



North Mason Regional Fire Authority (NMRFA)

Meeting Minutes

460 NE Old Belfair Hwy

3/12/2019

Present: Commissioners McIntosh, Kewish, Quigley, Miller, Severson, Executive Assistant Patti, Chief Bakken; Assistant Chief Cooper

Guests: Cpt. Ehresman, Cpt. Hicks

The meeting minutes from February 19th were presented for approval.

Commissioner Miller moved to approve the meeting minutes as presented. Commissioner Quigley seconded the motion. Motion approved.

Vouchers #1903001 to #1903075 in the amount of \$286,305.20 were presented for approval.

A motion was made by Commissioner Quigley to approve the vouchers as presented; Commissioner Severson seconded the motion. Motion carried.

FINANCIALS Chief Bakken will review financials at next week's meeting.

ADMINISTRATION

Opioid Meeting: We will be at Alderbrook Resort tomorrow morning for our Stakeholder meeting. Following the meeting a smaller group will meet with representatives for Senator's Murray and Cantwell to share ideas for the funding that is available to help with this crisis.

Quick Response Team (QRT) Program Update: Chief Bakken reported the government shutdown stalled the initial start of the QRT program. Now that the shutdown has ended, the work continues. The group is focusing on staffing the bus.

Mason Co Car Seat Program: For many years we have been the only car seat program in the area with Cpt. Hicks as the only certified car seat technician. He recently assembled a group of individuals that are working together to provide car seat inspections and installations twice a month, to include hosting four "safety day" type events per year. The annual program cost is \$4k. Cpt. Hicks was able to secure 50% of the funding for three years. Commissioner Quigley inquired about the training required. The course is labor intensive and takes 40 hours to complete. He added that North West Children's outreach provides us with car seats.

NMSD ICS Training: Chief Bakken relayed that Cpt. Hicks has done an outstanding job working with the North Mason School District administration on the ICS Training. We are doing great things and are ahead of the curve over many districts.

Ambulance Billing Rates: Cpt. Ehresman provided a handout to the Board that detailed ambulance billing rates for comparable agencies. He recommended the Board review our current rates and consider

adjusting them to be more in line with those comparable. He presented a proposal for a rate increase that he asked the Board to review and consider.

Tahuya Fire Station: Our builder has not gone to permitting but will do so once they obtain a stamp from structural engineering for the foundation. The delivery date for materials is April 9th. With regards to Tahuya Day, we are working with the event committee to formulate a plan for the event to run smoothly during construction.

Headquarters Station 21: We had a preconference with three design firms; SHKS, Coates Architects and TCA Architecture. These firms will have an opportunity to submit their qualifications by Friday. Submittals will be shared with the Board at the next meeting. Chief requested two Commissioners to participate in the scoring process. Commissioner's Severson and Kewish chose to participate.

Bond Underwriting Engagement Letter: The company, DA Davidson will work with us on how best to set up "the ask" for public financing. Chief Bakken shared the process with the Board. Chief Bakken requested direction from the Board to sign the engagement letter.

Commissioner Kewish made a motion for Chief Bakken to sign the Engagement Letter as presented; Commissioner Miller seconded the motion. Motion carried.

CAC Meeting: Commissioner Quigley provided an update on the CAC meeting. Items discussed included Pro Phoenix, Wildland, Station 21, and the Citizen of the Year award. Those in attendance were interested in learning about the staffing of the QRT Bus and smoke alarms for those who are hard of hearing. It was mentioned there is a Bill in the Legislature for an area of target shooting in the Tahuya Forrest. The next meeting is May 13th. She thanked Commissioner Miller for participating. Commissioner Severson is scheduled to attend the next meeting.

Retention Meeting: Commissioner Miller has been appointed to position of Chair of the Retention Committee. The volunteer program continues to grow and improve thanks to the efforts of Community Outreach Coordinator Robert Collamore.

Mason County Fire Commissioners Mtg.: The Joint Fire Chiefs and Commissioners meeting is scheduled for April 4th at 6pm at the Shelton Civic Center. Commissioner McIntosh will send out minutes and a meeting notice.

OLD BUSINESS

Public Comment: Comment was made by community member, Ken Van Buskirk. He shared his support of a new fire station but believes this is not the best area. He spoke to the Board about the CARA in the Union River Valley. He asked the Board to consider delaying plans for a new station until Mason Co completes an environmental impact statement for the entire UGA. Commissioner McIntosh inquired if he knew when the County plans to complete a statement. He did not have a timeframe but stressed the importance of its completion. He thanked us for our service.

Executive Session: The Board of Commissioners went into Executive Session at 6:06pm per RCW 42.30.110(g) for 20 minutes. No action to be taken.

Present: Commissioner McIntosh, Quigley, Kewish, Severson, Miller; Chief Bakken, AC Cooper

The Commissioners came out of Executive Session at 6:26pm and requested to go back into session for the RCW reported above for 15 minutes. No action to be taken.

The Board came out of Executive Session at 6:41pm. No action was taken.

Good of the Order: None

Commissioner McIntosh moved to adjourn. The meeting was adjourned at 6:42pm.



Authority Secretary Katie Patti



Commissioner Kelley McIntosh



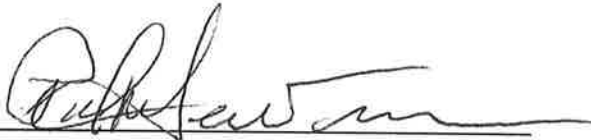
Commissioner Brooke Quigley



Commissioner Bob Miller



Commissioner Daniel Kewish



Commissioner Paul Severson