



## North Mason Regional Fire Authority (NMRFA)

### Meeting Minutes

460 NE Old Belfair Hwy

4/12/2016

**Present:** Commissioners Kewish, McIntosh, Miller, Quigley, Severson; Chief Bakken, Assistant Chief Cooper

**Guests:** Herb Gerhardt

**Excused:** Executive Assistant Patti

The meeting was called to order at 5:00pm and opened with the Pledge of Allegiance.

**Volunteer Introduction:** The Board was introduced to four new high school volunteers who have been accepted in the wildland intern program. Welcome to William Cochran, Jessica Nelson, Travis Swetkovich and Eugene Macero. Captain Cleveland is managing the program. We are pleased to report there were a total of 20 participants in the Red Card wildland certification class.

The meeting minutes from March 8<sup>th</sup> and 15<sup>th</sup> were presented for approval.

**Commissioner Quigley moved to approve the meeting minutes as presented. Commissioner Kewish seconded the motion. Motion approved.**

**Vouchers-** Vouchers for the month of April #1604001 to #1604100 in the amount of \$386,681.33 were presented for approval.

**Commissioner Quigley moved to approve the vouchers as presented; Commissioner Severson seconded the motion. Motion approved.**

**FINANCIAL REPORT:** Chief Bakken will provide a financial update at next week's meeting.

### ADMINISTRATION REPORT

**Authority Dinner Recap:** The annual NMRFA dinner was well attended and was deemed a successful event. The Union and the Firefighters Association sponsored and organized the dinner. It is requested that the Board of Fire Commissioners write a letter of thanks.

**Last Dance Drill:** The North Mason High School "last dance" drill will be conducted on April 27<sup>th</sup>. It is a multi-jurisdictional drill emphasizing the impact of DWI and texting and driving. This year, the program is expanded to include the student and family impact of death(s) from DWI and texting and driving related accidents. This program takes a year to prepare and plan. A special thanks and acknowledgement to Captain Jeromy Hicks for his community and student outreach.

**Tahuya Store Demolition Update:** Demolition on the former store started the week of April 5<sup>th</sup>. The demolition was halted as suspected materials were found in glass panels and other store materials. The newly found materials were abated properly and the store demolition was completed thereafter. Three loads of concrete were transported to Peninsula Sand & Gravel. It should be noted that Assistant Chief

Cooper spent extra time this past weekend to insure that the unanticipated asbestos was moved properly and the project stayed on schedule. The testing of any extra materials was expedited to make sure the process was safe and timely.

- Herb Gerhardt had a question on contract costs due to unanticipated overtime and extra work. Assistant Chief Cooper indicated there will be a minor, but not significant increase in cost due to the suspected material not previously identified.

**Bridge Study:** The Fire Authority has been reviewing private bridges in our response area for safe crossing by fire engine and medic units. Ken Martig, community member, has volunteered to share his knowledge on this subject as we assess and make recommendations on bridges that have been identified as unsafe for our vehicles. The goal is to assist the homeowners in means to fix their private bridges and establish proposed alternatives for emergency response. It is the hope that we can find affordable repairs and improvements. The first bridge(s) will be in the Bear Creek-Dewatto area. Ken and Jeromy Hicks will provide notification to the homeowners and work with them on proposals. Also, these bridges will be flagged on run cards at MACECOM. The dispatchers will be provided with predetermined instructions for bridge crossing; which vehicles are allowed to cross which bridges; and what are the alternative options for the responding units. The Authority finds this to be a unique private/public partnership and a proactive approach to this issue.

**North Bend Fire Academy:** The Authority has sent four members; 2 probationary firefighters and two volunteers to a 40 hour class on Advanced Pump Training. The Authority will take some time to assess training and academy performance at North Bend since Bates Technical College is under new leadership with their firefighter academy.

**Recruit Academy Graduation:** Graduation is scheduled for April 13<sup>th</sup> at 6:00pm. We have four volunteers graduating; Dustin Pope, Robert Lemon, Pierce Ellenwood and Dominic Battaglia. Bremerton Firefighter, Craig Patti is the keynote speaker. Assistant chief Cooper added that Volunteer Captain John Piety completed his IFSAC Firefighter I test.

**Beards Cove Fire:** Assistant Chief Cooper provided a review of the Captain Kidd fire in Beards Cove. It was a single story fire that destroyed the structure. Multiple jurisdictions responded help.

#### **ACTION ITEMS:**

**Wildland Fire Program:** Chief Bakken made presentation to the Board and made a request for approval to move forward with the Wildland Fire Program. He reported the volunteers will be added to the BVFF to cover liability and State insurance. The total cost will be \$15,600 for 4 students. This amount also covers PPE costs. The Authority will be better equipped and staffed to recoup costs for wildland deployments. It is also an opportunity to provide students and graduates an introduction into fire service.

**Commissioner Quigley moved to approve the Wildland Program; Commissioner Miller seconded the motion. Motion approved.**

**Interlocal Agreement with King Co. Fire 44:** King Co. Fire 44 would like to enter in to an Interlocal agreement with us for PPE gear.

**Commissioner Kewish moved to approve the Interlocal agreement with King County Fire District 44; Commissioner Severson seconded motion. Motion approved.**

**Policy Approval:** Chief Bakken presented a new policy **Ops-26: Physical Harm and Threats of Physical Harm** that outlines steps members of the Authority will take should they encounter physical harm or threat of harm.

**Commissioner Quigley moved to approve policy Ops-26 as presented; Commissioner Miller seconded motion. Motion approved.**

**New Ambulance Update:** Assistant Chief Cooper reported that he and Firefighter Anthony Rhead will be inspecting the new ambulance on April 15th prior to accepting delivery from Braun Ambulance in Chehalis.

**PUBLIC COMMENT:**

Herb Gerhardt had questions regarding his auto-dialer and any battery replacement/maintenance.

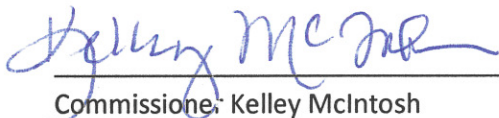
**GOOD OF THE ORDER:**

Commissioner McIntosh presented Chief Beau Bakken with his 20 year service pin from NMRFA.

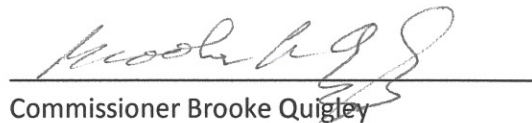
**Commissioner Miller moved to adjourn; Commissioner Quigley seconded motion. Motion carried and the meeting was adjourned at 6:15pm.**



Authority Secretary Katie Patti



Commissioner Kelley McIntosh



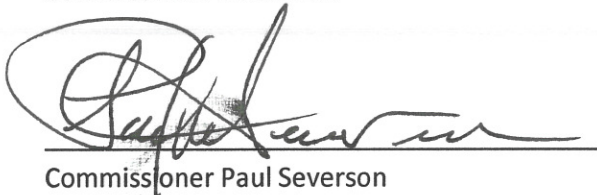
Commissioner Brooke Quigley



Commissioner Bob Miller



Commissioner Daniel Kewish



Commissioner Paul Severson