



North Mason Regional Fire Authority (NMRFA)

Meeting Minutes

460 NE Old Belfair Hwy

7/9/2019

Present: Commissioners McIntosh, Kewish, Quigley, Miller, Severson, Executive Assistant Patti, Chief Bakken; Assistant Chief Cooper

Guests: None

The meeting minutes from June 11th and June 18th were presented for approval.

Commissioner Severson moved to approve the meeting minutes as presented. Commissioner Quigley seconded the motion. Motion approved.

Vouchers #1907001 to #1907087 in the amount of \$342,747.55 were presented for approval. This includes a voucher for our video production.

A motion was made by Commissioner Miller to approve the vouchers as presented; Commissioner Kewish seconded the motion. Motion carried.

FINANCIALS

Financials will be reviewed at next week's meeting.

ADMINISTRATION

AFG Grant: Chief Bakken shared some exciting news. We applied for an AFG Grant for Power Cots and Power Cot systems. This grant is a Regional Grant and we have partnered with MCFD 3 and MCFD 6 for a total of 8 units. Five cots and systems would go to the RFA; two would go to MCFD 3; and one to MCFD 6. These cots will assist first responders in the safe practice of loading and unloading patients. We should know if we've been awarded the grant soon.

Community Outreach Coordinator Position: Captain Hicks has a conditional offer of employment with the City of Mercer Island as their Fire Marshall. He has not submitted his official resignation yet. Chief spoke to the Fire Chiefs to discuss a plan for investigations and inspections. In addition, Chief Bakken along with several Fire Chief Representatives plan to meet with David Windom at Mason County to discuss what to do moving forward as Cpt. Hicks is one of three Tier 3 Fire Investigators in the County. Chief believes Cpt. Hicks departure is an opportunity for us to direct our focus on community outreach, fire prevention, and education. Commissioner McIntosh agreed stating this provides an opportunity to examine the position and evaluate what we want the individual to accomplish.

Tahuya Day Update: AC Cooper provided a report on Tahuya Day. The Firefighter Association sold hamburgers making approximately \$2,000 for the association. It was a great day! Commissioner Severson was impressed with the number of CRT's that were at the event and helping. Commissioner Quigley remarked the grilled onions were very popular.

GEMT Funding: We will be receiving \$482,164.14 in GEMT revenue for the 2017 calendar year.

BIAS: Commissioner McIntosh inquired if we spoke to MCFD 3 regarding the software transition to BIAS. EA Patti will follow up with a letter to the MCFD 3 Board, and Chief Bakken will follow up once they receive the letter.

OLD BUSINESS

Station 21 Update: Chief Bakken reported we should get a cost estimate shortly which will then be inserted into the bond resolution for Board review.

Bixenmann Property: They are still working on gathering signatures and we hope to have a signed PSA soon.

CAC Update: Commissioner Quigley reported it was a good meeting with more in attendance than usual. We had a great agenda with a number of topics. Commissioner Quigley shared her appreciation of AC Cooper who visited the water tower and DNR gates as requested in previous CAC meetings. It was recommended to do an audit of the DNR keys we have and work on obtaining any additional keys needed. Commissioner Quigley thanked EA Patti for including information about the CAC in the emails she sends to the group. The next meeting takes place on September 9th. Commissioner McIntosh is unable to attend; however, Commissioner Miller will attend on her behalf. Herb Gerhardt recommended we advertise the CAC Committee and invite people to participate.

Station 81 Update: AC Cooper provided an update on the Station 81 project. There was a delay with Public Health and the location of our drain field, but that has been resolved. We are waiting for final permit approval and hope to get underway with construction soon.

NEW BUSINESS

Bond Resolution: Chief Bakken shared a draft resolution with the Board. He reported this document would be up for review and approval at a Special Meeting to be held on August 5th.

Surplus Request for Minitor Pagers: AC Cooper provided a surplus request for Minitor pagers. These are obsolete and have no value.

Commissioner Kewish made a motion to surplus the items as presented; Commissioner Quigley seconded the motion. Motion approved.

Bond Informational Video: Chief Bakken shared the bond informational video with the Board. We plan to have a second video produced that incorporates the drawings and cost of the project. The video will be released tomorrow on several social media outlets.

Sustainability Discussion: Commissioner Quigley led a discussion on sustainability and what we can do as an organization to support this topic. She requested the Board formalize any efforts made and make it a goal that we will reduce the amount of plastics that we are putting into the environment. Sample biodegradable products were passed around to show what is available in the stores and on-line. She requested that each Board member come up with formal ways to make sustainability part of our mission.

Public Comment: None

Good of the Order: Commissioner McIntosh reminded everyone of the Mason County Fire Commissioners meeting this Thursday.

Commissioner McIntosh moved to adjourn. The meeting was adjourned at 6:20 pm.

BOARD FOR VOLUNTEER FIREFIGHTERS

Present: Commissioner McIntosh; AC Cooper; Volunteer Cooper Lindsay; EA Patti

An invoice for volunteer physicals was presented for review and approval.

AC Cooper moved to approve the volunteer physicals as presented; Volunteer Cooper seconded the motion. Motion approved.

With no further business the meeting was adjourned at 6:22pm.



Authority Secretary Katie Patti



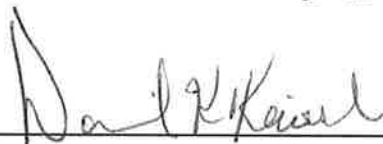
Commissioner Kelley McIntosh



Commissioner Brooke Quigley



Commissioner Bob Miller



Commissioner Daniel Kewish



Commissioner Paul Severson