



North Mason Regional Fire Authority (NMRFA)

Meeting Minutes

460 NE Old Belfair Hwy, Belfair

2/11/2020

Present: Commissioners Kelley McIntosh, Brooke Quigley, Dan Kewish, Paul Severson, Bob Miller; Executive Assistant Wassenaar; Chief Bakken; Assistant Chief Cooper

Absent: None

Guests: Aaron Pufal

Meeting was called to order at 5:01 p.m. and opened with the Pledge of Allegiance.

The meeting minutes from January 14 and January 21, 2020, were presented for approval.

Commissioner Quigley moved to approve the meeting minutes with grammatical corrections. Commissioner Severson seconded the motion. Motion approved.

Financial vouchers were presented for review.

A motion was made by Commissioner Kewish to approve the expense and payroll vouchers under BIAS 200201001 to 200201079 in the amount of \$299,604.17 and 200202001 in the amount of \$1,945.82. Commissioner Miller seconded the motion. Motion carried.

FINANCIALS

Chief Bakken explained the difference in financial documents presented – Budget Position, Voucher List and Transaction Journal.

ADMINISTRATION

2019 State Audit: Exit conference is scheduled for next Tuesday February 18, 2020, at 4:00 p.m. at Station 21. Commissioners Quigley and Kewish plan to attend. Chief Bakken will provide an overview of the State Audit findings at the 5:00 p.m. Board meeting that same evening.

Freedom Foundation Litigation: Freedom Foundation made a public records request to the Department of Retirement Systems for retiree information. The Washington State Council of Fire Fighters and other Union representatives obtained a temporary injunction to prohibit the disclosure of certain information, at which point the Freedom Foundation began requesting the information from employers directly. The WSCFF and other Unions then added numerous employers (including NMRFA) to the litigation; NMRFA is now subject to the temporary injunction. Chief Bakken confirmed we have not received any records requests from Freedom Foundation and this litigation is no fault of NMRFA; he will be having our legal representative Brian Snure respond to the request in the coming days.

OLD BUSINESS

Station 21 Project Management Contract Update: Chief Bakken presented the final contract, fee proposal and scope of work from Hill International for project management services for the new headquarters fire station. Chief Bakken will be executing the contract tomorrow February 12, 2020.

Fire Engine Bid: Assistant Chief Cooper provided an update – one formal bid was received from Rosenbauer. Assistant Chief Cooper confirmed all specifications were met and the bid was complete; total amount without tax is \$529,556.00 with optional \$9,347.00 discount for chassis pre-payment. Construction to be complete 425 days after notice to proceed.

Motion made by Commissioner Kewish to accept fire engine bid from Rosenbauer as submitted. Commissioner Severson seconded the motion. Motion carried.

Motion made by Commissioner Quigley to award bid for fire engine to Rosenbauer. Commissioner Miller seconded the motion. Motion carried.

NEW BUSINESS

Bond Sale: Chief Bakken led discussion regarding upcoming bond sale for headquarters fire station project. Confirmed this will be a public sale and the formal resolutions were prepared by our Bond Attorney Foster Garvey PC. Chief Bakken indicated the Bond Registrar(s) will be himself/Executive Assistant McCormick, Designated Representative will be himself and Secretary will be Executive Assistant Wassenaar.

Following the bond sale, annual reporting will be required and shall be handled by Foster Garvey PC – this annual bond report will also be presented to the Board of Commissioners. Regarding the disbursement of funds, once the money is received from the sale, the money shall be handled as part of the project management services provided by Hill International.

Resolution 20-02: Adopt a system of registration of bonds for the upcoming Bond Sale to fund the new headquarters fire station.

Motion made by Commissioner Quigley to approve Resolution 20-02. Commissioner Kewish seconded the motion. Motion carried.

Resolution 20-03: Providing for the issuance, sale and delivery of \$10,000,000 aggregate principal amount of unlimited tax general obligation bonds, to provide funds to construct the new headquarters fire station. Also fixes and sets parameters of bonds and appoints the designated representative to approve the final terms of the sale of the bonds.

Motion made by Commissioner Miller to approve Resolution 20-03. Commissioner Kewish seconded the motion. Motion carried.

Diesel Exhaust System: Chief Bakken explained the need for diesel exhaust removal system purchase and installation, as the new Tahuya Fire Station nears completion. Also discussed the current systems in existing fire stations.

Motion made by Commissioner Kewish to go to bid announcement for Tahuya Fire Station diesel exhaust removal system. Commissioner Severson seconded the motion. Motion carried.

GOOD OF THE ORDER/GENERAL DISCUSSION

Congratulations to Lieutenant Laura Chester on the birth of her baby boy.

Lieutenant presentations to be held at next week's Commissioner meeting on February 18; celebration dinner for Lieutenants and new hires to follow.

Discussed upcoming NMRFA Annual Dinner on April 18. Chief Bakken confirmed the dinner will be held at Alderbrook; entertainment to be Shift presentations; formal invitations will be sent in the next couple of weeks.

The State Department of Health is currently utilizing the North Bend Fire Academy as a Coronavirus quarantine location. Assistant Chief Cooper indicated we currently have 4 students at the academy who have been moved to a hotel in Issaquah. Department of Health has also added an additional quarantine location at Bangor.

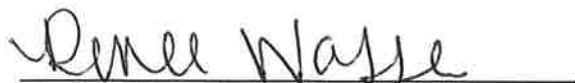
Wildland/Brushtruck – Chief Bakken indicated the truck is being sent to US Fire for wildland fire outfitting to meet the timeline requirements of the existing grant. Confirmed the apparatus will be complete and delivered prior to the beginning of wildfire season.

Public Comment:

Aaron Pufal in attendance; indicated he sent correspondence directly to the Board. Commissioner McIntosh confirmed receipt of that correspondence.

Commissioner McIntosh indicated she spoke with Ken VanBuskirk via telephone prior to the Commissioner meeting regarding the discussion that occurred at the Port of Allyn public meeting the night prior, February 10, 2020. During the Port meeting, a prospective indoor shooting range on Old Belfair Highway was discussed, as well as the emergency management campus due to the location on the highway. Ken requested Commissioner McIntosh inform the Board that they spoke prior to tonight's meeting.

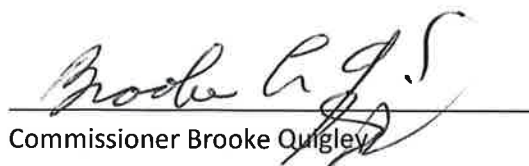
Commissioner Quigley moved to adjourn. The meeting was adjourned at 5:53 p.m.



Authority Secretary Renee Wassenaar

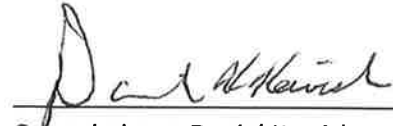


Commissioner Kelley McIntosh



Commissioner Brooke Quigley

Commissioner Bob Miller



Commissioner Daniel Kewish

Commissioner Paul Severson