



North Mason Regional Fire Authority (NMRFA)

Meeting Minutes

460 NE Old Belfair Hwy

7/21/15

Present: Commissioners Kewish, McIntosh, Quigley, Voss-Petredis, Wampold; Fire Chief Bakken, Asst. Chief Cooper, Executive Assistant Patti

Guests: Merrill Wallace

The meeting was called to order at 5:00pm and opened with the Pledge of Allegiance.

The meeting minutes from July 14, 2015 was presented for approval.

Commissioner Quigley moved to approve the meeting minutes as presented. Commissioner Voss-Petredis seconded the motion. Motion approved.

Vouchers- A second batch of Vouchers numbered #1507091 to #1507092 for the month of July were presented in the amount of \$267.00.

Chief Bakken explained the reason for the Voucher addition was due to Brian Jack who left for South King had paid too much into LEOFF 2. These vouchers correct that error.

Commissioner Voss-Petredis moved to approve the vouchers as presented; Commissioner Wampold seconded the motion. Motion approved.

FINANCIAL REPORT: We received another \$40k in Timber Tax. Chief Bakken shared that the Capitol Balance (currently at \$600k), will be increased by \$200k. That change will be reflected in next month's report. We are financially in a good spot to begin a capitol project in Tahuya should that come to fruition.

ADMINISTRATION REPORT:

Allyn Days: Volunteer Coordinator Tina Miller attended the event on Saturday. The event was successful however; the location of our tent was not desirable.

Taste of Hood Canal: The Taste is on August 8th. This year the pancake breakfast will be held on site at the Taste and not at the Station as we have done in years past. We hope moving the breakfast will increase the attendance. Typically the Volunteer FF Assn. makes \$1,000k at the event. The Local and our Vol FF's will have a booth. The Local is doing a dunk tank and at the Volunteer FF booth we will have pulled pork BBQ cooked by Volunteer Frank Molina. Everyone is encouraged to stop by.

Salmon Bake: The Tahuya Salmon Bake is scheduled for August 16th. Tina Miller is working with Bob Newbill on the ticket sales etc.

Firefighter Hiring Process: Chief Bakken shared some important dates for candidates. The written test is being conducted on July 29th at the Theler Center. The assessment center has been moved to August 11th and 12th at the Theler Center and Sta 21. The Chief's Interview will be August 17th and 18th. The candidates will start on September 3rd.

NEW BUSINESS:

Tahuya Store: We are underway with receiving demo bids. After speaking with many citizens there is positive momentum to move forward with the project. Jeromy Hicks and Chief Bakken will be meeting with the County on July 11th in Tahuya. The items that they hope to discuss are building size, parking, setbacks, and type of construction to name a few. They will also need to meet with the Dept. of Health to discuss utilities to include the septic system. Chief will provide a monthly update to the Board.

Commissioner Kewish shared that to his recollection the old fuel tanks had been removed and the soil tested clean following that process. All were in agreement that if we bulldoze the store we must have a solid plan in place that can be communicated to the residents of Tahuya. Commissioner Quigley remarked that the Collins Lake campaign was successful and feels we need to tie the new station to the benefit of the entire RFA not just Tahuya.

Strategic Plan: Commissioner McIntosh remarked how much she liked the Mission Statement and the Vision Statement – they were spot on. Chief spoke about the “One RFA” approach. Emphasis on a review of our programs is paramount. Often times we move forward at light speed and do not look in the rearview mirror. The implementation matrix goes on a year to year basis and details how we will meet these goals he added the matrix is a living document.

Commissioner Quigley had several recommendations for items to be added and changed to the Plan. Executive Assistant Patti will work with Commissioner Quigley and our Planners to incorporate the recommendations.

A final draft copy should be available at the 2nd or 3rd meeting in August. The document will then go before the public.

Public Comment: Merrill Wallace referenced the former five year strategic plan and inquired how the process went. Chief Bakken reported Denny Hamilton was instrumental in helping us develop the plan. Items from the former plan were considered going into this plan.

Exhaust Bid: Chief Bakken requested formal clarification from the Board of Commissioners to rescind the award for the exhaust system at Station 81 from Air Exchange.

Commissioner Wampold moved to rescind the award for the Station 81 exhaust system;
Commissioner Voss-Petredis seconded the motion. Motion approved.

AmeriCorps Volunteer Letters: Commissioner McIntosh read the letter that has been prepared on behalf of the Board of Commissioners for AmeriCorps Volunteers Amie and Ashlee.

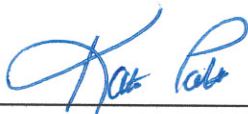
Good of the Order: The Citizens Advisory Committee (CAC) Meeting will occur on August 10th at Station 21 in Belfair at 5pm. Commissioner Quigley asked that Admin Assistant Stephanie Criess could send out a reminder notice. Possible topics include the election results from Central Mason and the Tahuya Store. Merrill Wallace would like to be on the CAC list.

Commissioner McIntosh will need to call in to the meetings on the 14th and 21st.

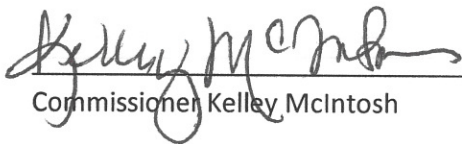
Commissioner McIntosh shared that Mike Evans, Director of MACECOM attended a missing and exploited children training in Washington DC which covered the topic from a communication standpoint. She added it could be a good training opportunity for our staff to participate in.

Public Comment: None

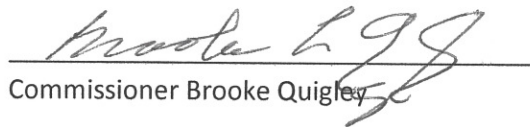
Commissioner Wampold moved to adjourn; Commissioner Voss-Petredis seconded the motion. Motion carried. The meeting was adjourned at 6:15pm.



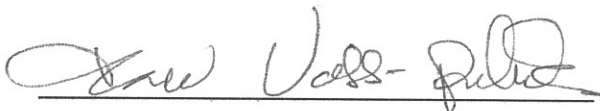
Authority Secretary Katie Patti



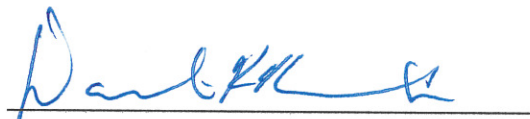
Commissioner Kelley McIntosh



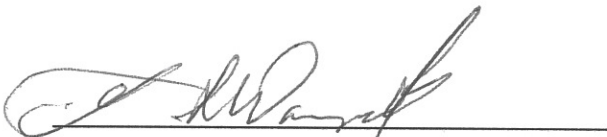
Commissioner Brooke Quigley



Commissioner Bev Voss-Petredis



Commissioner Daniel Kewish



Commissioner Thomas Wampold