



North Mason Regional Fire Authority (NMRFA)

Meeting Minutes

460 NE Old Belfair Hwy

9/11/2018

Present: Commissioners McIntosh, Kewish, Severson, Quigley, Miller; Executive Assistant Patti, Chief Bakken; Assistant Chief Cooper **Guests:** None

Meeting minutes from August 14th and 21st were presented for approval.

Commissioner Quigley moved to approve the meeting minutes as presented. Commissioner Severson seconded the motion. Motion approved.

Vouchers- Vouchers for the month of September #1809001 to #1809078 in the amount of \$300,642.52 were presented for approval.

Commissioner Kewish moved to approve the vouchers as presented; Commissioner Severson seconded the motion. Motion approved.

FINANCIAL REPORT: None

ADMINISTRATION REPORT:

Social Media Campaign: The social media campaign videos featuring Cpt. Hicks explaining the three levels of burn guidelines have been well received on Facebook. The next campaign will review how to perform CPR and will feature PM Ryan Cloud. Our goal with this campaign is to get as many people as we can trained in CPR. Planning is underway for a "Community CPR Day" to teach CPR to children, adults, and seniors in our response area.

September 11th: Today marks the anniversary of the 9/11 terrorist attacks. Chief Bakken took a moment to reflect on the tragic events that occurred in 2001.

Joint Board Meeting with Mason Co Fire Dist. 3: Chief Bakken shared information regarding the Special Joint Meeting scheduled for this coming Thursday at 7pm in Grapeview.

Joint Fire Chief/Commissioner Meeting: Commissioner McIntosh provided information about the meeting being held on October 4th at 6pm at the Shelton Civic Center. Commissioner attendance was encouraged.

High Density Housing Proposal: Chief Bakken provided information he recently read in the Kitsap Sun regarding a large 10 acre piece of property purchased in Belfair just behind our headquarters station. The developer is seeking a change in zoning to allow for 100 homes which will be addressed by the planning commission.

Lt. Assessment: An orientation session was held for individuals interested in applying for the LT promotion. The assessment will take place on October 11th.

ProPhoenix: Chief Bakken reported we are unsure when the program will officially go live due to a variety of technical difficulties the group is working thru. Commissioner McIntosh reported MACECOM has approved an IT Tech position in preparation for the launch of this program as well as to provide support for the dispatch center.

NEW BUSINESS:

2019 Budget Draft: Chief Bakken hopes to have the 2019 budget draft to the Board for review prior to the October meeting.

OLD BUSINESS:

Station 81 Septic System: We have gone to bid for the Tahuya septic installation. We will review bids received next week. Commissioner Severson has assisted in obtaining specs on the design of the apparatus bay. We hope to get those specs to the Board to review soon.

Station 21 Facilities: Chief Bakken spoke with County Commissioner Neatherlin with regards to a partnership opportunity with Mason Co. We hope to have a letter of intent from the Commissioners soon.

2017 Regional Assistance to FF Grants: We received a regional grant for \$400k for us and Mason Co District 3 to be able to purchase new SCBA's. Cpt. Cleveland and FF Jeff Yates were responsible for putting together this bid. The Board will write letters in appreciation for Cpt. Cleveland and FF Yates.

Administrative Employment Contracts: Chief shared drafts of the Administrative contracts with the Board to review. Discussion on these will take place at next week's meeting.

CAC Meeting Update: Cpt. Hicks attended the CAC meeting on behalf of Chief Bakken and AC Cooper. There was discussion about the burn ban and restrictions, PUD lighting and the salmon bake. Commissioner Quigley shared the decision to cancel November's CAC meeting. The next meeting will take place in January, 2019. Commissioner Quigley thanked Cpt. Hicks for attending.

Central Mason Fire & EMS (CMFE) Purchase of Mason Co Medic One (MCMO): Chief Bakken shared information on the recent talks and decision made by CMFE to purchase MCMO. We learned about this decision via a press release sent by Chief McKern. We have learned other fire districts, agencies such as the Dept. of Health, and citizens who reside in CMFE's response area were unaware of the purchase. The purchase price totals \$500k and CMFE will begin making payments this October.

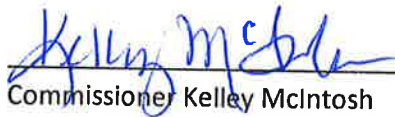
Public Comment: There was discussion amongst those present on the MCMO purchase.

Good of the Order: None

Commissioner Quigley moved to adjourn; the meeting was adjourned at 6:35 pm.



Authority Secretary Katie Patti



Commissioner Kelley McIntosh



Commissioner Brooke Quigley



Commissioner Bob Miller



Commissioner Daniel Kewish



Commissioner Paul Severson