from Paramedic school in two weeks. He will start his career with us as a Probationary PM/FF on B Shift following graduation. Congratulations to Nick for this accomplishment.

**CRT Training and Info Sessions:** The training sessions are coming up on Tuesday, June 16<sup>th</sup> at Station 81 in Tahuya.

**Andrew Douglas Injury Update/ Return to Work:** Chief Bakken reported that Douglas's injury findings were not as bad as initially thought. He has been released back on shift by both the Fire Authority's physician and the L&I physician.

**CRT Member Rick Benson:** Rick was a great CRT Member, and former Seattle Firefighter who put in a lot of time with the Fire Authority. He suddenly passed away over the weekend. Our thoughts are with the Benson family.

**2015 Safety Days:** Today was Safety Days at Sand Hill Elementary. It was a very hot, but successful day. Thank you to all who came out to volunteer! We will be at Belfair Elementary on Thursday. The Commissioners were encouraged to attend.

#### **NEW BUSINESS:**

**AmeriCorps Grant Acceptance for FY 2015-2016:** We have been awarded the grant for another year with the focus on Reducing Bike and Water Safety Incidents. Current Volunteer Ashlee Jones has expressed an interest in continuing on with the program. However, Amie will be leaving to pursue other interests. We would need to recruit a second individual to work with Ashlee. Chief Bakken requested the Board entertain a motion to approve this grant as presented. With the current grant near completion, Amie and Ashlee will make a final presentation to the Board in July.

**Commissioner Kewish moved to accept the AmeriCorps Grant for 2015-2016 as presented; Commissioner Voss-Petredis seconded the motion. Motion carried.**

#### **EXECUTIVE SESSION:**

**Present:** Commissioners Kewish, McIntosh, Quigley, Voss-Petredis; Fire Chief Bakken, Authority Secretary Patti

The Board went into Executive Session at 5:40pm per RCW 42.30.110 (f) *(To receive and evaluate complaints or charges brought against a public officer or employee)*. The Board came out of Executive Session at 5:45pm. Commissioner McIntosh reported that no action was taken.

Commissioner Wampold excused himself from the meeting at 5:45pm.

**Public Comment:** None

**Good of the Order:**

**Brush Truck:** Chief Bakken reported we sold the Brush Truck that was listed as Surplus for \$35k.

**Management Excellence Award:** Commissioner Quigley referenced the latest issue of "Fire Line" that contains information on applying for the Management Excellence Award. She recommended the NMRFA apply for the award. The deadline to apply is September 1<sup>st</sup>. She also expressed interest in attending the conference where the award would be presented on behalf of the Fire Authority. She encouraged other Commissioner's to attend.

**Commissioner Voss-Petredis moved to adjourn the meeting; Commissioner Quigley seconded the motion. The meeting was adjourned at 5:55pm.**

#### **BOARD FOR VOLUNTEER FIREFIGHTERS**

**Present:** Commissioner McIntosh, Chief Bakken, Student/Vol. FF Stanley and Executive Assistant Patti

Two volunteer physicals were presented for approval.

**Chief Bakken made a motion to approve the physicals; Student FF/Vol. Stanley seconded the motion. Motion approved.**

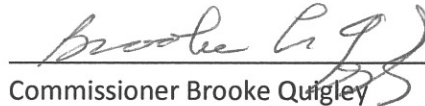
With no further business the meeting was adjourned at 5:59pm.



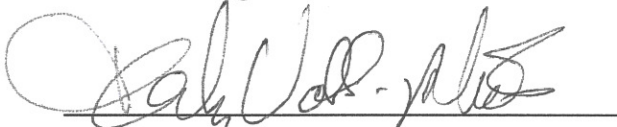
Authority Secretary Katie Patti



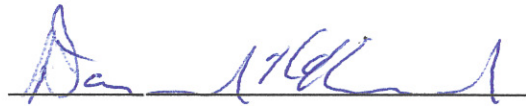
Commissioner Kelley McIntosh



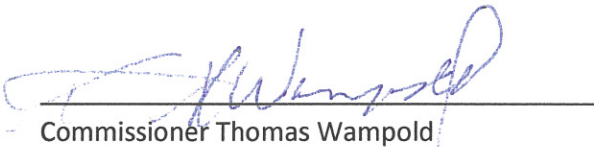
Commissioner Brooke Quigley



Commissioner Bev Voss-Petredis



Commissioner Daniel Kewish



Commissioner Thomas Wampold