



## North Mason Regional Fire Authority (NMRFA)

### Meeting Minutes

460 NE Old Belfair Hwy

3/15/2016

**Present:** Commissioners Kewish, McIntosh, Quigley, Miller, Severson; Executive Assistant Patti, Chief Bakken, Assistant Chief Cooper

**Guests:** Laura Friese, Michael Wessen, Pierce Ellenwood and former Commissioner Bev Voss-Petredis

#### Introductions of new career and volunteer members:

**Laura Friese:** Probationary Firefighter Laura introduced herself to the Commissioners and guests present. She is our newest hire and will be attending the North Bend in April.

**Pierce Ellenwood:** Volunteer Firefighter Pierce came from Hawaii and is currently in the Navy. He is on shore duty and has time to volunteer.

**FINANCIAL REPORT:** Chief Bakken provided a report on the March financials. He reviewed the report with the Commissioners. He remarked we typically collect 60% of our taxes in April and 40% in October. We are still awaiting monies from last year's wildland deployments. He spoke about his operating fund balance practices and how he moves monies to the reserve account. Our expenditures are right in line where we expect them to be.

Chief Bakken added the Budget Summary is done internally, and he believes is useful in dialing in on specific numbers. If there is anything you would like added to the budget summary please let him know.

#### ADMINISTRATION REPORT:

##### OLD BUSINESS:

**CAC Meeting Recap:** Commissioner Quigley reported on the CAC Meeting that took place last night at Station 27. She thanked Commissioner Miller for his participation and attendance. Several items were discussed including the demolition of the Tahuya Store and soil testing, the shooting in Belfair, Mike Greene's Celebration of Life and the concern over bridges in our area. Overall the meeting was very informative and beneficial.

Chief Bakken expanded on the bridge concern. He reported there are thirty one (31) bridges in our county. Those bridges are not subject to inspection. We have approximately 7-10 bridges that we are concerned about should we need to take apparatus across on a call. We are working with a retired civil engineer who has volunteered to assist us in coming up with a plan involving the homeowners to create a "plan b" in the event of an emergency.

**Community Paramedic Program:** Commissioner McIntosh reported last week she, Chief Bakken and our Medical Program Director Dr. Hoffman met and are moving forward with the community paramedic program. It is at the very early planning stages. The initial focus will of the program will be on wound

care and avoiding readmission for patients. We have a grant in the amount of \$40k that will be used for startup and initial program costs. The next meeting will occur on April 14<sup>th</sup> and we have invited members of the tribes to attend.

**Additional Introductions of volunteer members:**

**Madison Lewis:** Madison introduced herself to the Board. She is a senior at North Mason HS and currently works at a childcare center. She aspires to be a paramedic with us in the future.

**Robert Lemon:** Robert is a volunteer firefighter/EMT. He lives in Port Orchard. His background includes fixing office machines. He is currently in the fire academy.

**Tahuya Store Demolition:** Assistant Chief Cooper provided an update on the Tahuya Store demolition. There were nine (9) bids submitted (see attached bidder list). Groat Brothers Inc. came in as the lowest bidder at \$17,164.70. AC Cooper made a recommendation that the Board accept the bids as presented and award the bid to Groat Brothers, Inc.

**Commissioner Kewish made a motion to accept the nine bids as presented for the demolition of the Tahuya Store; Commissioner McIntosh seconded the motion. Motion approved.**

**Commissioner Quigley made a motion to award the bid of the Tahuya Store Demolition to Groat Brothers, Inc. as recommended; Commissioner Kewish seconded the motion. Motion approved.**

Chief Bakken remarked we will provide notification to the community members in Tahuya so they are aware of the impending demolition.

**Public Comment:** None

**Good of the Order:**

**Region 9 Workshop:** Commissioner McIntosh reminded everyone about the Region 9 Workshop. If you would like to attend please let Katie Patti know.

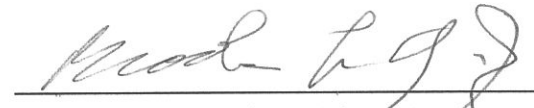
**Upcoming events:** It will be a busy weekend with the department dinner on Saturday the 26<sup>th</sup> followed by the annual Easter Breakfast in Tahuya from 10am – 1pm. We hope to see you at both events.

**Commissioner Quigley moved to adjourn; Commissioner Miller seconded the motion. Motion carried. The meeting was adjourned at 5:57 pm.**



Authority Secretary Katie Patti

  
Commissioner Kelley McIntosh

  
Commissioner Brooke Quigley

  
Commissioner Bob Miller

  
Commissioner Daniel Kewish

  
Commissioner Paul Severson