



North Mason Regional Fire Authority (NMRFA)

Meeting Minutes

460 NE Old Belfair Hwy

11/13/2018

Present: Commissioners McIntosh, Kewish, Severson, Quigley, Miller; Executive Assistant Patti, Chief Bakken; Excused: Assistant Chief Cooper

Guests: Members of the public.

Meeting minutes from October 9th and 16th were presented for approval.

Commissioner Miller moved to approve the meeting minutes as presented. Commissioner Severson seconded the motion. Motion approved.

Vouchers- Vouchers for the month of November #1811001 to #1811089 in the amount of \$369,473.23 were presented for approval.

Commissioner McIntosh inquired what the voucher was for Drone Nerds. Chief Bakken reported we have purchased a drone. It was noted that other non-typical payments included in the vouchers were for Holiday Pay as well as payment for the Septic install in Tahuya.

Commissioner Quigley moved to approve the vouchers as presented; Commissioner Kewish seconded the motion. Motion approved.

FINANCIAL REPORT: November Financials will be presented at next month's meeting.

ADMINISTRATION REPORT:

Newsletter: The newsletter will be going to print today. The main articles address the Capital Projects with an update on the Tahuya Fire Station and our headquarters Station 21 on Old Belfair Highway. We are working on a full media blitz in addition to this newsletter release. We also plan to seek community input on three different dates in January. Chief Bakken requested Board member presence.

Fire Academy Graduation: Chief Bakken and Cooper attended the North Bend Fire Academy Graduation for Student Firefighter's Conner Davis and Kendall Cotter. He also noted two of our other student firefighters Daulton Crabtree and John Lamb have received job offers. We will start a recruitment to fill these positions.

Community CPR Class: Classes were held at the HUB this past weekend. The best turnout was at 10am – with approximately 40 students. We will still have our full CPR/First Aid Class every other month and we hope to continue in this format on a bimonthly schedule.

Opioid Quick Response Team: Chief Bakken reported the work taking place is fantastic and the staffing model is beginning to take shape. We received news that Telecare will no longer be in Mason County.

They have done a great job in this area over the past seven months. This is a huge loss for our community. Chief will provide an update on what the plan is moving forward.

Assistance for Firefighter Grant: We have put in a regional grant request for power cots. These cots operate using air to lift and lower gurneys both safely and efficiently. They will help prevent injuries in our responders. We have asked for a total of ten of them. Grants will be awarded to agencies next year.

Lt. Promotion: Chief Bakken reported we had an outstanding Lt Assessment process. It was great to watch the seven individuals go thru the process. We have made an offer to Jeff Yates, Laura Chester and Jess Fulkerson. Their promotions will go into effect on January 1st and they will go thru a 360 leadership assessment process. Those who didn't get selected will be able to be an acting officer. We are excited to take this next step.

OLD BUSINESS:

Capital Facility Update: In addition to the newsletter update we met with AHBL who will be conducting our feasibility study.

Mason County Fire District 3: We are still inputting revenue and expenses for the year. Our goal is to have budget and reports by next Wednesdays meeting for review. If they like the services we can provide we hope to have an agreement in hand next month.

WFOA Conference: Commissioner Miller provided an update on the WA Fire Commissioner Conference he attended. He provided a packet of handouts to each of the Board members electronically.

Good of the Order:

Arson from this summer: There was an inquiry if the Mason County Sheriff's Office made an arrest in connection with the arsons this past summer. Arrests were made but we don't have detailed information.

MACECOM: Commissioner McIntosh reported MACECOM's Deputy Director has resigned. In addition, there are dispatcher openings. There were a lot of applicants. No live date just yet for ProPhoenix.

Appreciation: Commissioner Quigley is very grateful for the response the Fire Authority provided to her husband when his boat capsized in the Hood Canal. She and her husband wrote a letter in appreciation to the Fire Authority. She remarked how professional and calm the responders were.

Public Comment: Members of the public commented our meetings are interesting.

Commissioner McIntosh moved to adjourn; Commissioner Quigley seconded the motion. The meeting was adjourned at 6:05pm.



Authority Secretary Katie Patti



Commissioner Kelley McIntosh



Commissioner Brooke Quigley



Commissioner Bob Miller



Commissioner Daniel Kewish



Commissioner Paul Severson