



North Mason Fire

North Mason Regional Fire Authority (NMRFA)

Meeting Minutes

460 NE Old Belfair Hwy

11/12/2019

Present: Fire Commissioners – Miller, Severson, Kewish, Quigley, and McIntosh; Fire Chief Beau Bakken and Asst Fire Chief Scott Cooper

Meeting called to order at 5:00 pm; Pledge of Allegiance

Commissioner Quigley moved to accept meeting minutes for October 2019 with grammatical corrections; Commissioner Kewish seconded motion. Motion carried.

Voucher review included \$95,000 payoff for 1 acre property parcel located next door to Station 21. There is also an increase in vouchers for holiday pay for December 2019.

Commissioner Severson moved to approve vouchers #191101001 to #161101071 in the amount of \$169,230.55 AND vouchers #1911001 to #1911030 in the amount of \$262,312.63; Commissioner Miller seconded motion. Motion carried. Commissioner Quigley abstained from voting. She had not reviewed vouchers yet but will do so after meeting.

ADMINISTRATIVE REPORT

Voter approved bond passed with approximately 65% approval. The election should be certified by the end of the month. Chief Bakken stated there should be no significant change in percentage as additional votes are counted.

Kelley McIntosh was re-elected as fire commissioner for next 6 year term.

Jim Nelson, Senior VP with DA Davidson provided an update and presentation on bond purchases with the passage of the voter approved \$10 million bond. He discussed the merits of bond interest rates along with public versus private purchase of bonds. The next steps also include bond rating of the fire district. Chief Bakken asked that DA Davidson contact local banks who expressed interest in bond purchase.

Chief Bakken will be talking to Jim Nelson to make a final determination to decide public versus private banking for bond.

There will be a draft policy for financial integrity – attached for review. Additionally, there will be a reimbursement resolution for the property purchase.

There will be a NMRFA dinner to celebrate the voter approved bond. Dinner to be held at 6pm on 11/14 at The Mosquito Fleet.

Robert Collamore will start fire inspections in the Fire Authority. Mike Six from Bremerton Fire is providing plan review and occupancy change. The Fire Authority inspection program is voluntary but currently has 100% compliance.

MCFD #3 transition to BIAS is slow at this time. Chief Bakken has met with Chief Graeber and FC Mike Creighton. They plan to hire a financial administrative assistant.

NMRFA is continuing its full transition to BIAS. Should be completed by the end of 2019.

The NMRFA IAFF union has a change in leadership. Jeff Yates will be the incoming president; Dan Cox will be the vice president with Laura Chester supporting the transition. Labor negotiations will likely start in April/May 2020.

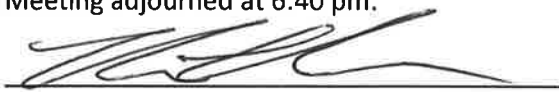
Discussion on the next steps for new station 21 construction. There are options in the design/build concept that entails finding a firm that includes architect/engineer/build team under one umbrella. The State has a public review committee to review certification. The basis for awareness and approval is on qualifications as opposed to low bid. Referenced RCW 39-10: significant project savings and timeline.

The meeting on 11/19/19 will be a budget draft meeting. There are no significant changes for 2020.

The new administrative assistant, Kayla Sturgis has started. Renee will be starting within the next few weeks.

25 Minutes Executive Session – personnel matter.

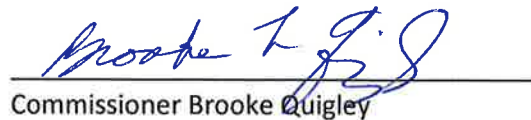
Meeting adjourned at 6:40 pm.



Authority Secretary Beau Bakken



Commissioner Kelley McIntosh



Commissioner Brooke Quigley



Commissioner Bob Miller



Commissioner Daniel Kewish



Commissioner Paul Severson