



Fire Chief Beau Bakken

MASON COUNTY FIRE DISTRICT 2

P.O. Box 277 • NE 460 Old Belfair Hwy • Belfair, WA 98528

Phone: (360) 275-6711 • Fax: (360) 275-6224

Email: mail@mcfcd2.com

Mason County Fire District 2

Meeting Minutes

11/19/13

Present: Commissioner's Burrus, Quigley, McIntosh; Chief Bakken, Volunteer Coordinator Tina Miller and Executive Assistant Katie Patti Jeromy Hicks, Bev Voss-Petredis, Commissioner Blackwell via conference call. Commissioner Hamilton was excused as he is out of town.

The meeting was called to order at 5:04pm.

Commissioner Quigley moved to approve the meeting minutes from November 12, 2013 as presented; Commissioner Burrus seconded the motion; motion carried.

SAFER Program Update:

Volunteer Coordinator Tina Miller provided an update on the SAFER Program. Tina has been the program coordinator for six months' time. She provided specific statistics that she has collected since the start of the program. To date she has received 41 applications; 26 of which have passed the assessment process and 15 that have not. Some obstacles Tina has encountered have been procedures within each district and trying to integrate the SAFER Program within the five districts who all have different cultures and policies and procedures. She has attended various events in the area including Allyn Days, open houses, career fairs, and the Taste of Hood Canal to name a few. She is also working on getting information out to local businesses to promote the program.

Chief Bakken spoke about volunteer recruitment for District 8. Now that the NMRFA has passed we can say with certainty the direction we are going and can pursue volunteer recruitment efforts in Tahuya.

The question was asked by Commissioner Voss-Petredis what keeps and applicant from passing through the program? Tina responded that things such as a negative background check, aptitude test, scheduling issues and a physical agility can make a candidate become ineligible to volunteer.

FINANCIAL REPORT:

Chief Bakken provided the financial report for the month. He indicated we had a great push of revenue for the month with two months' worth of revenue yet to come in and one more month of expenditures. Chief Bakken reported there have been some inconsistencies with ambulance revenues but we have been working with EF Recovery on ensuring we are getting the revenue in a timely manner.

Commissioner Voss-Petredis asked a question about the ambulance billing and how a patient is processed from time of ambulance trip to the billing. Chief Bakken provided an explanation on the process.

Chief Bakken also reported that Timber tax is coming in at a rapid pace – we budgeted \$35k and are at \$85k. This is great.

Expenditures – we have one month left for the year. You will see that we have \$205k to spend for the rest of the year. There are three big numbers that were built into the budget that were not projected that include 2 medic unit accidents and SAFER Monies. Chief projects we will be sitting about where we have been in years past.

Chief Bakken posed the question to the Commissioners about our reserves. He indicated with the formation of the NMRFA with our budget going up approximately \$400k do we want to increase our reserves with the Fire Authority coming in? This would be open to discussion at the Boards timeframe. The Fire Equipment Reserve fund is sitting there but we anticipate when all of the SCBA's come due we have a fallback position with this reserve. We have 1.2 million sitting in the bank at present.

The NMRFA Budget has been distributed and Chief Bakken would like Direction from the Board to be able to bring and distribute the budget at the combined meeting on the 26th of November.

Surplus Equipment List:

Chief Bakken asked that the Commissioners permission to take formal action on the surplus list of equipment (List attached).

Commissioner Quigley moved to declare these items as surplus; Commissioner Burrus seconded the motion. Motion carried.

District 8 Commissioner Meeting:

Chief Bakken, Commissioner McIntosh and Quigley attended the District 8 meeting last week. District 8 has elected to not have a Fire Chief until the first of the year. There is an arrangement on the emergency operations side- Volunteer Captain Frank McDonald has the Command Vehicle and is responding to calls. Also of note: public records requests for District 8 are going through Attorney Brian Snure.

Good of the Order:

We will be meeting together with District 8 on the 26th and then the County Commissioner meeting following that.

Commissioner Burrus moved to adjourn the meeting; Commissioner Quigley seconded the motion. Motion carried.

Meeting adjourned at 5:57pm.

Board for Volunteer Firefighter's

Present: Shelby Blackwell via conference call, Kelley McIntosh, Jeromy Hicks

The meeting was called to order at 5:57pm.

Two volunteer physicals were presented for payment.

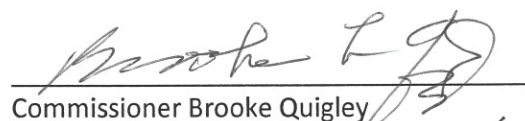
Jeromy Hicks made a motion to approve the vouchers as presented; Commissioner Blackwell seconded the motion; Motion made.

Jeromy Hicks moved to adjourn the meeting; Shelby Blackwell seconded the motion; Motion carried.


Meeting adjourned at 5:58pm.




Commissioner Kelley McIntosh



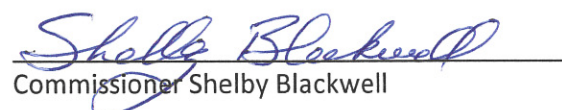
Commissioner Brooke Quigley



Commissioner Dan Burrus



Commissioner Denny Hamilton



Commissioner Shelby Blackwell

Item Number	Description	Cost
1	ORV rescue Trailer	
2	Shop light	
3	Propack portable foam unit x2	
4	one tire ramp	
5	amkus hydraulic hose reel with manifold	
6	engraving tool	
7	residential hood unit (new)	
8	medivac rescue litter	
9	2 1/2 hose nozzle	
10	foam expansion nozzle	
11	2 1/2 in siamese x2	
12	POK 2 1/2 foam nozzle	
13	chandelier	
14	smoke machine	
15	hose clamp	
16	1 3/4 foam nozzle	
17	2 each bladder bags	
18	3 each battle lanterns	
19	POK foam eductor	
20	Brass foam eductor	
21	5' NH hydrant cap	
22	Propane torch with hose	
23	Large conference table	
24	6" suction hose 10' length	
25	Utility Trailer	
26	Love seat in command pod	
27	Table in Command Pod	