



North Mason Fire

North Mason Regional Fire Authority (NMRFA)

Meeting Minutes

460 NE Old Belfair Hwy

9/9/2014

Present: Commissioners McIntosh, Kewish, Quigley, Voss-Petredis, Wampold; Fire Chief Bakken, Asst. Chief Cooper, District Secretary Patti, District 2 Commissioner Paul Severson

Guests: Jeromy Hicks **Excused:** Commissioner's Blackwell and Burrus

The meeting was called to order at 5:07pm and opened with the Pledge of Allegiance.

The minutes from the meetings held on 8/12/2014 and 8/19/2014 were presented for approval.

Commissioner Wampold moved to approve the meeting minutes from the meetings held on 8/12/14 and 8/19/14; Commissioner Quigley seconded the motion. Motion carried.

Voucher Review and Approval: Vouchers for the month of September were presented for review and approval. Chief Bakken explained that there was a last minute addition of two vouchers for payroll for a volunteer Wildland mobilization.

Commissioner Wampold moved to approve Vouchers #1409001 to #1409083 in the amount of \$258,916.80 as presented; Commissioner Voss- Petredis seconded the motion. Motion carried.

FINANCIAL REPORT:

The financials will be discussed at next week's meeting.

ADMINISTRATION REPORT:

Strategic Planning: B and C Shift's will meet with our consultants for Strategic Planning Monday morning- Sept. 15th. Following that meeting the Planning Committee will convene to review the planning process and discuss the project schedule.

RFA Articles: An article will appear in the North Mason Life and the Belfair Herald in upcoming weeks and will feature how the Fire Authority formation is coming along and highlight accomplishments. Other items featured include the AmeriCorps Volunteers, full time staffing in Tahuya and Safety items to name a few.

New Firefighter hire: Chief announced that we have hired Andrew "Drew" Johnson to replace FF Brian Johnson. Chief believes he will be a long term employee with the Fire Authority. Drew has been with us for three years and is a great addition to the team. Today was Drew's first day on the job and he got his first fire today. Chief thanked Commissioner McIntosh and Voss-Petredis for their assistance on the interview panel.

Tahuya Fire: We had our first fire in the Tahuya area. It occurred during the day and CRT members along with Sta. 81 FF, Nick Bowman responded. It was a great team effort. The fire was quickly extinguished, only causing minor damage and thankfully, no one was hurt.

Dissolution Update: Chief Bakken provided an update on the dissolution of Districts 2 and 8. There will be an article in the newspaper and also in our upcoming newsletter providing information on the measure that will be on the November ballot. We plan to create an inexpensive mailer to send out just prior to when the ballots are distributed that will provide voters with basic information.

Newsletter: We are in the process of finalizing an eight page newsletter that will be mailed to the Fire Authority members. The newsletter will provide an update on a variety of topics. Our goal is to send it out towards the end of this month, or early October.

Station 81 bay doors: It was reported that the ambulance struck the door while attempting to pull out before the door had fully opened. The Safety Committee will review the accident.

AmeriCorps: Aimee and Ashlee start on September 15th. They have been doing ride-a-longs and completing employment paperwork. They will be hitting the streets the first week of October. Jeromy Hicks along with Chief Bakken met with representatives at the Dept. Emergency Management (DEM) and are working on scheduling a series of disaster “fairs” hosted by DEM that citizens can attend to learn about emergency preparedness.

Commissioner Burrus: Commissioner Burrus has not been in attendance at several Commissioner Meetings due to a health issue. We would like to ask for a motion to excuse any further absences until the first of the year.

Commissioner Wampold moved to excuse Commissioner Burrus from tonight’s meeting and all future meetings until the first of the year; Commissioner Voss-Petredis seconded the motion. Motion approved.

OLD BUSINESS:

Public Records Meeting Training: The electronic packet distributed to everyone serves as a self-pace course to complete the required trainings. Since we have not been able to secure a speaker from the Attorney General’s (AG) office it is advised that the Commissioners complete the training on their own using these tools.

Commissioner Quigley agreed that there are some gray areas in the interpretation of the laws. She suggested that early next year we invite a member of the AG’s office and conduct a Q and A session. Public Records Officer, Chief Bakken discussed that he is always available to assist with questions the Commissioners may have.

Fire Chief’s Vacation Carryover Request: Chief Bakken requested review of vacation accrual hours in his and Asst. Chief Cooper’s employment contracts. Currently the contract states vacation will be capped at 240 hours. He is open to suggestion and requests that the cap amount be higher with a mechanism for

decreasing each year. The Commissioners were in agreement that vacation is vital to an employee's satisfaction and longevity. Discussion on the current sick leave and vacation accrual policies were reviewed. Chief will prepare a MOU for review at an upcoming Commissioner meeting.

Station 22: The County is still reviewing this contract. Chief meet with Public Works on Friday to discuss the contract in the hopes of coming to an agreement. We are optimistic that this will be finalized by the end of the year.

Pope Resources: The easement value is \$3,158. Chief will evaluate this further to identify potential revenue in the future. We will discuss this in detail at next week's meeting.

Chief Evaluation: Commissioner McIntosh prepared Chief Bakken's evaluation and distributed it to the Commissioners for review and approval. Commissioner Voss-Petredis thought it was very good. Commissioner Quigley also agreed it was very well written.

Commissioner Voss-Petredis moved to adopt Chief Bakken's evaluation as presented, Commissioner Quigley seconded the motion. Motion carried.

Commissioner Wampold was excused 5:45pm.

Public Comment: None

Good of the Order: Nothing

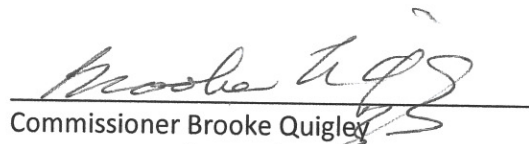
Commissioner Voss- Petredis moved to adjourn the meeting; Commissioner Quigley seconded the motion. Motion carried and the meeting was adjourned at 6:10pm.



District Secretary Katie Patti

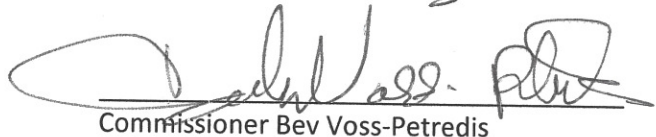


Commissioner Kelley McIntosh



Commissioner Brooke Quigley

Commissioner Dan Burrus

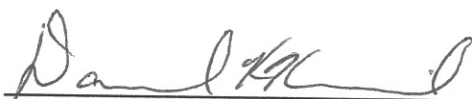


Commissioner Bev Voss-Petredis



Commissioner Shelby Blackwell

Commissioner Thomas Wampold



Commissioner Daniel Kewish