



North Mason Regional Fire Authority (NMRFA)

Meeting Minutes

460 NE Old Belfair Hwy

8/21/2018

Present: Commissioners McIntosh, Kewish, Quigley, Miller, Severson, Executive Assistant Patti, Chief Bakken; Assistant Chief Cooper

Guests: None

Voucher Approval: One Voucher was presented for review and approval #1088103 in the amount of \$1,000.00.

A motion was made by Commissioner Miller to approve the voucher as presented; Commissioner Severson seconded the motion. Motion approved.

ADMINISTRATION

Ryan Cloud EMS Provider of the Year - Martha Reed Award: Ryan Cloud is a PM/FF with the Authority and also works at St. Francis in the Emergency Room. This award is very unique as it is voted on by Ryan's peers. The plaque will be post it in the front lobby. Congratulations to Ryan!

Comment Card Policy: We have been working on a comment card that will enable us to get feedback from our customers (those who we take into the hospital). Once the policy is created it will go before the board for review and approval.

Mason County MCI Plan: Chief Bakken described the plan which will guide first responders should there be a large event involving multiple patients and requires multiple jurisdictions. This also ties into the work we are doing with the NM School District.

NEW BUSINESS

Ops-30 Sexual Harassment Policy: Chief Bakken provided an overview on the revised policy. There was discussion on the additions and revisions made to the policy including the addition of a reporting form and investigation forms. The Board was in favor of the revision and thanked Commissioner Quigley and Chief Bakken for their work on this.

Commissioner Severson made a motion to approve Ops-30- as presented; Commissioner Miller seconded the motion. Motion approved.

OLD BUSINESS

Property Purchase: Chief Bakken met with our Attorneys regarding the property purchase. Chief will meet Thursday with Commissioner Neatherlin to discuss options moving forward and if it will meet land use approval. We have six months to complete the feasibility study which will be forthcoming.

Tahuya Project: We have project specifications in hand and are currently adding custom items and we will be ready to go out to bid in approximately two weeks.

Mason County Fire District #3: Commissioner McIntosh attended District 3's meeting. It was a regular business meeting. They made an announcement of our Joint Meeting. If the Board has any input for the Joint Meeting please let Chief Bakken know.

Fire Impact Fees: Commissioner Miller asked for an update on fire impact fees. We have spoken to two County Commissioners. We are planning on conducting a growth study and Chief added communication will be key.

Public Comment: None

Good of the Order:

Reminder of upcoming dates:

CAC Meeting on September 10th at 5:30pm at Station 27, Collins Lake

Joint Board Meeting: MCFD3 and NMRFA September 13th at 7pm in Grapeview

2nd meeting this month is in Tahuya

Retention meeting 5pm on Thursday

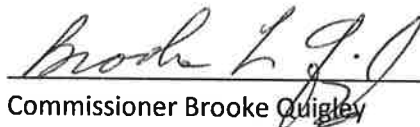
Commissioner Quigley moved to adjourn; Commissioner Severson seconded the motion. Motion carried. The meeting was adjourned at 5:45pm.



Authority Secretary Katie Patti



Commissioner Kelley McIntosh



Commissioner Brooke Quigley



Commissioner Bob Miller



Commissioner Daniel Kewish



Commissioner Paul Severson