



North Mason Regional Fire Authority (NMRFA)

Meeting Minutes

460 NE Old Belfair Hwy

12/11/2018

Present: Commissioners McIntosh, Kewish, Severson, Quigley, Miller; Executive Assistant Patti, Chief Bakken; Excused: Assistant Chief Cooper

Guests: None

Meeting minutes from November 13th and 20th were presented for approval.

Commissioner Quigley moved to approve the meeting minutes as presented. Commissioner Kewish seconded the motion. Motion approved.

Vouchers- Vouchers for the month of December #1812001 to #1812103 in the amount of \$339,235.36 were presented for approval.

Chief Bakken provided an update on the vouchers to include repairs to our ORV's and AED purchases. Commissioner Quigley inquired if Cpt. Cleveland would spend his budget before the end of the month. Chief Bakken stated he won't because that is the equipment reserve that carries over year to year unless it is needed.

Commissioner Miller moved to approve the vouchers as presented; Commissioner Quigley seconded the motion. Motion approved.

FINANCIAL REPORT: December Financials will be presented at next week's meeting.

ADMINISTRATION REPORT:

Newsletter: The newsletter has gone out and we have received a very positive response to its contents. The newsletter featured our capital projects. Congratulations to Cpt. Jeromy Hicks on his work on the newsletter.

CPR Lifesaving Award: The RFA was dispatched to a man in cardiac arrest on Old Belfair Hwy. The man's son started CPR until A-Shift arrived. They used the Lucas CPR device on the patient and we are so thankful to report that the patient is doing great. He came in to the fire station to thank A Shift members. The manufacturer of our AED's would like to present his son with a lifesaving award.

Santa Sleigh: The Santa Sleigh is going great! It is a fun time for all involved.

Public Information Sessions: Three public information sessions will take place at 6pm on January 9th (Timberland Library) 16th (Sta 81 in Tahuya) and 23rd (Timberland Library). Chief Bakken has asked to be included on the Community Voice agenda and he also had an opportunity to speak at the Sheriffs breakfast in Shelton.

Chiefs Association Chair Election: Chief Bakken reported he has been elected as the Chair of the Mason County Fire Chiefs Association this coming year. He is excited to take on this role. He discussed some of the issues the Chiefs and Commissioners face that he hopes to help mitigate those challenges. He spoke favorably about the IMS Plan that was unanimously approved by the Mason County Fire Chiefs. He thanked Asst. Chief Cooper for his work on the IMS Plan.

Capital Facility Update: We hope to have information to present from AHBL, the company conducting our feasibility study. There was discussion on the lease arrangement next door. We have also requested a letter of intent from the County and the County Commission voted to sign the letter of intent. There was discussion on the placement of the headquarters station.

Tahuya Apparatus Bay: We received a total of four bids for the Tahuya Apparatus Bay. The bidders were Beisley Inc., JBARD Construction Inc., JHKelly and Rognlin's. Bid information is attached. The two lowest apparent bidders were JH Kelly at \$703,500.00 and Beisley Inc. at \$840,000.00.

Chief Bakken made a recommendation to accept the four bids as presented.

A motion was made by Commissioner Kewish to accept the four bids as presented. Commissioner Quigley seconded. Motion approved. Commissioner Severson abstained.

A recommendation was made to award the bid to the lowest bidder JH Kelly provided they have a successful reference check. Once the award is made we would enter into a contract with them and then they get underway with permits and materials delivery.

Commissioner Kewish moved to award the Tahuya Apparatus Bay Bid to JH Kelly as presented and with a positive reference check; Commissioner Miller seconded the motion; Motion approved. Commissioner Severson abstained.

Good of the Order: None

Public Comment: None

Commissioner McIntosh moved to adjourn; Commissioner Quigley seconded the motion. The meeting was adjourned at 6:01pm.



Authority Secretary Katie Patti



Commissioner Kelley McIntosh



Commissioner Brooke Quigley

Bob Miller 1/18/2019

Commissioner Bob Miller

Daniel Kewish

Commissioner Daniel Kewish

Paul Severson

Commissioner Paul Severson