



**North Mason Regional Fire Authority (NMRFA)**

**Meeting Minutes**

**460 NE Old Belfair Hwy**

**5/21/2019**

**Present:** Commissioners Kewish, McIntosh, Severson, Quigley; Executive Assistant Patti, Chief Bakken, Assistant Chief Cooper

**Excused:** Commissioner Miller

**Guests:** Residents from Harstine Island

**ADMINISTRATION**

**Public Records Request:** Chief Bakken shared that we have received a public records request in relation to Mason County FD 6 Chief who was the Mason Co Fire Academy instructor and a student of the academy who was affiliated with MCFD 18. We believe we are receiving these requests because in January 2019, Chief Bakken became president of the Mason Co Fire Chiefs Association and the Fire Academy and the Training Committee fall under this role. He described the detail of the most recent request. We are handling the records requests as expeditiously as possible.

**Burn Restrictions:** Burn Restrictions go into effect beginning Thursday, May 23<sup>rd</sup> at 8:00am. This applies to land clearing burns not recreational burns. We have updated our website, Facebook page and voice mail with this information.

**TCA Programmatic Packet:** Our architect has provided us with a preliminary design of the individual spaces for the new Headquarters Station. Chief will meet with crews and volunteers to review the design document and gather input. TCA will prepare a floorplan showing how the spaces relate to each other once we've reviewed the initial design and made adjustment/amendments/additions.

**Purchase and Sale Agreement:** Chief Bakken reported there is some administrative work left on the agreement and we have not signed the PSA to date, but plan to do so as soon as possible.

**2018 Annual State Report:** The Annual State Report for the Fire Authority was presented to the Board for review prior to submittal. Chief Bakken reported the report looks fantastic and commended EA Patti for her work.

**Administrative Contract:** Commissioner McIntosh inquired if the Board had a chance to review the Administrative Contract documents sent to the Board. Commissioner Kewish had not had an opportunity to review the materials therefore the Board will revisit this item at the June Board Meeting. Commissioner Quigley recommended we review both documents together.

**Safety Days:** Chief reminded the Board of our upcoming Safety Day events at Sand Hill (12<sup>th</sup>) and Belfair (14<sup>th</sup>) Elementary.

**UW WA Graduation:** As a reminder, Lt. Chester graduates on June 12<sup>th</sup> from the University of WA.

**Skateboarding Accident Facebook Post:** Chief Bakken told a story about a friend he has in Seattle whose son had a terrible skateboarding accident. He was not wearing a helmet when the accident occurred. He is currently in the recovery process and we wish him all the best. We were given permission from the family to share his story on Facebook. The post has received a lot of views and subsequently, we have seen an increase in bike helmets given out. Commissioner Quigley inquired if there are special helmets for skateboarders vs. bicyclists? Chief Bakken explained, one major difference between bike helmets and skate helmets is actually related to their distinct designs.

**Special Needs Child Facebook Post:** Chief Bakken posted on the Facebook page about a child in our response area who has an extremely rare genetic condition called Homozygous 15q13.2-13.3 Microdeletion. Her family provided permission to share her story as they are working hard to bring public awareness to her condition.

**Good of the Order:** None

**Public Comment:** A resident from Harstine Island addressed the Board and remarked they came to our meeting, along with a candidate who is running for Commissioner for Central Mason, to show the candidate how well we run our board meeting.

The Board was asked if they had any words of wisdom for the candidate. Commissioner McIntosh spoke about her experiences running for office and encouraged the candidate to go door to door to introduce himself and meet the community.

A Harstine resident commended us for having a bike helmet program.

**Commissioner McIntosh moved to adjourn. The meeting was adjourned at 5:43pm.**

#### **BOARD FOR VOLUNTEER FIREFIGHTERS**

**Attendees:** Commissioner McIntosh, Asst. Chief Cooper, Volunteer Bridgan, EA Patti

The meeting was called to order at 5:44pm

An invoice for volunteer physicals was presented for review and approval.

**Asst. Chief Cooper moved to approve the physicals as presented; Volunteer Bridgan seconded the motion. Motion approved.**

With no further business, the meeting was adjourned at 5:45pm.



---

Authority Secretary Katie Patti

  
\_\_\_\_\_  
Commissioner Kelley McIntosh

  
\_\_\_\_\_  
Commissioner Brooke Quigley

  
\_\_\_\_\_  
Commissioner Bob Miller

  
\_\_\_\_\_  
Commissioner Daniel Kewish

  
\_\_\_\_\_  
Commissioner Paul Severson