



North Mason Regional Fire Authority (NMRFA)

Meeting Minutes

460 NE Old Belfair Hwy, Belfair

2/18/2020

Present: Commissioners Kelley McIntosh, Brooke Quigley, Dan Kewish, Paul Severson, Bob Miller; Executive Assistant Wassenaar; Chief Bakken; Assistant Chief Cooper

Absent: None

Guests: Capt. Ryan Cleveland, Capt. Carl Ehresman, Lt. Jeff Yates, Lt. Jess Fulkerson and father, Kayla Sturgis, Jeremy Carnahan, Antonio Summerlin, Robert Collamore, David Torvik, Woody Flynn, Tom Bailey

Meeting was called to order at 5:02 p.m. and opened with the Pledge of Allegiance.

ADMINISTRATION

Kayla Sturgis Introduction: Chief Bakken introduced Administrative Assistant Kayla Sturgis; she has been with NMRFA since early November.

Bond Proceed Status/Preliminary Statement: Chief Bakken provided Bond status update – currently finalizing Public Offering Statement and preparing for Bond Rating conference. Rehearsal call is scheduled for February 19 @ 10 am – Commissioner Quigley previously volunteered for rehearsal and rating calls, however the rating call has been rescheduled for February 24 @ 11 am and she is unable to attend; Commissioner Severson may be able to attend the rating call on February 24, Chief Bakken will follow up to confirm prior to call.

CMFE Update: Mike Patti named interim Fire Chief; should be posting position nationally/externally soon.

Behavioral Health Program and AFG Funding: Looking to collaborate with other Mason County Districts for regional program/regional AFG Grant for creation of a behavioral health program. Grant application is due March 13 – Chief Bakken explained that 5 or 6 Districts are currently interested in being included in the Regional Grant. Additional Districts not included in the Grant can still be included in the program created.

2019 State Audit: Exit conference took place today February 18 @ 4:00 p.m. with Commissioner Quigley in attendance. No formal findings, however there were a few exit item recommendations. Chief Bakken provided the recommendations to the Board.

OLD BUSINESS

Retention Committee Update: Next meeting scheduled for April. Lt. Jeff Yates will post the schedule for the Body with the goal of increasing engagement and participation.

CRT Update: Robert Collamore provided update on recent CRT training class – 12 new members participated, as well as 6 existing members.

NEW BUSINESS

Lieutenant Presentation Jeff Yates –Driver/Operator Program. The goal of the program is to provide guidance for members seeking a training path after the Academy, as well as to standardize/streamline training requirements for those with limited time commitments. Created clear training standards for specific Authority vehicles (engine, tender, brushtruck, ATV), with each vehicle separated into its own Task Book. The Task Books/Checkoffs are currently in the draft phase, awaiting approval and implementation by the Training Committee.

Lieutenant Presentation Jess Fulkerson – MATAAC Curriculum. In 2018 Mason County Fire Chiefs adopted a uniform set of policies and procedures for Incident Command with no curricula or lesson plans for delivery. Created a formal curriculum, including simulations and evaluation rubric for MATAAC. This formal training has been provided to NMRFA staff and additional Districts throughout Mason County. Also worked with the Training Committee so additional/ongoing training can be provided in the future.

GOOD OF THE ORDER:

North Mason Prevention Summit Series: Upcoming substance use presentation on E-Cigarettes/Vaping; to be held at North Mason High School, in the Commons on February 19 @ 7:00 p.m.

Public Comment: None

Commissioner McIntosh adjourned with no further business or comment. The meeting was adjourned at 6:10 p.m.



Authority Secretary Renee Wassenaar



Commissioner Kelley McIntosh



Commissioner Brooke Quigley

Commissioner Bob Miller



Commissioner Daniel Kewish

Commissioner Paul Severson